

**THE UNIVERSITY OF WYOMING
BOARD OF TRUSTEES' REPORT**

November 12-14, 2014

The final report can be found on the University of Wyoming Board of Trustees website at
<http://www.uwyo.edu/trustees/>

University of Wyoming Mission Statement (March 2009)

The University of Wyoming aspires to be one of the nation's finest public land-grant research universities. We serve as a statewide resource for accessible and affordable higher education of the highest quality; rigorous scholarship; technology transfer; economic and community development; and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to promote learning, we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming's only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to accomplish this complex mission are the University's strategic plans, revised periodically.

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
November 12-14, 2014

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BUSINESS MEETING

Roll Call

Approval of Board of Trustees Meeting Minutes

September 11-12, 2014

Approval of Conference Call Meeting Minutes

October 20, 2014

Approval of Executive Session Meeting Minutes

September 11-12, 2014

Reports

ASUW

Staff Senate

Faculty Senate

Public Testimony

[To be held from 11:30-12:00 p.m. on Thursday, November 13, 2014]

Committee of the Whole

REGULAR BUSINESS

Board Committee Reports 31

- A. Fiscal and Legal Affairs (Mai)
Trustee Committee Chair
- B. Alumni Board
- C. Foundation Board (Marsh/Bostrom)
- D. Haub School Environment and Natural Resources Board (Davis)
- E. Energy Resources Council (ERC) –True

CONSENT AGENDA

- 1. Approval of Contracts and Grants, Gern 32
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- 3. Revisions to UW Regulations: “Revisor’s Bill” – Approval of Changes to UW Regulations 8-1, 8-2, 8-30, 8-229, 8-231, 8-234, 8-238, 8-242, 8-243, 8-244, 8-246, 8-247, 8-248, 8-249, 8-250, 8-253, 8-254 – Miller..... 60
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- 5. Approval of Annual Audited Financial Reports, Mai..... 140
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- 7. Approval of Architect for Level III- Classroom/Facility Adaptation, Mai 144
- 8. Approval of Master List of Degrees, Hagy..... 146
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New Business

Old Business

Date of Next Meeting – December 1, 2014, Conference Call; Laramie, Wyoming

Adjournment

Information Only Items:

- 1. Progress Report/Change Orders, Mai 159

AGENDA ITEM TITLE: **UW Students, Students Safety**, McGinity/Samp/Axelson

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

AGENDA ITEM TITLE: **UW Response to University of North Carolina's Academic Fraud Findings**, Burman/Hagy

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Tom Burman, Director of Intercollegiate Athletics, and Alyson Hagy, Interim Associate Vice President of Undergraduate Education, will explain UW's response to the University of North Carolina's academic fraud findings.

AGENDA ITEM TITLE: **Tuition Policy (discussion of adopting a formal tuition policy as presented by the Board Committee)**, Davis

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Trustee Dick Davis will lead the Board in a discussion of adopting a tuition policy.

AGENDA ITEM TITLE: **Tuition Recommendations for FY 2016**, Mai/Axelson

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Bill Mai, Vice President of Administration, and Sara Axelson, Vice President of Student Affairs, will brief the Board on tuition recommendations for AY 2016.

AGENDA ITEM TITLE: **Non-Resident Tuition Discount and Scholarship Plan**, Axelson

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

At the September Board of Trustees meeting, a study was shared in response to a Wyoming legislative footnote related to the fiscal, legal and policy implications of granting reduced tuition status to high school graduates from neighboring states. At the October Special Board of Trustees meeting, a related plan for implementing expanded non-resident tuition discounts and scholarships was shared with the Board of Trustees. At the November Board Meeting, the plan will be shared in more detail and proposed as a policy change to begin fall semester of 2015 for qualified entering students.

WHY THIS ITEM IS BEFORE THE BOARD:

Authorization in support of the plan is requested from the Board of Trustees.

ARGUMENTS IN SUPPORT:

The plan to increase tuition discounts for non-resident students and adjust the current scholarship program will attract more students and in time allow for additional resources to be redirected to support resident student populations.

ARGUMENTS AGAINST:

None

ACTION REQUIRED AT THIS BOARD MEETING:

Approval of the Non-Resident Tuition Discount and Scholarship Plan.

PRESIDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees of the University of Wyoming approve the proposed plan.

Non-Resident Tuition Discount and Scholarship Plan

Board of Trustees- November 12, 2014

UW currently offers a package of tuition discounts and scholarships to non-resident students which reduces the cost of attendance substantially for many. These opportunities include:

- The Western Undergraduate Exchange (WUE) Program in which up to 50 academically high-performing non-resident freshmen from WICHE states attend UW at 150% of residential tuition rates for four years;
- Children of UW alumni, who can attend UW at 150% of residential tuition rates; and
- The Rocky Mountain Scholarship Award program, which offers scholarships to domestic non-resident students. The amount of the award depends upon the student's high school GPA and ACT score. This program is supported with Section I resources.

Table 1. Current UW Domestic Undergraduates Receiving Scholarships or Discounts

	New Freshmen- Fall 2014	Total Undergraduates
WUE Discount	55	160
Children of Alumni Discount	91	417
Rocky Mountain Scholarship	325	767

Excludes international students

As a result, most new non-resident students do not pay the full price of UW's out-of-state tuition rate, which is already one of the lowest in the nation. In fact, only about 1/3 of our non-resident domestic freshmen enrolled in 2014 without a WUE, Child of Alumni, or Rocky Mountain Scholarship. Fewer than 1/5 enrolled without any type of scholarship or grant. These discount and scholarship programs arose from past econometric analyses aligning policy, budgets, and growth goals. The recent legislative footnote corresponded with research on scholarship and discounting policy related to resource needs to meet goals within UP4. This research suggests that with moderate adjustments to awarding policy, more high-achieving non-resident students can be attracted.

Specifically, the Rocky Mountain Scholarship Award program offers scholarships ranging from \$3,000 to \$6,000 to non-residents who perform well academically in high school (see figure 1 below). The top-performers receive the maximum award of \$6,000. However, if UW were to provide the best and brightest with a tuition discount of 150% of the residential rate (current value of \$8,100) instead of a \$6,000 scholarship, the number of first-tier students would increase. Further, the freed-up scholarship money could be used to attract more non-resident students who perform at the next academic level (see the figure 2 below).

Would this tweaking of UW's non-resident award package produce enough additional students to offset the loss resulting from the lower tuition paid by the highest performing ones? Using historic application, enrollment, and retention data, UW modeled the impact of this approach.

Here are the projected results:

- An increase of 77 additional non-resident freshmen per year who are good to exceptional academic performers. This would total an additional 308 students over a four year period.
 - As a bonus, some of the freed-up scholarship money would also be used to attract several more top-performing Wyoming resident freshmen and community college transfer students per year.
- After one year of implementing the plan there would be a small increase of approximately \$175,000 in additional tuition revenue. After four years of increases in non-resident students, there would be an annual increase of \$317,000 a year (assuming a 4% tuition increase per year). By 2020, we anticipate the additional total revenue to be \$1,100,000. (\$317,000 is less than 1% of total tuition revenue that UW now collects.)
- There is currently enough enrollment space in most of UW's entry-level classes to accommodate these additional students without having to hire more faculty, provided they don't concentrate in some already popular areas such as the STEM disciplines.

The bottom-line is that re-shuffling how UW distributes its current package of non-resident tuition discounts and scholarships will yield more students. Since the added students would be high academic performers, UW's retention and graduation rates will likely increase. From a financial perspective, the additional tuition revenue is limited at best. In fact, if the projected increase had been much higher, hiring additional faculty would have been necessary, perhaps resulting in a net loss of income.

Finally, the scenario outlined above was developed by staying within the confines of UW's current budgets for scholarships and recruiting. The Division of Student Affairs will explore what number of additional resident and non-resident students would be attracted to UW if more state and private funding were available to expand financial aid and recruiting efforts. This could result in a request for state funding support for such a plan in UW's FY17/18 biennial budget submission.

For questions or clarifications, please contact Mary Aguayo, Enrollment and Policy Strategist in Student Affairs at MaryA@uwyo.edu or 307-766-5123.

Non-Resident Tuition Discount and Scholarship Policy
Current and Proposed Scholarship Awarding for Non-Resident Freshmen

Current Program
High School GPA

	3	3.1	3.2	3.3	3.4	3.5	3.6	3.7	3.8	3.9	4
<i>ACT Score</i>	21										
	22						\$4,500				
	23										
	24								\$5,500		
	25		\$3,000								
	26										
	27										
	28										
	29										
	30										
	31		\$5,000							\$6,000	
	32										
	33										
	34										
	35										
	36										

Figure 1. Current Non-Resident Rocky Mountain Scholars Awarding Grid- *Scholarships Only*

Proposed Program
High School GPA

	3	3.1	3.2	3.3	3.4	3.5	3.6	3.7	3.8	3.9	4
<i>ACT Score</i>	21										
	22		\$3,000								
	23										
	24										
	25										
	26					\$6,000					
	27										
	28										
	29								150% Resident Tuition		
	30										
	31										
	32									\$8,100	
	33									Value	
	34										
	35										
	36										

Figure 2. New Proposed Non-resident Scholarship and Discount Awarding Grid
Scholarships of \$3,000 and \$6,000 and Tuition Discounts of \$8,100

AGENDA ITEM TITLE: **WRI/University of Wyoming Research**, Miller/Gern

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Rick Miller, Vice President and General Counsel, and Bill Gern, Vice President of Research and Economic Development, will update the Board on WRI/University of Wyoming Research.

AGENDA ITEM TITLE: **Indirect Cost**, Miller/Gern

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Rick Miller, Vice President and General Counsel, and Bill Gern, Vice President of Research and Economic Development, will brief the Board on indirect costs.

AGENDA ITEM TITLE: **Audited Annual Financial Reports**, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: BUSINESS MEETING (Consent Agenda)

Jim Hearne, Partner, in the firm McGee, Hearne & Paiz, will lead a discussion about the University's annual audited financial statements and reports.

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Accountability is the paramount objective of institutional financial reporting. It is the University's duty to be accountable to the public and to provide information that responds to the needs of three groups of primary users of general-purpose financial reports:

- the citizenry;
- the governing board, the legislature and oversight bodies; and
- investors and creditors.

Meaningful financial reports and accompanying notes provide information useful for assessing financial condition and results of operations, assisting in determining compliance with finance-related laws, rules, and regulations, and assisting in evaluating efficiency and effectiveness of operations. Preparation of these statements and reports are the responsibility of University management; however, it is the audit function that provides an external examination of these financial statements and reports.

The University of Wyoming prepares five separate financial reports that are audited by an independent public accounting firm. McGee, Hearne and Paiz, LLP of Cheyenne, Wyoming, was awarded a four-year engagement to conduct the annual audit for fiscal years 2014 through 2017, subject to annual evaluation of the audit firm's performance.

The five annual reports, their purpose, and deadlines for submission to regulatory agencies are:

- **Financial Report** - In accordance with required reporting standards, this report has three components: 1) management's discussion and analysis 2) institution-wide financial statements; and 3) notes to the basic financial statements. Required supplementary information is included in addition to the basic financial statements. The auditors express an opinion that these financial statements present fairly, in all material respects, the financial position of the University of Wyoming as of the fiscal year end, and the changes in its net assets and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The University of Wyoming is a component unit of the State of Wyoming. As such, the University's **Financial Report** is part of the Comprehensive Annual Financial Report prepared by the State Auditor's Office in accordance with W.S. 9-1-403 (a)(v). It must be submitted to the State by December 31st.

- **Compliance Report** – As part of obtaining reasonable assurance about whether the University's financial statements are free of material misstatement, the auditors perform tests of our compliance with certain provisions of laws, regulations, contracts and grants, noncompliance of which could have a direct and material effect on the determination of financial statement amounts. The auditors do not express an opinion on compliance with those provisions, instead they report that the results of their tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Non-federal entities that expend \$500,000 or more a year in federal awards are required by the United States Office of Management and Budget (OMB) to have a "single audit." The **Financial Report** and the **Compliance Report** together comprise a "single audit." This reporting package is submitted to the Federal Audit Clearinghouse within the earlier of 30 days after receipt of the auditor's report, or nine months after the end of the audit period. OMB Circular A-133 sets forth the standards for obtaining consistency and uniformity among federal agencies for the audit of States, local governments, and non-profit organizations expending federal awards. The Compliance Report is often referred to as the A-133 audit.

- **The Bond Funds Financial Report** – This financial report is a subset of the institution-wide financial statements and is prepared for the purpose of complying with the requirements of the University's bond ordinances. These statements include operations from the University Store, the Student Union, Dining Services, Housing facilities, interest income on excess funds, government royalties, permanent land income, utility and telecommunications income. They also include the following plant funds: Project Acquisition Fund (unexpended funds), Capital Fund (renewals and replacement fund) and Retirement of Indebtedness Funds (reserve fund created by bond resolutions). The auditors express an opinion that these financial statements present fairly, in all material respects, the financial position of the Bond Funds as of the fiscal year end, and the changes in its net assets and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America. They also provide "negative assurance" with respect to Debt Compliance; they state that nothing came to their attention that caused them to believe that the University failed to comply with the terms, covenants, provisions, or conditions, as listed in Article VIII, of each of the bond resolutions and the Financial Guaranty Agreement related to each of the Surety Bonds insofar as they relate to accounting matters.

The **Bond Funds Financial Report** is submitted to the Electronic Municipal Market Access (EMMA) system to comply with annual disclosure requirements. The audited report must be submitted within 170 days of the fiscal year end. The report is also submitted to Ambac Assurance Corporation (insurer of the 2005 bond issue).

- **Wyoming Public Media Financial Report** – these financial statements present only the operations of Wyoming Public Media (WPM). The auditors express an opinion on the fair presentation of WPM's financial position and results of operations.

WPM's financial information is submitted in November to the Corporation for Public Broadcasting.

- **Intercollegiate Athletics Report** – This report constitutes an “agreed-upon procedures” engagement; its scope is less than that of an audit. The procedures include, but are not limited to, identifying all individual contributions that constitute more than 10% of total contributions, examination of cash receipts and disbursements, identification of unique internal control aspects and various inquiries related to compliance issues. The National Collegiate Athletic Association (NCAA) in their 2013 Financial Audit Guidelines suggest these procedures and the auditors make no representation regarding the sufficiency of the procedures. This engagement is solely to assist the University in complying with NCAA Constitution 6.2.4.16.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

Annually – The Board accepts and approves Audited Financial Reports of the University of Wyoming each year.

WHY THIS ITEM IS BEFORE THE BOARD:

The Board of Trustees is responsible for assuring that the University's organizational culture, capabilities, systems and processes are appropriate to protect the financial health and the reputation of the University in audit-related areas. The presentation of annual audited financial reports is intended to inform the Board about significant matters related to the results of the annual audit so that they can appropriately discharge their oversight responsibility.

ARGUMENTS IN SUPPORT:

Annual financial reports serve various functions and have numerous audiences. They not only serve to inform the campus community of the institution's financial condition and results of operations, they are required by various governmental, regulatory and rating agencies; holders of the institution's bonds; and accrediting agencies. The Board of Trustees is held to a high standard of full financial disclosure, transparency and accountability: public acceptance and approval of the financial reports completes the audit cycle, helps tell the University of Wyoming's financial story and assists the Board in exercising their fiduciary responsibilities.

ARGUMENTS AGAINST:

None.

ACTION REQUIRED AT THIS BOARD MEETING:

It is recommended that the Board of Trustees of the University of Wyoming accept and approve the University Financial, Compliance, Bond Funds, Wyoming Public Media, and Intercollegiate Athletics Reports for the fiscal year ended June 30, 2014.

PRESIDENT'S RECOMMENDATION:

The President recommends approval of the audited financial reports

AGENDA ITEM TITLE: **Endowed Chairs Initiative of the Board**, Palmerlee

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Trustee President Dave Palmerlee will updated the Board on the endowed chairs initiative.

AGENDA ITEM TITLE: **College of Education Initiative of the Board**, Palmerlee

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Trustee President Dave Palmerlee will updated the Board on the College of Education Initiative.

AGENDA ITEM TITLE:

Planning Effort for the Fiscal Reporting System; Budget and Fiscal Policy Topics, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Bill Mai, Vice President of Administration, will updated the Board on the planning effort for the fiscal reporting system and other budget and fiscal topics.

AGENDA ITEM TITLE: **Supplemental Budget**, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

AGENDA ITEM TITLE: **Updates**

- University Strategic Plan Progress – UW President Dick McGinity; and, David Jones, Vice President for Academic Affairs
- Dean Searches – David Jones, Vice President for Academic Affairs
- WGEESIT/College of Engineering – Al Rodi, Interim Dean of the College of Engineering; and, Krista Laursen, Tier I Project Coordinator
- Status of Engineering Building – Bill Mai, Vice President for Administration
- Science Initiative – Bryan Shader, Special Assistant, Office of Research and Economic Development and Greg Brown, Associate Dean Arts and Sciences
- Community College Collaboration/Course Transfer – Alyson Hagy, Interim Associate Vice President of Academic Affairs; and, Patrice Noel, Director of Transfer Relations
- Enrollment – Sara Axelson, Vice President for Student Affairs; and, Alyson Hagy, Interim Associate Vice President of Undergraduate Education

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

University Strategic Plan Progress- McGinity/Jones

BACKGROUND AND POLICY CONTEXT OF ISSUE:

UW President Dick McGinity and David Jones, Vice President of Academic Affairs, will updated the Board on the strategic planning process.

Dean Searches- Jones

BACKGROUND AND POLICY CONTEXT OF ISSUE:

David Jones, Vice President of Academic Affairs, will updated the Board on current dean searches.

WGEESIT/College of Engineering- Rodi/Laursen

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Al Rodi, Interim Dean of the College of Education, and Krista Laursen, Tier I Project Coordinator, will brief the Board on WGEESIT and the College of Engineering.

Status of Engineering Building- Mai

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Bill Mai, Vice President of Administration, will explain the status of the Engineering Building to the Board.

Science Initiative- Shader/Brown

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Greg Brown, Associate Dean of the College of Arts and Sciences, and Bryan Shader, Special Assistant in the Office of Research and Economic Development, will lead the Board in a discussion of the Science Initiative.

Community College Collaboration/Course Transfer-Hagy/Noel

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Alyson Hagy, Interim Associate Vice President of Academic Affairs, and Patrice Noel, Director of Transfer Relations, will updated the Board on current collaboration with the community colleges and course transfers.

Enrollment Update- Axelson

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Fall semester classes started on September 3, 2014. A preliminary update for fall 2014 enrollment was shared with the Board of Trustees during the September Board meeting. Official counts for the 2014 fall semester were taken on September 23rd (the 15th class day of the semester). A full report will be presented at the November Board of Trustees meeting.

An update will be shared with the Board on the university-wide planning for optimal enrollment growth. This update is in follow-up to the discussion at the Board of Trustees summer retreat.

WHY THIS ITEM IS BEFORE THE BOARD:

This information is presented for the general information of the Trustees.

University of Wyoming

Enrollment Analysis

Fall 2014

October 2014

Enrollment Management

Division of Student Affairs

(307) 766-5123

Enrollment Analysis Fall 2014

The preliminary student enrollment data outlined in this analysis is from the Office of Institutional Analysis' *Preliminary 15 Day Counts* report for fall 2014.¹ A final enrollment analysis including complete Professional Development enrollments from the Outreach School will be available at the end of the semester.

Summary Points of Note:

Overall enrollment at the University of Wyoming is consistent with last fall at 12,932, but several key points emerge from the data.

- Enrollment has increased in several significant areas:
 - Laramie campus enrollment: 10,520 +109
 - Full time enrollment: 9,783 +106
 - Racial and ethnic minority: 1,454 +119
 - International: 862 +47
 - Non-resident students: 4,062 +163
 - New full-time transfers: 788 +30
 - New resident first-time freshmen: 857 +52
- Other key goals were achieved:
 - Freshman fall-to-fall freshman retention increased by 2% to 76%.
 - Undergraduate yield, which is the percent of applicants who enrolled, increased from 36% to 38% for freshmen and from 52% to 54% for transfers.

Total UW Enrollment² (Tables 1 – 3):

- The University of Wyoming enrolled 12,932 students for the fall semester of 2014, comparable to the fall 2013 number of 12,928.
- The Laramie campus enrollment increased by 109 (1%) to 10,520 students.
- The Outreach School enrollment decreased by 105 (-4.2%) to 2,412 students, with expected additional enrollment growth by the end of the semester.
- Full-time students increased by 106 (1.1%) to 9,783 students while part-time students decreased by 102 (-3.1%) to 3,149 students.
- Resident students decreased by 159 (-1.8%) to 8,870 while non-resident students increased by 163 (4.2%) to 4,062.
- International students increased by 47 (5.8%) to 862 students.
 - Graduate and professional international students increased by 21 (5.0%) to 445.

¹ Reports housed at <http://www.uwyo.edu/oia/student/bos/index.html>.

² Note that Outreach enrollments continue to be counted throughout the semester, so a comprehensive picture of students served will not be available until the end of the term.

- Undergraduate international students increased by 26 (6.6%) to 417.
- Racial and ethnic minority students increased by 119 (8.9%) to 1,454 students.
 - Graduate and professional minority students increased by 6 (3.2%) to 192.
 - Undergraduate minority students increased by 113 (9.8%) to 1,262.
- Females comprise 52.3% of the total student enrollment and males comprise 47.7%.
 - Females decreased by 88 students to 6,757 (-1.3%).
 - Males increased by 92 students to 6,175 (1.5%).
- Undergraduate enrollment increased by 36 (.4%) to 10,157 students.
 - Freshmen (those new and continuing students with fewer than 30 credit hours earned; not new entering freshmen) decreased 40 (-1.8) to 2,157 students.
 - Sophomores (30 to 59 credit hours earned) decreased by 27 (-1.6%) to 1,672 students.
 - Juniors (60 to 89 credit hours earned) increased by 15 (.7%) to 2,064.
 - Seniors (90+ credit hours earned) increased by 6 (.2%) to 3,652 students.
- Graduate and professional decreased by 32 (-1.1%) to 2,775.

New Student Applications and Yields Report (Table 4):

- Completed applications at all levels totaled 9,349 with 4,180 freshman, 1,963 transfers, other undergraduates 461 and graduate/professional 2,745.³
- Yield, which is the percent of applicants who enrolled, increased from 40.2% in 2013 to 41.3% in 2014 for 3,862 enrolled students.
 - Freshman yield increased from 36.4% in 2013 to 37.6% in 2014 for 1,573 freshmen.
 - Transfer yield increased from 52.0% in 2013 to 54.2% in 2014 for 1,064 transfers.

Demographic Statistics for New Freshmen and New Transfers (Tables 5 – 6):

- The mean high school GPA for new freshmen stayed steady at 3.45. The mean ACT score was 24.5, the same as 2013.
- The number of new resident freshman increased by 52 (6.5%) to 857, while the new non-resident freshmen decreased by 60 (-7.7%) to 716.
 - Of the resident freshmen, the largest increases came from Natrona County by an increase of 35 to 114 students (44.3%).
- The mean transfer GPA for incoming new transfers increased slightly at 3.14, compared to 3.10 in 2013.
- New full-time transfers increased 30 (4.0%) to 788 while new part-time transfers decreased 49 (-15.1%) to 276.

Student Success (Table 7):

- Of the 1,568 new full-time freshmen enrolled at UW in the 2013 cohort, 76% returned to UW for their second year, representing an increase of 2% from the prior freshmen retention rate.

³ Admissions implemented a new CRM application requiring payment at the same time as an application.

- Graduation rates are as follows, after matriculation as new freshmen:
 - In four years, 26% of the 2010 cohort graduated, the same rate as the prior cohort.
 - In five years, 48% of the 2009 cohort graduated, an increase of 1%.
 - In six years, 54% of the 2008 cohort graduated, the same rate as the prior cohort.

UW Graduates (Table 8):

- During the spring and summer of 2014, the University of Wyoming awarded 2,051 degrees compared with 2,144 in 2013, a decrease of 93.
- Racial and ethnic minority students' receipt of degrees are as follows:
 - 9.3% of the baccalaureate degrees, an increase of 1.6% from 7.7% in 2013.
 - 7.9% of master's degrees, an increase of 1.2% from 6.7% in 2013.
 - 2.9% of doctoral degrees, a decrease of 1.7% from 4.5% in 2013.
 - 12.5% of law degrees, an increase of 7.0% from 5.5% in 2013.
 - 11.6% of pharmacy degrees, an increase of 1.6% from 10.0% in 2013.

For additional information or questions on the enrollment at the University of Wyoming please contact Sara Axelson, Vice President of Student Affairs, at (307) 766-5123 or saxelson@uwyo.edu

Table 1. UW Enrollment Comparisons, Fall 2012 - Fall 2014 - Day 15

	2012		2013		2014		1 Year Change		2 Year Change	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Total Students	13,122		12,928		12,932		4	0.0	-190	-1.4
Classification										
Freshmen	2,221	16.9	2,197	17.0	2,157	16.7	-40	-1.8	-64	-2.9
Sophomores	1,657	12.6	1,699	13.1	1,672	12.9	-27	-1.6	15	0.9
Juniors	2,149	16.4	2,049	15.8	2,064	16.0	15	0.7	-85	-4.0
Seniors	3,601	27.4	3,646	28.2	3,652	28.2	6	0.2	51	1.4
Second Bachelors	401	3.1	379	2.9	389	3.0	10	2.6	-12	-3.0
Non-degree undergrads	170	1.3	151	1.2	223	1.7	72	47.7	53	31.2
[Undergraduates Subtotal]	10,199	77.7	10,121	78.3	10,157	78.5	36	0.4	-42	-0.4
Graduate/Professional	2,420	18.4	2,420	18.7	2,405	18.6	-15	-0.6	-15	-0.6
Non-degree graduates	503	3.8	387	3.0	370	2.9	-17	-4.4	-133	-26.4
[Graduate Subtotal]	2,923	22.3	2,807	21.7	2,775	21.5	-32	-1.1	-148	-5.1
Gender										
Males	6,195	47.2	6,083	47.1	6,175	47.7	92	1.5	-20	-0.3
Females	6,927	52.8	6,845	52.9	6,757	52.3	-88	-1.3	-170	-2.5
Race & Ethnicity										
White	10,165	77.5	9,799	75.8	9,587	74.1	-212	-2.2	-578	-5.7
Hispanics of any race	628	4.8	685	5.3	755	5.8	70	10.2	127	20.2
Asian	144	1.1	150	1.2	171	1.3	21	14.0	27	18.8
American Indian or Alaska Native	90	0.7	85	0.7	70	0.5	-15	-17.6	-20	-22.2
Black or African American	156	1.2	135	1.0	119	0.9	-16	-11.9	-37	-23.7
Native Hawaiian or Pacific Islander	25	0.2	33	0.3	33	0.3	0	0.0	8	32.0
Two or more races	224	1.7	247	1.9	306	2.4	59	23.9	82	36.6
[Minority Subtotal]	1,267	9.7	1,335	10.3	1,454	11.2	119	8.9	187	14.8
International	789	6.0	815	6.3	862	6.7	47	5.8	73	9.3
Race & Ethnicity Unknown	901	6.9	979	7.6	1,029	8.0	50	5.1	128	14.2
Full/Part-time Status										
Full-time	9,850	75.1	9,677	74.9	9,783	75.6	106	1.1	-67	-0.7
Part-time	3,272	24.9	3,251	25.1	3,149	24.4	-102	-3.1	-123	-3.8
Residency										
Resident	9,302	70.9	9,029	69.8	8,870	68.6	-159	-1.8	-432	-4.6
Non-Resident	3,820	29.1	3,899	30.2	4,062	31.4	163	4.2	242	6.3

Table 1. UW Enrollment Comparisons, Fall 2012 - 2014 - Day 15, continued

	2012		2013		2014		1 Year Change		2 Year Change	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
College										
Agriculture & Natural Resources	983	7.5	1,015	7.9	1,021	7.9	6	0.6	38	3.9
Arts & Sciences	3,951	30.1	3,905	30.2	3,794	29.3	-111	-2.8	-157	-4.0
<i>A&S Natural Science*</i>	29.0	0.2	30.0	0.2	28.5	0.2	-1.5	-5.0	-0.5	-1.7
Business	1,166	8.9	1,211	9.4	1,258	9.7	47	3.9	92	7.9
Education	1,465	11.2	1,344	10.4	1,225	9.5	-119	-8.9	-240	-16.4
<i>Education Natural Science*</i>	29.0	0.2	30.0	0.2	28.5	0.2	-1.5	-5.0	-0.5	-1.7
Engineering & Applied Science	1,728	13.2	1,793	13.9	1,925	14.9	132	7.4	197	11.4
Health Sciences	1,986	15.1	1,946	15.1	1,918	14.8	-28	-1.4	-68	-3.4
Law	229	1.7	222	1.7	227	1.8	5	2.3	-2	-0.9
Interdisciplinary Programs	171	1.3	176	1.4	201	1.6	25	14.2	30	17.5
Undeclared	1,385	10.6	1,256	9.7	1,306	10.1	50	4.0	-79	-5.7
Instructional Location										
Laramie Campus	10,522	80.2	10,411	80.5	10,520	81.3	109	1.0	-2	0.0
Outreach School Total	2,600	19.8	2,517	19.5	2,412	18.7	-105	-4.2	-188	-7.2
UW/CC	277	2.1	250	1.9	243	1.9	-7	-2.8	-34	-12.3
Outreach Credit Programs	2,057	15.7	2,065	16.0	2,027	15.7	-38	-1.8	-30	-1.5
Professional Development	266	2.0	202	1.6	142	1.1	-60	-29.7	-124	-46.6
Attempted Hours										
Undergraduate	131,384	85.2	130,701	85.6	131,306	85.5	605	0.5	-78	-0.1
Graduate/Professional	22,862	14.8	21,904	14.4	22,285	14.5	382	1.7	-577	-2.5

**This program is manually split between A&S and Education. The counts are not included as part of the college total.*

Based on the 15th day of the semester.

Source: Office of Institutional Analysis

October 2, 2014

Table 1-Supplemental. Fall 2014 Day 15 Federal vs UW Total (including Professional Development) Headcounts

	Federal Total*		UW Total		Difference	
	Number	Percent	Number	Percent	Number	Percent
Total Students	12,790		12,932		142	1.1
Classification						
Freshmen	2,157	16.9	2,157	16.7	0	0.0
Sophomores	1,672	13.1	1,672	12.9	0	0.0
Juniors	2,064	16.1	2,064	16.0	0	0.0
Seniors	3,652	28.6	3,652	28.2	0	0.0
Second Bachelors	389	3.0	389	3.0	0	0.0
Non-degree undergrads	222	1.7	223	1.7	1	0.5
[Undergraduates Subtotal]	10,156	79.4	10,157	78.5	1	0.0
Graduates/Professional	2,401	18.8	2,405	18.6	4	0.2
Non-degree graduates	233	1.8	370	2.9	137	58.8
[Graduate Subtotal]	2,634	20.6	2,775	21.5	141	5.4
Gender						
Males	6,146	48.1	6,175	47.7	29	0.5
Females	6,644	51.9	6,757	52.3	113	1.7
Race & Ethnicity						
White	9,473	74.1	9,587	74.1	114	1.2
Hispanics of any race	748	5.8	755	5.8	7	0.9
Asian	170	1.3	171	1.3	1	0.6
American Indian or Alaska Native	70	0.5	70	0.5	0	0.0
Black or African American	119	0.9	119	0.9	0	0.0
Native Hawaiian or Pacific Islander	33	0.3	33	0.3	0	0.0
Two or more races	305	2.4	306	2.4	1	0.3
[Minority Subtotal]	1,445	11.3	1,454	11.2	9	0.6
International	862	6.7	862	6.7	0	0.0
Race & Ethnicity Unknown	1,010	7.9	1,029	8.0	19	1.9
Full/Part-time Status						
Full-time	9,783	76.5	9,783	75.6	0	0.0
Part-time	3,007	23.5	3,149	24.4	142	4.7
Instructional Location						
Laramie Campus	10,520	82.3	10,520	81.3	0	0.0
Outreach School Total	2,270	17.7	2,412	18.7	142	6.3
UW/CC	243	1.9	243	1.9	0	0.0
Outreach Credit Programs	2,027	15.8	2,027	15.7	0	0.0
Professional Development	--	--	142	1.1	--	--
Attempted Hours	153,342		153,591		249	0.2
Undergraduate	131,305	85.6	131,306	85.5	1	0.0
Graduate/Professional	22,037	14.4	22,285	14.5	248	1.1

*Totals do not include professional development students.

Based on the 15th day of the semester.
Source: Office of Institutional Analysis

October 2, 2014

Table 2. UW Outreach Enrollment Comparisons, Fall 2012 - Fall 2014 - Day 15

	2012		2013		2014		1 Year Change		2 Year Change	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Total Students	2,600		2,517		2,412		-105	-4.2	-188	-7.2
Classification										
Freshmen	57	2.2	60	2.4	34	1.4	-26	-43.3	-23	-40.4
Sophomores	65	2.5	58	2.3	55	2.3	-3	-5.2	-10	-15.4
Juniors	308	11.8	271	10.8	246	10.2	-25	-9.2	-62	-20.1
Seniors	887	34.1	939	37.3	870	36.1	-69	-7.3	-17	-1.9
Second Bachelors	168	6.5	157	6.2	160	6.6	3	1.9	-8	-4.8
Non-degree undergrads	109	4.2	70	2.8	119	4.9	49	70.0	10	9.2
[Undergraduates Subtotal]	1,594	61.3	1,555	61.8	1,484	61.5	-71	-4.6	-110	-6.9
Graduates/Professional	589	22.7	654	26.0	648	26.9	-6	-0.9	59	10.0
Non-degree graduates	417	16.0	308	12.2	280	11.6	-28	-9.1	-137	-32.9
[Graduate Subtotal]	1,006	38.7	962	38.2	928	38.5	-34	-3.5	-78	-7.8
Gender										
Males	685	26.3	651	25.9	647	26.8	-4	-0.6	-38	-5.5
Females	1,915	73.7	1,866	74.1	1,765	73.2	-101	-5.4	-150	-7.8
Race & Ethnicity										
White	2,053	79.0	1,938	77.0	1,861	77.2	-77	-4.0	-192	-9.4
Hispanics of any race	133	5.1	134	5.3	128	5.3	-6	-4.5	-5	-3.8
Asian	29	1.1	26	1.0	27	1.1	1	3.8	-2	-6.9
American Indian or Alaska Native	33	1.3	34	1.4	15	0.6	-19	-55.9	-18	-54.5
Black or African American	43	1.7	32	1.3	18	0.7	-14	-43.8	-25	-58.1
Native Hawaiian or Pacific Islander	3	0.1	6	0.2	5	0.2	-1	-16.7	2	66.7
Two or more races	34	1.3	45	1.8	56	2.3	11	24.4	22	64.7
[Minority Subtotal]	275	10.6	277	11.0	249	10.3	-28	-10.1	-26	-9.5
International	15	0.6	12	0.5	19	0.8	7	58.3	4	26.7
Race & Ethnicity Unknown	257	9.9	290	11.5	283	11.7	-7	-2.4	26	10.1
Full/Part-time Status										
Full-time	428	16.5	437	17.4	432	17.9	-5	-1.1	4	0.9
Part-time	2,172	83.5	2,080	82.6	1,980	82.1	-100	-4.8	-192	-8.8
Instructional Location										
Outreach School Total	2,600		2,517		2,412		-105	-4.2	-188	-7.2
UW/CC	277	10.7	250	9.9	243	10.1	-7	-2.8	-34	-12.3
Outreach Credit Programs	2,057	79.1	2,065	82.0	2,027	84.0	-38	-1.8	-30	-1.5
Professional Development	266	10.2	202	8.0	142	5.9	-60	-29.7	-124	-46.6
Attempted Hours										
Undergraduate	11,051	73.4	11,196	72.9	10,346	71.8	-850	-7.6	-705	-6.4
Graduate/Professional	3,996	26.6	4,164	27.1	4,062	28.2	-102	-2.4	66	1.7

Table 3. Race & Ethnicity Distribution of Students, Fall 2012 - Fall 2014 - Day 15

	2012		2013		2014		1 Year Change		2 Year Change	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Undergraduate	10,199		10,121		10,157		36	0.4	-42	-0.4
White	8,225	80.6	8,154	80.6	7,871	77.5	-283	-3.5	-354	-4.3
Hispanics of any race	556	5.5	605	6.0	674	6.6	69	11.4	118	21.2
Asian	108	1.1	113	1.1	136	1.3	23	20.4	28	25.9
American Indian or Alaska Native	74	0.7	66	0.7	56	0.6	-10	-15.2	-18	-24.3
Black or African American	130	1.3	115	1.1	103	1.0	-12	-10.4	-27	-20.8
Native Hawaiian or Pacific Islander	24	0.2	29	0.3	29	0.3	0	0.0	5	20.8
Two or more races	191	1.9	221	2.2	264	2.6	43	19.5	73	38.2
[Minority Subtotal]	1,083	10.6	1,149	11.4	1,262	12.4	113	9.8	179	16.5
International	362	3.5	391	3.9	417	4.1	26	6.6	55	15.2
Race & Ethnicity Unknown	529	5.2	427	4.2	607	6.0	180	42.2	78	14.7
Graduate/Professional	2,923		2,807		2,775		-32	-1.1	-148	-5.1
White	1,940	66.4	1,645	58.6	1,716	61.8	71	4.3	-224	-11.5
Hispanics of any race	72	2.5	80	2.9	81	2.9	1	1.3	9	12.5
Asian	36	1.2	37	1.3	35	1.3	-2	-5.4	-1	-2.8
American Indian or Alaska Native	16	0.5	19	0.7	14	0.5	-5	-26.3	-2	-12.5
Black or African American	26	0.9	20	0.7	16	0.6	-4	-20.0	-10	-38.5
Native Hawaiian or Pacific Islander	1	0.0	4	0.1	4	0.1	0	0.0	3	300.0
Two or more races	33	1.1	26	0.9	42	1.5	16	61.5	9	27.3
[Minority Subtotal]	184	6.3	186	6.6	192	6.9	6	3.2	8	4.3
International	427	14.6	424	15.1	445	16.0	21	5.0	18	4.2
Race & Ethnicity Unknown	372	12.7	552	19.7	422	15.2	-130	-23.6	50	13.4
Total (Includes Non-degree)	13,122		12,928		12,932		4	0.0	-190	-1.4
White	10,165	77.5	9,799	75.8	9,587	74.1	-212	-2.2	-578	-5.7
Hispanics of any race	628	4.8	685	5.3	755	5.8	70	10.2	127	20.2
Asian	144	1.1	150	1.2	171	1.3	21	14.0	27	18.8
American Indian or Alaska Native	90	0.7	85	0.7	70	0.5	-15	-17.6	-20	-22.2
Black or African American	156	1.2	135	1.0	119	0.9	-16	-11.9	-37	-23.7
Native Hawaiian or Pacific Islander	25	0.2	33	0.3	33	0.3	0	0.0	8	32.0
Two or more races	224	1.7	247	1.9	306	2.4	59	23.9	82	36.6
[Minority Subtotal]	1,267	9.7	1,335	10.3	1,454	11.2	119	8.9	187	14.8
International	789	6.0	815	6.3	862	6.7	47	5.8	73	9.3
Race & Ethnicity Unknown	901	6.9	979	7.6	1,029	8.0	50	5.1	128	14.2

Based on the 15th day of the semester.
Source: Office of Institutional Analysis

October 2, 2014

Table 4. New Student Applicants and Yields Report, Fall 2012 - Fall 2014 - Day 15

	Fall 2012	Fall 2013	Fall 2014*	1 Year Change		2 Year Change	
				Number	Percent	Number	Percent
Completed Applications Received	9,289	9,478	9,349	-129	-1.4	60	0.6
Freshmen	4,180	4,347	4,180	-167	-3.8	0	0.0
Transfer	2,085	2,081	1,963	-118	-5.7	-122	-5.9
Other undergrads	410	385	461	76	19.7	51	12.4
Graduate/Professional	2,614	2,665	2,745	80	3.0	131	5.0
Applicants Admitted	8,146	8,335	8,270	-65	-0.8	124	1.5
Freshmen	4,002	4,156	4,086	-70	-1.7	84	2.1
Transfer	1,997	2,009	1,885	-124	-6.2	-112	-5.6
Other undergrads	405	381	450	69	18.1	45	11.1
Graduate/Professional	1,742	1,789	1,849	60	3.4	107	6.1
Applicants Enrolled	3,910	3,812	3,862	50	1.3	-48	-1.2
Freshmen	1,584	1,581	1,573	-8	-0.5	-11	-0.7
Transfer	1,119	1,083	1,064	-19	-1.8	-55	-4.9
Other undergrads	187	170	227	57	33.5	40	21.4
Graduate/Professional	1,020	978	998	20	2.0	-22	-2.2
<u>Yield Rates</u>							
Applicants Admitted	87.7%	87.9%	88.5%				
Freshmen	95.7%	95.6%	97.8%				
Transfer	95.8%	96.5%	96.0%				
Other undergrads	98.8%	99.0%	97.6%				
Graduate/Professional	66.6%	67.1%	67.4%				
Applicants Enrolled	42.1%	40.2%	41.3%				
Freshmen	37.9%	36.4%	37.6%				
Transfer	53.7%	52.0%	54.2%				
Other undergrads	45.6%	44.2%	49.2%				
Graduate/Professional	39.0%	36.7%	36.4%				
<u>Former UW Undergraduates Re-enrolling</u>							
Applications Received	689	625	550	-75	-12.0	-139	-20.2
Applicants Admitted	682	622	545	-77	-12.4	-137	-20.1
Applicants Enrolled	404	382	342	-40	-10.5	-62	-15.3

*With the implementation of a new admissions system, students had to pay an application fee before submitting an application.

Table 5. Demographic Statistics for New Freshmen, Fall 2012 - 2014 - Day 15

	2012		2013		2014		1 Year Change		2 Year Change	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Total	1,584		1,581		1,573		-8	-0.5	-11	-0.7
Males	779	49.2	739	46.7	793	50.4	54	7.3	14	1.8
Females	805	50.8	842	53.3	780	49.6	-62	-7.4	-25	-3.1
Race & Ethnicity										
White	1,333	84.2	1,325	83.8	1,173	74.6	-152	-11.5	-160	-12.0
Hispanics of any race	80	5.1	111	7.0	151	9.6	40	36.0	71	88.8
Asian	11	0.7	13	0.8	25	1.6	12	92.3	14	127.3
Black or African American	16	1.0	14	0.9	16	1.0	2	14.3	0	0.0
American Indian or Alaska Native	3	0.2	8	0.5	5	0.3	-3	-37.5	2	66.7
Native Hawaiian or Other Pacific Islander	7	0.4	2	0.1	4	0.3	2	100.0	-3	-42.9
Two or more races	54	3.4	45	2.8	64	4.1	19	42.2	10	18.5
[Minority Subtotal]	171	10.8	193	12.2	265	16.8	72	37.3	94	55.0
International	42	2.7	44	2.8	32	2.0	-12	-27.3	-10	-23.8
Race & Ethnicity Unknown	38	2.4	19	1.2	103	6.5	84	442.1	65	171.1
Full/Part-time Status										
Full-time	1,578	99.6	1,567	99.1	1,557	99.0	-10	-0.6	-21	-1.3
Part-time	6	0.4	14	0.9	16	1.0	2	14.3	10	166.7
Residency										
Resident	843	53.2	805	50.9	857	54.5	52	6.5	14	1.7
Non-Resident	741	46.8	776	49.1	716	45.5	-60	-7.7	-25	-3.4
Geographic Home										
Laramie County/Cheyenne	122	7.7	176	11.1	179	11.4	3	1.7	57	46.7
Natrona County/Casper	67	4.2	79	5.0	114	7.2	35	44.3	47	70.1
Albany County/Laramie	104	6.6	96	6.1	96	6.1	0	0.0	-8	-7.7
Park County/Cody	34	2.1	37	2.3	53	3.4	16	43.2	19	55.9
Sheridan County/Sheridan	21	1.3	32	2.0	46	2.9	14	43.8	25	119.0
Campbell County/Gillette	65	4.1	43	2.7	34	2.2	-9	-20.9	-31	-47.7
Teton County/Jackson	41	2.6	41	2.6	29	1.8	-12	-29.3	-12	-29.3
Other Wyoming	336	21.2	264	16.7	267	17.0	3	1.1	-69	-20.5
[Wyoming Subtotal]	790	49.9	768	48.6	818	52.0	50	6.5	28	3.5

Table 5. Demographic Statistics for New Freshmen, continued

	2012		2013		2014		1 Year Change		2 Year Change	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Geographic Home, continued										
Colorado	383	24.2	398	25.2	360	22.9	-38	-9.5	-23	-6.0
California	48	3.0	54	3.4	60	3.8	6	11.1	12	25.0
Nebraska	42	2.7	41	2.6	29	1.8	-12	-29.3	-13	-31.0
Texas	20	1.3	17	1.1	22	1.4	5	29.4	2	10.0
Illinois	20	1.3	17	1.1	20	1.3	3	17.6	0	0.0
Washington	29	1.8	17	1.1	14	0.9	-3	-17.6	-15	-51.7
South Dakota	16	1.0	17	1.1	13	0.8	-4	-23.5	-3	-18.8
Other U.S. States	156	9.8	168	10.6	181	11.5	13	7.7	25	16.0
International	42	2.7	44	2.8	32	2.0	-12	-27.3	-10	-23.8
Other/Unknown	38	2.4	40	2.5	24	1.5	-16	-40.0	-14	-36.8
High School Rank										
Top 10%	209	22.2 *	209	23.1 *	207	19.4 *	-2	-1.0	-2	-1.0
1st Quartile	488	51.8 *	452	50.1 *	509	47.7 *	57	12.6	21	4.3
2nd Quartile	289	30.7 *	284	31.5 *	331	31.1 *	47	16.5	42	14.5
3rd Quartile	136	14.4 *	130	14.4 *	188	17.6 *	58	44.6	52	38.2
4th Quartile	29	3.1 *	37	4.1 *	38	3.6 *	1	2.7	9	31.0
Unranked	642	--	678	--	507	--	-171	-25.2	-135	-21.0
High School GPA										
	Number	Means	Number	Means	Number	Means	Mean Change		Mean Change	
	1,520	3.48	1,553	3.48	1,553	3.45	-0.03		-0.03	
Admissions Test Scores										
	Number	Means	Number	Means	Number	Means	Mean Change		Mean Change	
ACT	1,413	24.3	1,426	24.5	1,442	24.5	0.0		0.2	
English	1,413	23.7	1,422	24.0	1,437	24.2	0.2		0.5	
Mathematics	1,404	24.0	1,422	24.0	1,433	23.9	-0.1		-0.1	
SAT	255	1100	258	1108	248	1073	-35		-27	
Verbal	256	543	259	549	248	531	-18		-12	
Mathematics	255	557	265	559	249	542	-17		-15	

*Percent is based only on students with a high school rank.

Based on the 15th day of the semester.
 Source: Office of Institutional Analysis

October 2, 2014

Table 6. Demographic Statistics for New Transfers, Fall 2012 - 2014 - Day 15

	2012		2013		2014		1 Year Change		2 Year Change	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Total	1,119		1,083		1,064		-19	-1.8	-55	-4.9
Males	474	42.4	465	42.9	509	47.8	44	9.5	35	7.4
Females	645	57.6	618	57.1	555	52.2	-63	-10.2	-90	-14.0
Race & Ethnicity										
White	884	79.0	860	79.4	675	63.4	-185	-21.5	-209	-23.6
Hispanics of any race	80	7.1	71	6.6	67	6.3	-4	-5.6	-13	-16.3
Asian	7	0.6	13	1.2	18	1.7	5	38.5	11	157.1
American Indian or Alaska Native	10	0.9	14	1.3	14	1.3	0	0.0	4	40.0
Black or African American	23	2.1	17	1.6	7	0.7	-10	-58.8	-16	-69.6
Native Hawaiian or Pacific Islander	2	0.2	7	0.6	1	0.1	-6	-85.7	-1	-50.0
Two or more races	17	1.5	30	2.8	32	3.0	2	6.7	15	88.2
[Minority Subtotal]	139	12.4	152	14.0	139	13.1	-13	-8.6	0	0.0
International	55	4.9	47	4.3	68	6.4	21	44.7	13	23.6
Race & Ethnicity Unknown	41	3.7	24	2.2	182	17.1	158	658.3	141	343.9
Full/Part-time Status										
Full-time	795	71.0	758	70.0	788	74.1	30	4.0	-7	-0.9
Part-time	324	29.0	325	30.0	276	25.9	-49	-15.1	-48	-14.8
Residency										
Resident	799	71.4	801	74.0	731	68.7	-70	-8.7	-68	-8.5
Non-Resident	320	28.6	282	26.0	333	31.3	51	18.1	13	4.1
Wyoming Transfer Colleges										
Laramie County Community College	182	16.3	187	17.3	189	17.8	2	1.1	7	3.8
Casper College	145	13.0	154	14.2	140	13.2	-14	-9.1	-5	-3.4
Northern Wyoming CC District	91	8.1	72	6.6	93	8.7	21	29.2	2	2.2
Western Wyoming Community College	80	7.1	85	7.8	84	7.9	-1	-1.2	4	5.0
Northwest College	78	7.0	75	6.9	69	6.5	-6	-8.0	-9	-11.5
Central Wyoming College	63	5.6	59	5.4	47	4.4	-12	-20.3	-16	-25.4
Eastern Wyoming College	32	2.9	31	2.9	21	2.0	-10	-32.3	-11	-34.4

Table 6. Demographic Statistics for New Transfers

	2012		2013		2014		1 Year Change		2 Year Change	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Geographic Home										
Laramie County/Cheyenne	142	12.7	128	11.8	138	13.0	10	7.8	-4	-2.8
Natrona County/Casper	127	11.3	134	12.4	114	10.7	-20	-14.9	-13	-10.2
Sweetwater County/Rock Springs	56	5.0	61	5.6	58	5.5	-3	-4.9	2	3.6
Albany County/Laramie	61	5.5	71	6.6	55	5.2	-16	-22.5	-6	-9.8
Fremont County/Lander & Riverton	59	5.3	53	4.9	46	4.3	-7	-13.2	-13	-22.0
Park County/Cody & Powell	43	3.8	39	3.6	44	4.1	5	12.8	1	2.3
Sheridan County/Sheridan	52	4.6	33	3.0	42	3.9	9	27.3	-10	-19.2
Campbell County/Gillette	31	2.8	33	3.0	26	2.4	-7	-21.2	-5	-16.1
Other Wyoming	181	16.2	174	16.1	125	11.7	-49	-28.2	-56	-30.9
[Wyoming Subtotal]	752	67.2	726	67.0	648	60.9	-78	-10.7	-104	-13.8
Colorado	84	7.5	63	5.8	75	7.0	12	19.0	-9	-10.7
California	37	3.3	31	2.9	36	3.4	5	16.1	-1	-2.7
Nebraska	12	1.1	11	1.0	18	1.7	7	63.6	6	50.0
Montana	12	1.1	12	1.1	13	1.2	1	8.3	1	8.3
Washington	8	0.7	5	0.5	13	1.2	8	160.0	5	62.5
Texas	7	0.6	5	0.5	12	1.1	7	140.0	5	71.4
Other U.S. States	115	10.3	94	8.7	102	9.6	8	8.5	-13	-11.3
International	55	4.9	47	4.3	68	6.4	21	44.7	13	23.6
Unknown	37	3.3	89	8.2	79	7.4	-10	-11.2	42	113.5
Transfer GPA at time of admission										
	<u>Number</u>	<u>Means</u>	<u>Number</u>	<u>Means</u>	<u>Number</u>	<u>Means</u>	<u>Mean Change</u>		<u>Mean Change</u>	
	1,043	3.12	1,008	3.10	1,027	3.14	0.04		0.02	
Admissions Test Scores										
	<u>Number</u>	<u>Means</u>	<u>Number</u>	<u>Means</u>	<u>Number</u>	<u>Means</u>	<u>Mean Change</u>		<u>Mean Change</u>	
ACT	526	22.5	484	22.5	518	22.7	0.2		0.2	
English	476	21.8	431	21.7	437	21.8	0.1		0.0	
Mathematics	476	21.8	431	21.9	437	22.5	0.6		0.7	

Based on the 15th day of the semester.
Source: Office of Institutional Analysis

October 2, 2014

Table 7. Summary of First-time Full-time Fall Freshmen Outcomes

Cohort	Fall 2003	Fall 2004	Fall 2005	Fall 2006	Fall 2007	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2012	Fall 2013	Rolling 5 Yr. Avg.
First Semester Enrollment	1,397	1,503	1,407	1,552	1,627	1,681	1,576	1,458	1,531	1,578	1,568	1,542
End of First Semester												
Number Enrolled	1,371	1,469	1,385	1,532	1,584	1,659	1,537	1,431	1,515	1,553	1,539	1,515
Cumulative GPA	2.71	2.66	2.67	2.69	2.59	2.63	2.58	2.60	2.61	2.62	2.71	2.62
Probation %	20%	20%	22%	20%	23%	22%	25%	23%	23%	24%	21%	23%
Second Semester												
Number Enrolled	1,269	1,360	1,304	1,405	1,482	1,524	1,426	1,344	1,402	1,433	1,414	1,404
Percent Retained	91%	90%	93%	91%	91%	91%	90%	92%	92%	91%	90%	91%
Retention %												
1st Year	76%	74%	75%	74%	72%	72%	73%	73%	76%	74%	76%	74%
2nd Year	67%	65%	65%	66%	65%	65%	66%	66%	68%	65%		66%
3rd Year	64%	61%	62%	63%	62%	63%	62%	63%	65%			63%
Continuing + Graduated												
4th Year	63%	59%	60%	62%	60%	62%	60%	62%				61%
5th Year	60%	58%	59%	61%	59%	61%	60%					60%
6th Year	59%	59%	59%	60%	60%	60%						60%
Graduation %*												
4th Year	22%	22%	23%	23%	24%	24%	26%	26%				25%
5th Year	45%	44%	46%	47%	47%	47%	48%					47%
6th Year	54%	53%	53%	54%	54%	54%						53%

*Unofficial: Does not include exclusions for students who are deceased or were on missions. These are end of semester cohorts with graduation statistics updated as of summer 2014.

Table 8. UW Degrees Awarded for Spring and Summer, 2012 - 2014

	2012	2013	2014*	1 Year Change	2 Year Change
Bachelor's					
Number	1,586	1,578	1,495	-83	-91
Percent Minority	9.0%	7.7%	9.3%	1.6%	0.3%
Average GPA	3.29	3.31	3.32	0.01	0.03
Master's					
Number	394	387	379	-8	-15
Percent Minority	7.6%	6.7%	7.9%	1.2%	0.3%
Average GPA	3.79	3.77	3.79	0.02	0.00
Doctorate					
Number	53	66	70	4	17
Percent Minority	7.5%	4.5%	2.9%	-1.7%	-4.7%
Average GPA	3.78	3.85	3.82	-0.03	0.04
Juris Doctor (Law)					
Number	72	73	64	-9	-8
Percent Minority	9.7%	5.5%	12.5%	7.0%	2.8%
Average GPA	3.07	3.05	3.09	0.04	0.02
Doctor of Pharmacy					
Number	51	40	43	3	-8
Percent Minority	3.9%	10.0%	11.6%	1.6%	7.7%
Average GPA	3.43	3.42	3.41	-0.01	-0.02
Total Degrees Awarded	2,156	2,144	2,051	-93	-105
Certificates—undergraduate and graduate (information only)					
Number	48	34	31	-3	-17
Percent Minority	2.1%	5.9%	6.5%	0.6%	4.4%
Average GPA	3.79	3.83	3.82	-0.01	0.03

*Spring/Summer 2014 degrees are not finalized.

Committee of the Whole: REGULAR BUSINESS
Board of Trustees Committee Reports

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Regular Business)

A. **Fiscal and Legal Affairs Committee (Mai)**
Committee Chair

B. **Alumni Board**
Board Liaison

C. **Foundation Board**
Trustees Marsh and Bostrom, Board Liaisons

D. **Haub School of Environment and Natural Resources Board**
Trustee Davis, Board Liaison

E. **Energy Resources Council (ERC)**
Trustee True, Board Liaison

1. Committee of the Whole- CONSENT AGENDA

Approval of Contracts and Grants, Gern

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)

September 2014

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Allied Seed LLC	\$ 3,150	Moss, Gary E		Ag Experiment Station	Niching of Corn Salad and Carrots for Seed Production in the Big Horn Basin
American Society of Plant Taxonomists	\$ 3,000	Brown, Gregory		Botany	Operational Support
Anadarko Petroleum Corporation	\$ 20,000	Beck, Jeffrey		Ecosystem Science & Management	Factors Influencing Pronghorn Survival and Reproduction in South-central Wyoming
Arizona State University	\$ 148,773	Finnoff, David C		Economics/Finance	Risk of Animal and Plant Infectious Diseases Through Trade (Rapid Trade)
Briess Malting and Ingredients	\$ 1,710	Moss, Gary E		Ag Experiment Station	Briess Variety Trial/Fertilizer
California Institute of Technology	\$ 89,988	Parkinson, Bruce		Chemistry	NSF Center for Chemical Innovation: Powering the Planet
California, University of	\$ 75,135	Riebe, Clifford		Geology/Geophysics	Southern Sierra Critical Zone Observatory
Deutsche Gesellschaft fur Internationale Zusammenarbeit (GIZ)	\$ 5,515	Barbier, Edward Burr		Economics/Finance	Economics of Land Degradation Initiative: Land Degradation, Less Favored Lands and the Rural Poor: A Spatial and Economic Analysis

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Dow AgroSciences	\$ 6,000	Mealor, Brian		Plant Sciences	Biology and Management of Invasive Weeds in Rangelands
Ducks Unlimited Canada	\$ 49,895	Rashford, Benjamin		Ag Economics	Ecological - Economic Modeling of Land-Use Change and Waterfowl Production in Prairie Canada - Phase III
Dupont Pharmaceuticals Company	\$ 4,000	Mealor, Brian		Plant Sciences	Integrated Management of Invasive Weeds in Rangelands
GlycoBac	\$ 73,134	Jarvis, Donald L		Molecular Biology	Glycoengineering Insect Cells - Amendment
Grant County Public Utility District	\$ 25,000	Larson, Mary L		Anthropology	Raold Fryxell Collection (Krista Borzea)
Jet Propulsion Laboratory	\$ 13,848	Deng, Min		Atmospheric Science	Global Cloud Ice Water Dataset for Model Evaluation and Obs4MIPs
Monsanto Company	\$ 4,800	Kniss, Andrew R		Plant Sciences	MSA Service Order 1: Rotation crop response to dicamba
National Center for Atmospheric Research	\$ 129,526	Muknahallipatna, Suresh		Electrical Engineering	Optimal and Practical Multiple Platform Single Source (MPSS) Strategies for Climate and Weather Applications on Many-Core Processors
National Ecological Observator	\$ 81,803	Cook, Craig S		Ecosystem Science & Management	Stable Isotope Analysis of Soil Samples for Carbon and Nitrogen

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
National Geographic Society	\$ 23,000	Sims, Kenneth		Geology/Geophysics	Understanding Sangay Volcano: A Geologic Expedition to "The Frightener"
New Mexico Department of Health	\$ 320,000	Costello, Humphrey		Wyoming Survey & Analysis Center	New Mexico Tobacco Evaluation 2014-2015
New Mexico Department of Health	\$ 50,000	Feldman, Laura		Wyoming Survey & Analysis Center	New Mexico 1305-Funded State Public Health Actions to Prevent and Control Diabetes, Heart Disease, Obesity, and Associated Risk Factors and Promote School Health--Basic Component Evaluation
New Mexico, University of	\$ 28,074	Zajacova, Anna		Sociology	Clinical and Translational Research Infrastructure Network IDeA-CTR
North Dakota Department of Health	\$ 17,443	Harnisch, Brian		Wyoming Survey & Analysis Center	7-Month Follow-up Surveys of North Dakota Quit Tobacco Program Enrollees
Northern Arizona University	\$ 43,126	Petersen, Douglas Bryan		Speech Pathology	Development of a Dual Language Narrative Curriculum
Park County	\$ 4,000	Hartman, Ronald		Botany	Scanning Herbarium Sheets for Shoshone NF Floristic Inventory Database

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Rocky Mountain Elk Foundation	\$ 15,000	Kauffman, Matthew		Zoology	Elk Migrations of the Greater Yellowstone Ecosystem
Society for Conservation Biology	\$ 99,329	Kauffman, Matthew		Zoology	David H. Smith Conservation Research Fellowship: Trophic Resource Portfolios: Incorporating Spatio-temporal Patterns of Species Abundance into Ecosystem-based Management of Mobile Consumers
Society of Petroleum Engineers	\$ 100,000	Grana, Dario		Geology/Geophysics	Bayesian Updating of Dynamic Reservoir Models Using Production and Time-Lapse Seismic Data
Space Telescope Science Institute	\$ 36,749	Dale, Daniel A		Physics/Astronomy	LEGUS: Legacy ExtraGalactic UV Survey
Texas, University of	\$ 10,245	Muddiman, Ashley Rae		Communications/Mass Media	Engaging News Project
United Way	\$ 5,000	Templeton, Cherie K		Wyoming Survey & Analysis Center	Evaluate the Effects of the Life RU Ready Intervention on 7th and 8th Grade Sweetwater County Students

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Dept of Agriculture, Animal and Plant Health Inspection Service (APHIS)	\$ 45,753	Bisha, Bledar		Animal Science	Matrix-Assisted Laser Desorption Ionization Time-of-Flight Mass Spectrometry (MALDI-TOF MS) for Rapid and Specific Identification and Typing of AMR Bacteria from Samples Collected from Wild Mammals, Cattle Feces, and Water of Livestock Facilities
US Dept of Agriculture, Agriculture Research Service (ARS)	\$ 900	Latchininsky, Alexandre		Ecosystem Science & Management	Field Evaluation of Metarhizium Anisopliae F52 for Grasshopper Control in Natural Habitats (Rangeland)
US Dept of Agriculture, Agriculture Research Service (ARS)	\$ 155,000	Whipple, Glen		Cooperative Extension Services	Enhancing Decision-Making by Agricultural Producers in Wyoming with Weather Variability: Reducing Enterprise Risk and Increasing Resilience
US Dept of Agriculture, Agriculture Research Service (ARS)	\$ 150,000	Hess, Bret W		Ag Experiment Station	Collaborative Long-Term Agro-ecosystem Research (LTAR) Efforts in the High Plains and Thunder Basin

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Dept of Agriculture, Forest Service (FS)	\$ 50,000	Lauenroth, William		Botany	Synthesis and Modeling of Conifer Forest Regeneration After Mountain Pine Beetle Epidemics: The Role of Drought and Climate Change
US Dept of Agriculture, Forest Service (FS)	\$ 15,000	Kauffman, Matthew		Zoology	Atlas of Wildlife Migration: Wyoming's Ungulates
US Dept of Commerce, Economic Development Administration (EDA)	\$ 110,000	Benson, Jonathon		Wyoming Technology Business Center (WTBC)	FY13 University Center Economic Development Program/WTBC
US Dept of Commerce, National Oceanic and Atmospheric Administration (NOAA)	\$ 23,264	Murphy, Shane		Atmospheric Science	Quantifying Methane and VOC Emissions from Oil and Gas Extraction Sources
US Dept of Defense, Defense Logistics Agency (DLA)	\$ 248,683	Kline, Jill		Wyoming Small Business Development Center	Wyoming Procurement Technical Assistance Center (PTAC) Government Contracting Assistance
US Department of Education	\$ 485,478	Pearce, Jayne		Student Educational Opportunity	Educational Opportunity Centers- EOC1(South)_Budget Year 4 (2014-2015)
US Department of Education	\$ 12,294	Carter, Joanna		Student Financial Aid	Student Educational Opportunity Grant 13-14

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Department of Education	\$ 502,688	Carter, Joanna		Student Financial Aid	Federal Work Study Program 14-15
US Department of Education	\$ 288,000	Salmon, Zackie S		Student Educational Opportunity	McNair Scholars Program 2014-2015
US Department of Education	\$ 5,947	Carter, Joanna		Student Financial Aid	D-ED Teacher Education Assistance for College & Higher Ed (TEACH) 14-15
US Department of Education	\$1,497,071	Carter, Joanna		Student Financial Aid	Pell Grant 14-15
US Department of Education	\$ 380,400	Carter, Joanna		Student Financial Aid	Student Educational Opportunity Grant 14-15
US Department of Energy	\$ 326,047	McLaughlin, Jonathan		School Energy Resources	Optimizing Accuracy of Determinations of CO2 Storage Capacity and Permanence, and Designing More Efficient CO2 Storage Operations: An Example from the Rock Springs Uplift
US Department of Energy	\$ 363,729	Kaszuba, John		Geology/Geophysics	Integrated Characterization of CO2 Storage Reservoirs on the Rock Springs Uplift Combining Geomechanics, Geochemistry, and Flow Modeling

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Dept of Health and Human Services National Institutes of Health (NIH), National Insitute of Neurological Disorders and Stroke (NINDS)	\$ 175,106	Sun, Qian-Quan		Zoology	Inhibitory Circuits Underlying Long-range Sensorimotor Integration (Year 2)
US Dept of Interior, Bureau of Land Managment (BLM)	\$ 10,000	Keinath, Douglas A		Wyoming Natural Diversity Database	Monitoring of amphibians & reptiles in the powder river basin of WY
US Dept of Interior, Bureau of Land Managment (BLM)	\$ 13,000	Heidel, Bonnie		Wyoming Natural Diversity Database	Rare and Special Status Plant Species and Habitat Assessment 2012
US Dept of Interior National Park Service (NPS)	\$ 1,647	Smutko, Leonard		Institute for Environmental and Natural Resources	Organizing and Managing a Public Conversation for the Greater Yellowstone Coordinating Committee (UWY-198)
US Dept of Interior National Park Service (NPS)	\$ 9,000	McElroy, Brandon		Geology/Geophysics	Assessing the Geometries, Topographies, and Erosion Rates of Sandbar Habitats in the Lower Niobrara River-Missouri National Recreational River

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Dept of Interior National Park Service (NPS)	\$ 50,000	Larson, Mary L		Anthropology	Complete Multiple Property Document and Determinations of Eligibility for Backcountry Trails in Yellowstone National Park (UWY-197) (Marcia Peterson, State Archaeologists Office)
US Dept of Interior, US Geological Service (USGS)	\$ 100,000	Kauffman, Matthew		Zoology	Phenology Tracking in Migratory Mule Deer: Connecting Remotely Sensed Metrics of Greenness with Movement, Forage Quality, Nutrition and Demography (RWO 195)
US Dept of Interior, US Geological Service (USGS)	\$ 14,000	McElroy, Brandon		Geology/Geophysics	Evaluating Channel Morphologic Controls on Mid-Channel Sandbar Geometry in the Lower Platte River, Nebraska

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Dept of Interior, US Geological Service (USGS)	\$ 40,955	McElroy, Brandon		Geology/Geophysics	Preliminary Assessment of Bedload Transport in Grand Canyon of the Colorado River
US Dept of State, Bureau of Education and Cultural Affairs (BOECA)	\$ 194,460	Crawford, Warren		Cooperative Extension Services	American Youth Leadership Program with Ghana: Enhancing Global Perspectives in Youth
US Nat'l Aeronautics and Space Admin (NASA)	\$ 37,000	Heinz, Stefan		Mathematics	Turbulence Structure Preserving Unified and Dynamic Large Eddy Simulation of Separated Flows
US National Science Foundation (NSF)	\$ 349,999	Basile, Francisco		Chemistry	MRI: Acquisition of a MALDI-ToF/ToF-MS Instrument for Chemical and Biological Research
US National Science Foundation (NSF)	\$ 184,044	Williford, Jason S		Mathematics	Q-polynomial schemes, coherent configurations, and applications
US National Science Foundation (NSF)	\$ 183,333	Varga, Krisztina		Chemistry	Structural-functional characterization of a hyperactive antifreeze protein
US National Science Foundation (NSF)	\$ 315,714	Eggleston, Carrick M		Geology/Geophysics	MRI: Development of Next Generation Hydrothermal Atomic Force Microscopy

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US National Science Foundation (NSF)	\$ 331,062	Hoberg, John O		Chemistry	REU Site: An Energy Research REU (Research Experience for Undergraduates) Focusing on Wyoming Community Colleges
US National Science Foundation (NSF)	\$ 212,023	Ogden, Fred		Civil Engineering	Collaborative Research: Planning and Land Management in Tropical Ecosystem; Complexities of Land-use and Hydrology Coupling in the Panama Canal Watershed
US National Science Foundation (NSF)	\$ 139,587	Bessaih, Hakima		Mathematics	Collaborative Research: Determining Forms and Data Assimilations with Stochastic Data
US National Science Foundation (NSF)	\$ 289,823	Leonard, Jacqueline		Science & Mathematics Teaching Center	Collaborative Research: Wyoming Interns to Teacher Scholars (WITS) Program
US National Science Foundation (NSF)	\$ 157,354	Liberles, David		Molecular Biology	Beyond dN/dS: Population Genetics, Genome Structure, and Protein Structure

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US National Science Foundation (NSF)	\$ 250,000	Douglas, Craig C		Mathematics	CC*IIE Networking Infrastructure: Enabling Scientific Discovery through a UW-DMZ
Various Sponsors	\$ 60	Kline, Jill		Wyoming Small Business Development Center (WBDC)	Program Income for FY 14 SBDC SBA
Various Sponsors	\$ 17,705	Stewart, Larry Ray		Manufacturing Works	Program Income - Manufacturing Works: The Wyoming Manufacturing Extension Partnership (FY 15)
Various Sponsors	\$ 1,499	Root-Elledge, Sandra Lee		Wyoming Institute for Disabilities	UAP Core Projects
Various Sponsors	\$ 333	Hamerlinck, Jeffrey D		Wyoming Geographic Information Science Center (WYGISC)	Spatial Data and Visualization Center
Virginia Polytech Institute	\$ 217,086	Norton, Jay	Arnould, Eric & Norton, Urszula & Peck, Dannele & Press, Melea	Ecosystem Science & Management	Conservation agriculture production systems in eastern Uganda and western Kenya

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Weber State University	\$ 29,980	Shogren, Jason F		Economics/Finance	Subsidies to Promote Peer Monitoring of Conservation Agriculture Compliance in Malawi
Wyoming Arts Council	\$ 5,000	Carlisle, Ashley H		Art Department	2014 Western Cast Iron Art Conference-Partnership
Wyoming Community Foundation	\$ 78,218	Stahl, Peter D		Ecosystem Science & Management	Best Methods for Reestablishment of Wyoming Big Sagebrush Using Container Grown Seedlings
Wyoming Dept of Agriculture	\$ 2,600	Despain, Johnathan Carvel		Cooperative Extension Services	Wyoming State Fair Chaperones
Wyoming Dept of Agriculture	\$ 5,000	Mealor, Brian		Plant Sciences	Wyoming Invasive Grass Initiative: Statewide Cheatgrass Distribution and Prioritization
Wyoming Dept of Education	\$ 50,000	Root-Elledge, Sandra Lee		Wyoming Institute for Disabilities	Supplemental - Wyoming Clearinghouse for Accessible Instructional Materials
Wyoming Dept of Family Services	\$2,020,913	Meuli, Melinda		Family/Consumer Sciences	Wyoming Supplemental Nutrition Assistance Program Education 2014-15

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Wyoming Dept of Transportation	\$ 21,050	Tanner Eisenhauer, Jennifer		Civil Engineering	Evaluating the Risk of Alkali-Silica Reaction in Wyoming: Continued Evaluation of Field Specimens, Proposed Mitigation Strategies and Improving Existing ASTM Standards
Wyoming Dept of Transportation	\$ 42,146	Anatchkova, Bistra B		Wyoming Survey & Analysis Center	2014 Customer Satisfaction Survey
Wyoming Game and Fish Dept	\$ 10,000	Hamerlinck, Jeffrey D		Wyoming Geographic Information Science Center (WYGISC)	Geospatial Services: WISDOM Maintenance
Wyoming Game and Fish Dept	\$ 29,568	Walters, Annika		Zoology	Determining Stream of Origin and Spawning Site Fidelity of Salmonids in the Upper North Platte River Drainage Using Otolith Microchemistry
Wyoming Game and Fish Dept	\$ 50,000	Beck, Jeffrey		Ecosystem Science & Management	Sage-Grouse Histronics
Wyoming Humanities Council	\$ 2,926	Garrison, Jean		International Studies	General Support for speaker series and graduate assistant
Wyoming State Parks and Cultural Resources	\$ 100,000	Greene, Mark		American Heritage Center	We the People and Project Citizen
Wyoming Weed and Pest District	\$ 23,000	Collier, Timothy		Ecosystem Science & Management	Support for Biological Control Position

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Wyoming Wildlife - The Foundation	\$ 12,500	Kauffman, Matthew		Zoology	Atlas of Wildlife Migration: Wyoming's Ungulates
Wyoming Wildlife and Natural Resource Trust	\$ 102,000	Graf, Nicholas Edward		Wyoming Geographic Information Science Center (WYGISC)	Digitizing Existing Disturbances in Wyoming Sage-Grouse Core Areas
Wyoming Wildlife and Natural Resource Trust	\$ 57,583	Beck, Jeffrey		Ecosystem Science & Management	Effectiveness of Existing Greater Sage-Grouse Conservation Measures in Wyoming: Winter Concentration Areas
Wyoming Wildlife and Natural Resource Trust	\$ 37,274	Beck, Jeffrey		Ecosystem Science & Management	Effectiveness of Existing Greater Sage-Grouse Conservation Measures in Wyoming: Core Area Metrics

Sponsored Programs

TOTAL 9/2014 \$ 12,122,046

Total From 7/2014 \$ 12,977,621

Total From 8/2014 \$ 12,616,411

Total Year to Date \$ 37,716,078

US Department of Education	\$24,937,916	Carter, Joanna		Student Financial Aid	Direct Student Loan 14-15
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Total Insitutional Awards \$ 24,937,916

Grand Total \$ 62,653,994

2. Committee of the Whole- CONSENT AGENDA

Personnel, Jones

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Committee of the Whole (Consent Agenda)

A. Items for Action Recommended by the President

APPOINTMENTS

1. Faculty

It is recommended to the Trustees of the University of Wyoming that the following faculty appointments be approved as indicated.

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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School of Environment & Natural Resources

Albers, Heidi Jo	Professor/Wyoming Excellence Chair	\$160,000/AY	08/25/2014
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Heidi Albers received a B.S. (1985) in Geology and Economics from Duke University, a Master of Environmental Studies (1987) from Yale School of Forestry and Environmental Studies, and a Ph.D. (1993) in Economics from the University of California, Berkeley. Dr. Albers has been a Professor at Oregon State University since 2004. Dr. Albers was hired with tenure.

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Department of Ecosystem Science and Management

Scasta, John Derek	Assistant Professor	\$82,008/AY	08/26/2014
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John Scasta received a B.S. (2004) in Rangeland Ecology and Management from Texas A&M University, a M.S. (2008) in Crop Science from Texas Tech University, and a Ph.D. (2014) in Natural Resource Ecology and Management from Oklahoma State University. Dr. Scasta has been a Graduate Research Associate at Oklahoma State University since 2011.

Department of Veterinary Sciences

Sondgeroth, Kerry S.	Assistant Professor	\$91,008/FY	08/26/2014
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Kerry Sondgeroth received a B.A. (1997) in Chemistry from the University of New Hampshire, a D.V.M. (2006) in Veterinary Medicine from Colorado State University, and a Ph.D. (2013) in Infectious Diseases from Washington State University. Dr. Sondgeroth has been a Post doctoral Research Fellow at Washington State University since 2006.

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Department of Botany

Curran, Ellen D	Assistant Professor	\$71,004/AY	08/26/2014
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Ellen Curran received a B.S. (2003) in Geophysical Sciences and an A.B. (2003) in Biological Sciences from the University of Chicago, and a Ph.D. (2008) in Geosciences from Pennsylvania State University. Dr. Curran has been an Assistant Professor of Geology and Environmental Earth Science at Miami University since 2009.

Department of Chemistry

Hulley, Elliott	Instructor	\$70,096/AY	08/26/2014
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Elliott Hulley received a B.S. (2005) in Chemistry from Ursinus College, a M.S. (2007) and a Ph.D. (2011) in Chemistry from Cornell University. Dr. Hulley has been a Postdoctoral Research Associate at Pacific Northwest National Laboratory since 2011. The title of this tenure track position will automatically convert upon receipt of transcripts indicating terminal degree.

Department of History

Kelly, Alexandra C	Assistant Professor	\$31,008/AY	08/20/2014
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Alexandra Kelly received a B.A. (2004) in Anthropology, a M.A. (2005) in Social Sciences from the University of Chicago, and a Ph.D. (2014) in Anthropology from Stanford University. Dr. Kelly taught in the Department of Anthropology at Stanford University.

Department of Music

Sieger, Crystal	Assistant Professor	\$54,000/AY	08/26/2014
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Crystal Sieger received a B.M. (1992) in Music Performance from The Ohio State University, a M.M. (1994) in Music Performance, and a Ph.D. (2012) in Music Education from the University of Arizona. Dr. Sieger has been a Lecturer in Music Education at Case Western Reserve University since 2012.

Department of Theatre & Dance

Inouye, Kevin S	Assistant Professor	\$58,008/AY	08/26/2014
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Kevin Inouye received a B.A. (1998) in Psychology from Earlham College, and a M.F.A (2012) in Theatre Pedagogy, Performance and Movement Track from Virginia Commonwealth University. Mr. Inouye has been an Adjunct Instructor of Acting at the College of William and Mary since 2012.

Department of Zoology & Physiology

Santoro, Stephen	Assistant Professor	\$80,004/AY	08/26/2014
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Stephen Santoro received a B.S. (1994) in Molecular Biology and Chemistry from the University of Wyoming, and a Ph.D. (1999) in Biochemistry and Molecular Biology from the Scripps Research Institute. Dr. Santoro has been a Postdoctoral Research Associate at Harvard University since 2003.

College of Engineering and Applied Science

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Department of Chemical & Petroleum Engineering

Wawrousek, Karen	Assistant Professor	\$74,040/AY	08/26/2014
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Karen Wawrousek received a B.S. (2001) in Biochemistry from the College of Saint Rose, and a Ph.D. (2009) in Biochemistry and Molecular Biophysics from the California Institute of Technology. Dr. Wawrousek has been the Lead Scientist at Western Research Institute since 2012.

Department of Electrical and Computer Engineering

Novak, Domen Assistant Professor \$84,000/AY 09/15/2014

Domen Novak received a B.S. (2008) and a Ph.D. (2011) in Electrical Engineering from the University of Ljubljana, Slovenia. Dr. Novak has been a Postdoctoral Fellow at the Sensory-Motor Systems Lab in Zurich, Switzerland since 2012.

Department of Mechanical Engineering

Belmont, Erica Lynn Assistant Professor \$82,008/AY 08/26/2014

Erica Belmont received a B.S. (2004) in Chemical Engineering, a M.S. (2008) in Mechanical Engineering from Tufts University, and a Ph.D. (2014) in Mechanical Engineering from the University of Texas. Dr. Belmont has been a Summer researcher at Air Force Research Laboratory since 2013.

Cai, Jian Assistant Professor \$82,008/AY 01/26/2015

Jian Cai received a B.E. (2005) in Mechanical Engineering from the University of Science and Technology of China, and a Ph.D. (2010) in Mechanical Engineering from Clemson University. Dr. Cai has been a Postdoctoral Research Associate at the University of California, Merced since 2010.

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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School of Nursing

McGee, Nancy Irene Clinical Assistant Professor \$40,008/AY 08/26/2014

Nancy McGee received a B.S. (2005) in Nursing, a M.S. (2007) in Nursing from the University of Wyoming, and a D.N.P. (2014) from the University of Northern Colorado. Dr. McGee has been a Psychiatric Mental Health Nurse Practitioner at Student Health Services at the University of Wyoming since 2008.

Proctor, J'Laine Clinical Assistant Professor \$40,008/AY 08/26/2014

J'Laine Proctor received a BSN (2000), a MSN, FNP (2003) and a PMHNP (2008) from the University of Wyoming, and a D.N.P. (2014) from the University of Northern Colorado. Dr. Proctor has been a Psychiatric Mental Health Nurse Practitioner at Pathways in Laramie since 2007.

College of Law

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Robison, Jason Assistant Professor \$88,008/AY 08/25/2014

Jason Robison received a B.S. (2003) in Environmental Studies from the University of Utah, a J.D. (2006) from the University of Oregon School of Law and a SJD (2013) from Harvard Law School. Dr. Robison has been a Visiting Assistant Professor at the University of Wyoming since 2013.

2. Academic Professionals

It is recommended to the Trustees of the University of Wyoming that the following extended-term-track academic professional appointments be approved as indicated.

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Cooperative Extension Service

Youngquist, Caitlin Price	Assistant Extension Educator	\$52,008/FY	08/29/2014
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Caitlin Youngquist received a B.S. (2006) in Animal Science, a M.S. (2008) in Soil Science, and a Ph.D. (2014) in Soil Science from Washington State University. Dr. Youngquist has been a Graduate Research Assistant at Washington State University since 2011.

Department of Agricultural and Applied Economics

Geiger, Milton	Assistant Extension Educator	\$68,064/FY	07/01/2014
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Milton Geiger received a B.A. (2003) in Environmental Economics from Colgate University, and a M.S. (2009) in Agricultural and Applied Economics and Environment and Natural Resources from the University of Wyoming. Mr. Geiger has been a non-extended term Associate Extension Educator at the University of Wyoming since 2009.

Department of Animal Science

Ingwerson, Jennifer A	Assistant Lecturer	\$67,008/FY	08/15/2014
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Jennifer Ingwerson received a B.S. (2005) in Animal Science from the University of Nebraska, and a M.S. (2007) in Animal Physiology from Iowa State University. Ms. Ingwerson has been a Livestock Production Specialist at Purina Animal Nutrition since 2013.

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Department of Botany

North, Chris	Assistant Lecturer	\$45,000/AY	08/26/2014
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Chris North received a B.S. (2002) in Geological Sciences and Biology from Virginia Polytechnic Institute and State University, and a M.S. (2005) in Biological Sciences from Eastern Illinois University. Mr. North has been an Assistant Lecturer at the University of Wyoming since 2013.

College of Engineering and Applied Science

Department of Mechanical Engineering

Kilty, Kevin	Associate Lecturer	\$70,008/AY	08/26/2014
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Kevin Kilty received a B.S. (1975) in Physics from Montana State University, a M.S. (1978) and a Ph.D. (1982) in Geophysics from the University of Utah. Dr. Kilty has been an Adjunct Professor at the University of Wyoming since 2010.

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Division of Social Work

Velzke, Kari D.	Assistant Lecturer	\$49,608/FY	08/11/2014
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Kari Velzke received a B.S.T. (2000) and a MSW (2010) from Minnesota State University. Ms. Velzke has been a Teaching and Research Assistant at the University of Sterling since 2012.

CHANGES IN APPOINTMENTS

1. Administrators

It is recommended to the Trustees of the University of Wyoming that the changes in appointments for the following full-time administrators be approved as indicated.

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
Benham-Deal, Tami B.	Interim Associate Vice President	\$170,004/FY	09/01/2014

Dr. Benham-Deal will serve as Interim Associate Vice President for Academic Personnel.

GLOSSARY OF PERSONNEL TERMS

Academic Professional

Person other than faculty, engaged primarily in activities that extend and support the teaching, research, extension, and service missions of the University. There are four categories of academic professional: Extension Educators, Lecturers, Research Scientists, Post-Doctoral Associates. Individuals belonging to any of the first three categories can hold extended-term-track appointments under certain conditions.

Academic-Year (AY) Appointments

Appointments in which the regular period of employment includes the fall and spring semesters (nine months) of each year, with no accrual of vacation leave. Most faculty members and academic professionals hold AY appointments. AY employees typically receive their nine-month salaries and benefits spread out over the 12 months of each calendar year.

Adjunct Faculty

An adjunct appointment is the appointment of an individual to an academic unit that recognizes special discipline-related expertise but carries no financial obligation per se. Adjunct appointments can include qualified non-academic personnel or faculty with other academic affiliations. Adjunct appointments carry no rights to remuneration, tenure, or employment-related privileges and are normally for three years, with renewal possible.

Archives Faculty

This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: Assistant Archivist, Associate Archivist, Archivist.

Assistant Professor

Indicates tenure-track appointments of individuals who hold the terminal degree in their discipline. This is the usual entry-level faculty rank.

Associate Professor

In addition to the qualifications of an Assistant Professor, Associate Professors have established a strong reputation in scholarship and teaching. Generally, faculty hired as Assistant Professors are promoted to the rank of Associate Professor at the time tenure is granted.

Clinical Faculty

Clinical faculty appointments allow experts in health-related fields to contribute to the training of UW students in allied disciplines. Clinical appointments are for at most one year at a time and carry no rights to tenure or extended terms. Clinical faculty members may be salaried members of the UW faculty, in which case their reappointment is subject to annual performance reviews. There are also adjunct clinical faculty appointments, which typically involve health-care professionals whose normal employment is outside the university. Adjunct clinical appointments carry no financial commitment from the University.

Emeritus Faculty

Tenured faculty who retire after long and distinguished service are eligible for emeritus status upon their retirement. The designation is honorary and carries no necessary commitment of space or remunerative employment. By analogy, extended-term academic professionals may be eligible for emeritus status upon retirement. (Emeritus=masculine, emerita=feminine, emeriti=plural)

Extended-Term Appointment

Academic professionals who have successfully completed probationary terms (usually six years) may receive six-year appointments called extended-term appointments. The term also applies to certain librarians and archivists who hold faculty status. These employees are eligible for extended-term appointments after five-year probationary periods. Extended terms for these employees are five years in length. Academic professionals, librarians, and archivists who are in the probationary period are on the extended-term-track.

Extension Educator

These academic professionals provide non-credit education to off-campus clientele through UW's Cooperative Extension Service. There are three ranks of Extension Educators: Assistant Extension Educator, Associate Extension Educator, Senior Extension Educator. All Extension Educators are in the College of Agriculture.

Faculty

Members of the permanent faculty include tenured or tenure-track Assistant Professors, Associate Professors, and Professors. Also included are tenure-track individuals who hold the rank of Instructor while completing their terminal degrees. Librarians and archivists also hold faculty status. They are eligible for extended terms instead of tenure.

Fiscal-Year (FY) Appointments

Appointments in which the regular period of employment is the entire calendar year, with accrual of annual vacation leave. Faculty members who hold administrative positions with summer responsibilities often have FY appointments for the duration of their administrative terms.

Full-Time Equivalent (FTE)

A measure of the time commitment expected of an employee or a set of employees. For example, two full-time employees or four half-time employees constitute 2.0 FTE.

Instructor

Tenure-track faculty member who does not yet hold the terminal degree in the appropriate field. UW requires verification of degrees in the form of official transcripts. UW does not grant tenure to faculty members who hold Instructor status at the time of the decision.

Leave of Absence Without Pay

Academic and administrative personnel may request leaves without pay for periods normally not in excess of one year, for purposes consistent with the professional enhancement of the employee and the advancement of the University's stature.

Lecturer

A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: Assistant Lecturer, Associate Lecturer, Senior Lecturer.

Library Faculty

This faculty designation applies to employees of the University Libraries. There are three ranks of library faculty: Assistant Librarian, Associate Librarian, Librarian.

Part-Time Employee

Any employee holding less than a full-time equivalent position (FTE less than 1.0).

Post-Doctoral Associate

Post-Docs are doctorally qualified academic professionals seeking greater professional development and research investigation, before obtaining permanent employment. Post-Doctoral appointments are temporary.

Probationary Faculty

This term refers to tenure-track faculty members who are working toward tenure and to academic professionals, library faculty, and archive faculty who are working toward extended-term contracts. The probationary term for academic professionals is generally six years, with yearly reviews and re-appointments. For librarians and archivists, it is five years. Faculty members who are on tenure-track appointments typically undergo the review for tenure in the sixth year of employment.

Professional Development Leave

Extended-term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies, or in some other way to enhance an individual's ability to contribute to the University. Development leaves can be granted with or without pay, are the prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leaves for faculty.

Professor

In addition to the qualification of an Associate Professor, "full" Professors have attained wide recognition in their professional fields for scholarship or other creative activity and have gained recognition for superior teaching and service.

Research Professor

Person with demonstrated superior capacity for research contributions, who is employed solely on external funds, and who holds a terminal degree. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

Research Scientist

An academic professional whose primary responsibility is to conduct research. There are three ranks for Research Scientists: Assistant Research Scientist, Associate Research Scientist, Research Scientist.

Review Year

Year in which a reappointment review occurs for probationary employees. Normally, tenure-track faculty members undergo mandatory reappointment reviews in their first, second, and fourth years, with optional reviews in the third and fifth years. A review for the tenure decision occurs no later than the sixth year. An explanatory flow chart appears at the end of this glossary. In some cases employees start with credit toward a tenure or extended-term decision, based on their previous experience. In these cases the review year is the number of years of service at UW plus the number of years of credit.

Sabbatical Leave

Sabbatical leave may be granted to any tenured member of the faculty for the purposes of increasing professional competence and usefulness to the University. A minimum of six years service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical. Faculty members may not use sabbatical leaves to pursue degrees.

Temporary Appointment

A short-term appointment without rights to tenure or extended term. Most temporary appointments are for one semester or one academic year.

Tenure-Track Appointment

Indicates a probationary faculty appointment prior to the award of tenure. Tenure-track positions generally require six years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

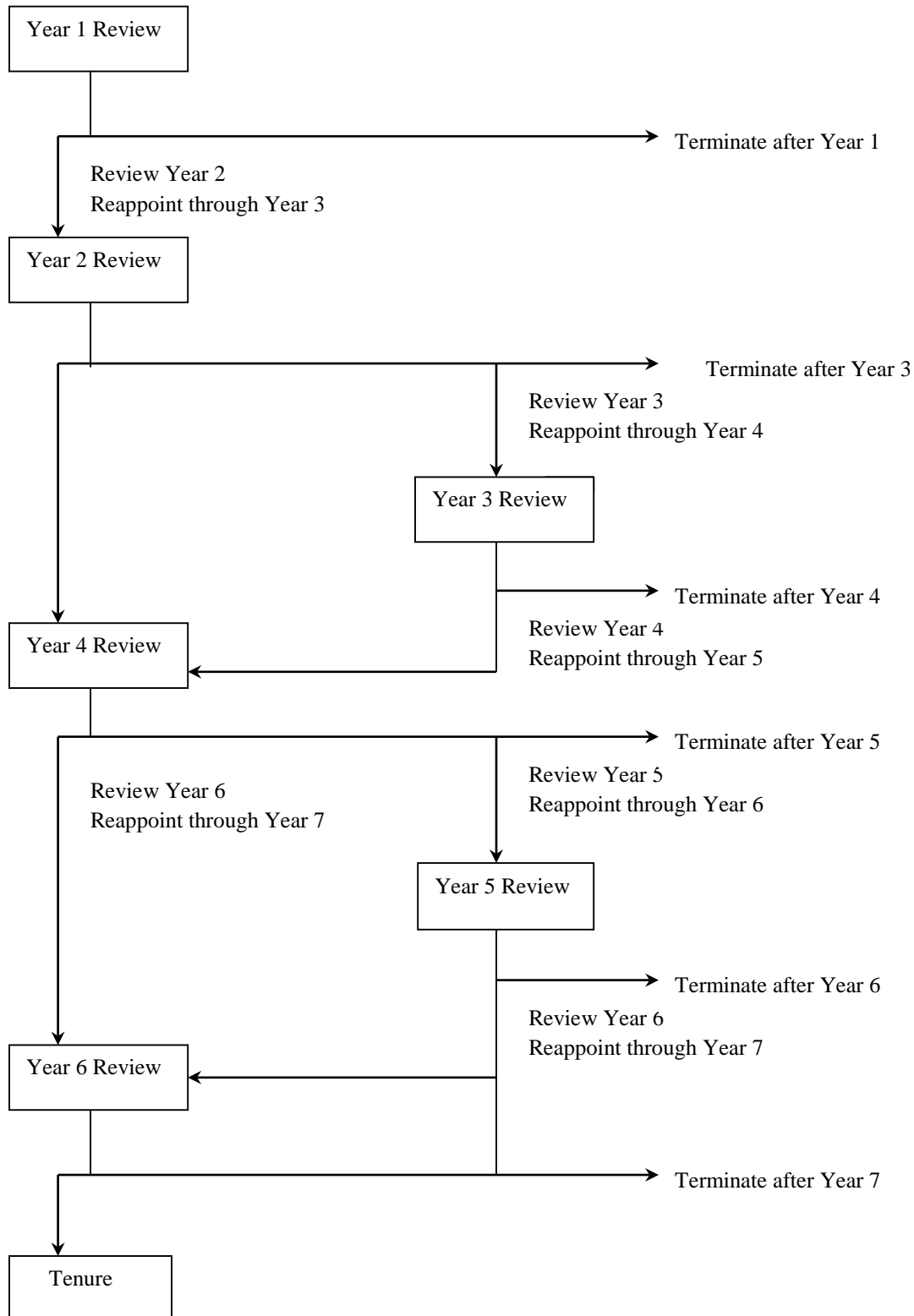
Terminal Degree

Typically the highest earned degree in a field of study. Examples include the Ph.D. (a variety of fields), the M.D. (medicine), the Ed.D. (education), M.F.A. (fine arts), M.Arch. (architecture), and J.D. (law).

Visiting Appointment

Indicates a non-permanent, non-tenure-track faculty appointment. Most visiting appointments are for one year.

FLOW CHART FOR FACULTY REAPPOINTMENTS



B. Items for Information

The changes in appointments and reappointments listed below are for the information of members of the Board of Trustees.

CHANGES IN APPOINTMENTS

1. Administrators

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Dean's Office</i>			
Hardin-Jones, Mary	Interim Associate Dean	\$113,880/FY	09/01/2014 to 06/30/2015
Dr. Hardin-Jones will serve as Interim Associate Dean in the College of Health Sciences			

Outreach School

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>UW at Casper</i>			
Seville, Robert Scott	Interim Director	\$140,028/FY	08/01/2014 to 06/30/2015
Dr. Seville will serve as Interim Director of UW at Casper.			

2. Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Modern & Classical Languages</i>			
Garrison, Jean A.	Interim Department Head	\$105,792/AY	08/25/2014
Dr. Garrison will serve 1 year as Interim Department Head.			
<i>Department of Political Science</i>			
Pickett, Brent L.	Professor	\$100,104/AY	09/01/2014
Dr. Pickett ends his appointment as Associate Dean of the Outreach School and Director of UW at Casper and returns as a tenured Professor to the Department of Political Science.			

College of Engineering and Applied Science

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Atmospheric Science</i>			
Parish, Thomas R.	Department Head	\$132,816/AY	07/01/2014
Dr. Parish will serve as Department Head in the Department of Atmospheric Science.			

Department of Civil & Architectural Engineering

Puckett, Jay A.	Professor	\$124,752/AY	08/29/2014
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Dr. Puckett ends his term as Associate Dean and returns to the Department of Civil and Architectural Engineering as a tenured professor.

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Division of Kinesiology and Health

Porter, Christine	Assistant Professor/Wyoming Excellence Chair	\$72,180/AY	09/04/2014
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Dr. Porter is serving as the Wyoming Excellence Chair in Community and Public Health.

Research Office

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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EPSCoR

Ewers, Brent E.	Director	\$119,484/AY	09/01/2014
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Dr. Ewers will serve as Director of EPSCoR.

3. Academic Professionals

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Ellbogen Center for Teaching and Learning

Van Baalen-Wood, Margaret	Associate Lecturer	\$60,000/AY	09/01/2014
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Ms. Van Baalen-Wood will serve as Associate Lecturer in the Ellbogen Center for Teaching and Learning.

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Cooperative Extension Service

Wardlaw, Mary Kay	Associate Director	\$104,004/FY	07/22/2014
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Ms. Wardlaw will serve as Associate Director in UW Extension.

3. Committee of the Whole- CONSENT AGENDA

“Revisor’s Bill” – Approval of Changes to UW Regulations 8-1, 8-2, 8-30, 8-229, 8-231, 8-234, 8-238, 8-242, 8-243, 8-244, 8-246, 8-247, 8-248, 8-249, 8-250, 8-253, 8-254, Miller

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

At the July 2014 Board meeting, the University introduced a “Revisor’s Bill,” asking that at each of the next several Board meetings, the Board consider modifications to existing regulations that contain inadvertent errors and omissions, obsolete references, and do not reflect current practice. These revisions are not substantive. All such revisions will be distributed to all Vice Presidents, the Faculty Senate, the Staff Senate and ASUW for review and comment in advance of submission to the Board.

Any substantive changes to any UW Regulation will be presented separately and will not be included in any “Revisor’s Bill” submission. Note too that the legal office will also ensure that all regulations follow consistent numbering conventions for subsections, paragraphs and subparagraphs.

The proposed modifications for this meeting relate to Students (section 8) and include the following:

- 8-1: Students
- 8-2: Degrees and Diplomas in Course
- 8-30: Student Conduct
- 8-229: Authority of University Officers Regarding Administration of University Requirements
- 8-231: University Hearing Officers
- 8-234: Recognition of Student Organizations
- 8-238: Procedures for Change of Registration
- 8-242: Policy on Determination of Academic Progress, Graduation Requirements, and Reporting Requirements for Students Receiving Veterans Benefits
- 8-243: Official Student Records and Governing Laws Pertaining Thereto
- 8-244: Registration Fees for Academic Credit
- 8-246: Registrar
- 8-247: Requirements for Student Participation in the ACT or SAT Assessment Program and University Use of Results
- 8-248: Admission of International Students
- 8-249: ASUW Government
- 8-250: Regulations of the University Division of Placement Services
- 8-253: Superior Student in Education Scholarship Program
- 8-254: Degree Revocation

Prior Related Board Discussions/Actions:

The "Revisor's Bill" was introduced at the July 2014 Board retreat. The Board approved changes to UW Regulations 1-1, 1-2, 1-3, 1-5, 1-44, 1-101, and 1-102 on July 17, 2014. The Board approved changes to UW Regulations 1-34, 2-1, 2-32, 2-39, 2-178, 2-181, 2-245, 3-33, 3-105, 3-176, 3-177, 3-179, 3-255, 3-641, 3-650, 3-690, 4-1, 4-2, 4-174, and 4-175 on September 12, 2014.

WHY THIS ITEM IS BEFORE THE BOARD:

UW Regulation 1-101 requires that any modification to UW Regulations must be approved by the Board.

ACTION REQUIRED AT THIS BOARD MEETING:

Board approval or disapproval of the modifications to the Regulations.

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

UW REGULATION 8-1
Students

~~A. — I.~~ **ADMISSION**

~~Admission and programs of the University of Wyoming are offered to all eligible people without regard to race, gender, religion, color, national origin, disability, age, protected veteran status, sexual orientation, gender identity, genetic information, creed, ancestry, political belief, or any other applicable protected category. Requirements for admission to the University shall be established by regulations of the University, which are in accordance with governing law. The Director of Admissions, under the supervision of through the Vice President for Student Affairs, shall have responsibility is responsible for the admission of students, in accordance with such regulations. Admission of graduate students must also be approved by the faculty of an cognizant applicable graduate program.~~

~~Admission and programs of the University are offered to all eligible people without regard to race, color, national origin, sex, sexual orientation, religion, political belief, age, veteran status or disability.~~

~~B. — II.~~ **FEES**

~~All studentStudent tuition, fees, and charges and deposits(Fees) shall be fixedestablished by resolution of the Trustees, and shall be published in appropriateby the University publications. All tuition and other assessmentsFees are payable in advance, unless a student has signed a deferred payment agreement with the University. Noand no student shall be admitted to classes until such tuition and Fees have been paid or a deferred payment plan has been signed. established. Payment must be received by the University before academic credit is awarded for any course.~~

~~Tuition (but not late registration fees or deposits) will be refunded to students who In accordance with the University refund policy, if a student formally withdrawwithdraws from the University, in accordance with schedules fixed by resolution of the Trustees;the University shall refund tuition, minus any late fees.~~

~~C. — III.~~ **STUDENT CLASSIFICATION FOR FEE PURPOSES**

~~The University of Individuals who qualify as Wyoming assesses tuition for Wyoming residents ofResidents shall pay the in-state tuition rate; non-residents are charged, as established by the Board of Trustees. All other individuals shall pay the out-of-state tuition. The following guidelines govern University rate, as established by the Board of Wyoming students forTrustees. For the purposes of~~

determining whether a student qualifies for in-state or out-of-state tuition assessment and shall be administered by the Director of Admissions, the following guidelines apply:

- A. Residing in Wyoming primarily as a student will not support a claim for resident status. The following students are considered Wyoming residents:
1. Individuals who are financial dependents or under the age of 24 with a parent, guardian or spouse who lives in the State of Wyoming.
 2. Graduates of a Wyoming high school ~~who attend the University or a Wyoming community college within one year of graduation and maintain continuous enrollment.~~
 3. Active Wyoming National Guard members and U.S. Armed Forces members stationed in Wyoming, and their dependents.
- ~~a) Individuals with a permanent home in Wyoming and who have resided in the State for at least one full year. To determine if a permanent Wyoming home has been established, the following factors are considered:~~
- ~~i. Evidence that any former home has been abandoned~~
 - ~~ii. Full-time employment in Wyoming for one continuous year~~
 - ~~iii. Ownership of home or property in Wyoming~~
 - ~~iv. One year of continual presence in Wyoming~~
 - ~~v. Former Wyoming residency and maintaining state ties~~
 - ~~vi. Reliance on Wyoming resources for full financial support~~
 - ~~vii. Wyoming vehicle registration~~
 - ~~viii. Wyoming address on most recent federal income tax return~~
 - ~~ix. A valid Wyoming driver's license~~
 - ~~x. Wyoming voter registration~~
- ~~Residing in Wyoming primarily as a student will not support a claim for resident status.~~
4. Graduate students with University-funded fellowships.
 5. Wyoming residents temporarily absent from the State due to military service, attendance at an educational institution, or other type of documented temporary sojourn.
 6. Individuals who have been awarded resident tuition status at a Wyoming Community College and who attend the University within one year of leaving the Wyoming Community College.
 7. The spouse or financial dependent of an individual who is determined to be a Wyoming resident pursuant to this Regulation.

8. Individuals with a permanent home in Wyoming. To determine if a permanent Wyoming home has been established, a variety of factors are considered including evidence that any former home has been abandoned, full-time employment in Wyoming for one continuous year, ownership of home or property in Wyoming, one year of continual presence in Wyoming, former Wyoming residency and maintaining state ties, reliance on Wyoming resources for full financial support, Wyoming vehicle registration, Wyoming address on most recent federal income tax return, a valid Wyoming driver's license, and Wyoming voter registration. No one factor determines residence status.

B. The following students are considered non-residents:

1. Individuals who do not qualify under Section A above; and
2. Individuals who are not U.S. citizens or permanent residents except as provided by Section ~~1b~~-A2, above.

~~3. Reduced tuition rates calculated at one hundred fifty percent (150%) of resident tuition are available to the following non-residents:~~

~~Graduates of the University of Wyoming and~~ IV. APPEALING TUITION DETERMINATIONS

- a) ~~Students may appeal~~ their spouses; ~~_____~~
- b) ~~Children, and their spouses of University of Wyoming graduates who are life members of the University of Wyoming Alumni Association;~~

~~4. Change of residence classification shall be governed by a resident or a non-resident through~~ the following process:
~~An initially:~~

- A. ~~A student assigned a non-resident classification may be reviewed by the~~ submit a request for reclassification to the Director of Admissions when a. -The student must submit the request and accompanying documentation is provided on or before the first day of classes. A decision on reclassification by
- B. ~~If the Director may be appealed does not grant reclassification, the student may appeal that decision to the Residence Classification Committee within twenty (20) calendar days of the date of the Director's decision. No reclassification will be retroactive to previous terms. The Committee is chaired by the Director of Admissions, who is a nonvoting member, and consists of three voting members appointed by the President. In addition to reviewing student residency classification appeals, the Committee also has the authority to:~~

1. Render interpretations and rulings at the request of the Director of Admissions; and
2. Consider University policies in the area of residence classification and make recommendations to the Board of Trustees.

C. ~~Individuals may be reclassified for the following term when facts indicate that a change in residency has occurred since the time of original residence classification. Reclassification as an in-state student will not be applied retroactively to previous terms.~~
a) ~~The Director of Admission and Enrollment Services is responsible for the administration of this procedure.~~

~~5. There shall be a Residence Classification Committee consisting of three members appointed by the President, chaired by the Director of Admissions who shall not vote. The duties of this Committee shall be as follows:
i. To render interpretations and rulings at the request of the Director of Admissions;
ii. To serve as an appeals committee for students who wish to appeal the decision of the Director of Admissions;~~

~~To consider~~

V. REDUCED TUITION

The following non-resident individuals shall receive reduced tuition rates calculated at one hundred fifty percent (150%) of resident tuition:

A. Graduates of the University policies in the area of residence classification and make recommendations to the Trustees of the

B. Spouses of graduates of the University; and

C. Children University of graduates who are life members of the University Alumni Association.

D. FEE VI. SCHOLARSHIPS

~~Fee scholarships~~Scholarships, other than those supported from external sources, may be established only by the Trustees or by Statute, ~~and a~~ A listing of such scholarships shall be published ~~in administrative regulations~~ on the University Student Financial Aid website.

E.VII. DISMISSAL

Dismissal of students ~~for academic reasons~~ shall be governed by UW Regulation 8-30 and/or UW Regulation 8-229.

VIII. STUDENT EMPLOYMENT

~~the regulations of the The University faculty and the regulations of the various colleges. Individual cases shall be determined may provide work opportunities for students to assist in accordance meeting costs associated with the criteria established by such regulations, by the dean and faculty of the particular college in the manner set forth in such regulations. progress toward their educational objectives and educational benefits. See the University Employee Handbook for rules, policies, and procedures governing student employees.~~

~~Dismissal from the University for misconduct shall be effected by order of the Vice President for Academic Affairs with the prior approval of the President of the University. Before recommending the dismissal of a student for such reasons, the student shall be advised of the proposed action. If the student so requests, a hearing shall be held at which time the student shall be afforded the opportunity to hear the evidence in support of the proposed action, to cross-examine witnesses, and to present evidence in his own behalf. The student may be represented in such hearing by counsel of the student's choice. A summary of the evidence presented at such hearing shall accompany the recommendation for dismissal. The Vice President for Academic Affairs shall adopt regulations further defining the causes for dismissal and specifying the procedure to be followed in the conduct of the hearings provided for herein.~~

~~F~~

IX. STUDENT ORGANIZATIONS

~~The organization known as the The Associated Students of the University of Wyoming (ASUW) is hereby recognized as a part of the University. The constitution of such body in effect on the effective date of these regulations is hereby approved and ratified. No revisions of, or amendments to, such constitution shall become effective until they have been submitted to and approved by the Trustees.~~

~~It shall be the duty of the Vice President for Academic Affairs to work with the ASUW in the development of a program to promote the general welfare of all students at the an official organization of the University. (see UW Regulation 8-249).~~

~~All other campus student organizations annually must apply annually for official University recognition in accordance with the policies and procedures outlined in administrative regulations. UW Regulation 8-234.~~

~~Only recognized student organizations shall be eligible to use University facilities and services.~~

X. STUDENT PUBLICATIONS

~~Student publications may be sponsored by the Associated Students of the University of Wyoming. No other publications shall be identified as the work of or representative of~~

~~University of Wyoming students unless they are sponsored by a student organization officially recognized by the Vice President for Academic Affairs. All student publications supported by use of University facilities or funds shall be approved by, and subject to the direction of, the University Student Publications Media Board which shall fulfill the normal responsibilities of a publisher. The Board shall be responsible report to, and established by, the President of the University. (see UW Regulation 8-38).~~

~~H. THE WYOMING UNION~~

Commented [TRE1]: Covered by a separate regulation

~~The general operation and utilization of the Wyoming Union shall be conducted under the immediate administrative supervision of the Director of the Wyoming Union, who shall be responsible to the President of the University through the Vice President for Academic Affairs. The Director of the Wyoming Union shall also be subject to the supervision of the Vice President for Administration with regard to the business and financial affairs of the Wyoming Union. The Director of the Wyoming Union shall be responsible for administering and planning the affairs of the Wyoming Union after consultation with the Wyoming Union Board with regard to general advisement on budgeting priorities for programs and services of the Wyoming Union as well as facility policies, scheduling of facilities and other similar matters involving the use and operation of the Union. The Wyoming Union Board shall be established by regulation issued by the President of the University, approved by the Trustees.~~

LXI. ADMINISTRATION

The Vice President for Student Affairs shall administer this Regulation.

STUDENT EMPLOYMENT

~~Incident to the conduct of the operations and work of the University, part time employment opportunities for students may be established and maintained within the University in accordance with such University wide standards and procedures as may be approved by the President of the University.~~

~~Specific terms and conditions for such employment opportunities as approved by the President shall reflect a policy intended to provide work opportunities for students who desire or need to work to assist in meeting costs associated with progress toward their educational objective, as well as the recognition of educational benefits to the student incident to the performance of services for the University.~~

~~Compensation plans may be established upon the basis of hourly rates of pay or stipends for specified periods of time as may be deemed appropriate for differing types of services and educational programs.~~

~~The various provisions of UW Regulations may be modified or deemed inapplicable with regard to the establishment of specific terms and conditions for students who receive any form of compensation or stipend from the University.~~

Source:
Trustee Regulation VIII; adopted 7/17/08 Board of Trustees meeting
Revisions adopted 11/18/10 Board of Trustees meeting

UW REGULATION 8-2 Degrees and Diplomas

I. PURPOSE

The following Regulation outlines the requirement for and designation of degrees offered by the University.

II. POLICY

All academic programs leading to ~~the~~ bachelor's, ~~masters~~master's, or doctoral ~~degrees~~degree, or to a professional diploma, must be authorized by the Trustees. -The requirements for and designation of offered degrees shall be established by UW Regulations.- Degrees and diplomas shall be awarded by the Trustees upon recommendation of the appropriate school or college faculty, transmitted to the Trustees by the President of the University.

III. ADMINISTRATION

The University Division of Academic Affairs shall administer this Regulation.

Source:

Trustee Regulation IX.A; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 8-30 Student Conduct

I. PURPOSE

The University of Wyoming is a community of scholars in which the ideals of freedom of inquiry, freedom of thought, and freedom of expression are sustained. ~~The exercise and preservation of these freedoms require a respect for the rights of all in the community to enjoy them to the same extent. It is clear that in a community of learning, willful. Willful~~ disruption of the educational process, destruction of property, ~~and~~ interference with the orderly process of the institution ~~or, and interference~~ with the rights of other members of the University ~~of Wyoming cannot will not~~ be tolerated.

When students ~~enter~~ are admitted to the University ~~of Wyoming~~, they assume responsibilities and obligations, including satisfactory academic performance and social behavior consistent with the ~~purpose of the institution. University's mission.~~ Student conduct, ~~therefore, is not considered in isolation within the University community but as~~ is an integral part of the educational process. ~~As such, and~~ students are expected to conduct themselves in accordance with the rules and regulations of the University. ~~Students, like all members of the University community, assume the responsibility to conduct themselves in compliance with the objectives and standards of conduct established by the University of Wyoming.~~

II. AUTHORITY FOR STUDENT DISCIPLINE

A. Authority ~~and Jurisdiction~~

Authority for student discipline is vested in the Board of Trustees ~~of the University.~~ Disciplinary authority may be delegated to the Dean of Students through ~~the enactment of a Student Code of Conduct under the direction of the Dean of Students.~~ Nothing in the Code is meant to prohibit any University official from acting within the scope of his or her designated responsibility and authority in addressing student misconduct, ~~in or outside of the classroom. University.~~

B. Jurisdiction

The University's jurisdiction ~~for over~~ student misconduct shall be limited, in general, to conduct that occurs: (1) on University premises, or at property, or (2) off University property, if in connection with a University-sponsored or University-supervised events, recognized program or activity, including students involved with off campus but not limited to, internships and study abroad programs, or. Additionally, the University may have jurisdiction over student misconduct that occurs off University premises and property, outside of a University or University-recognized program or activity if the misconduct has an adverse impact on a member of the University community, its members, and/or the pursuit of its objectives, regardless of where such conduct may occur. Whenever student conduct constitutes a violation of federal, state, or municipal

~~law as well as University rules, disciplinary proceedings may be instituted against a student for the preservation of University interests.~~ Proceedings underpursuant to the Code may be conducted prior to, simultaneously with, or following any civil or criminal proceedings. Students, as well as student organizations, are subject to this jurisdiction.

B.C. Dean of Students

The ~~Dean of Students is that individual designated by the University~~ President and the Vice President ~~offor~~ Student Affairs ~~to be~~ shall designate the Dean of Students as responsible for the administration, maintenance, and revision of the Code. The Dean of Students may delegate this responsibility.

III. GENERAL STUDENT RIGHTS AND RESPONSIBILITIES.

~~Every student has the right to all advantages, prestige and honors accruing to a student of this institution. The student retains the rights guaranteed under the Constitution and laws of the United States and the State of Wyoming, the right to pursue an education, and to receive a degree or certificate for the successful completion of its requirements. The University will establish and publish its rules concerning student conduct. The University will determine when its rules are violated and determine the appropriate course of action. By enrolling in the University of Wyoming, the student accepts the responsibility to comply with the University's authority.~~

III. STUDENT CODE OF CONDUCT CONTENT

The Code shall include, but ~~is not be~~ limited to: the following: (a) definitions, (b) student rights and responsibilities, (c) authority for student discipline, (d) prohibited conduct, (e) judicial policies and procedures, including policies regarding student records related to disciplinary proceedings, (f) sanctions, and (g) appeals processes. ~~Academic dishonesty and misconduct are addressed in UniReg 802. Discrimination and Sexual Harassment are defined and will be handled under the procedures outlined within the university regulations on those topics.~~ an appeals process.

IV. REVISION, APPROVAL, AND EFFECTIVE DATE

The Code shall be reviewed and revised as needed under the direction of the Dean of Students. ~~The Dean of Students or designee is responsible for recommending revisions to the Code. The~~ In consultation with the Associated Students of the University of Wyoming ~~will be consulted as part of any revision process.~~ the Dean of Students or designee shall recommend revisions to the Vice President for Student Affairs. The Vice President for Student Affairs shall review the revisions ~~of the Code~~ in consultation with the Office of General Counsel. Any revisions to the Code ~~shall become~~ are effective from the date of their approval by the Vice President for Student Affairs.

V. DISTRIBUTION/STUDENT NOTIFICATION

The Code ~~will~~shall be published by the Dean of Students Office and distributed ~~by the Admissions Office and/or the Office of the Registrar~~ to each student at~~on~~ or before the student's enrollment in the University ~~of Wyoming~~. The Code shall also be made available through~~on~~ the University's ~~electronic information system~~. ~~The failure of a student to receive a copy of the Code or the failure of the Code to be readily available through the University's electronic information system shall not negate the authority of the Code website.~~

Source:

University Regulation 30, Revision 1; adopted 7/17/08 Board of Trustees

UW REGULATION 8-229

Authority of University Officers ~~regarding Administration of University~~ ~~Requirements to Take Actions Concerning Students~~

I. PURPOSE

To ~~clarify~~ establish the authority of University of Wyoming Officers to take actions concerning students who have not complied with University ~~requirements~~ regulations, policies, and/or procedures.

II. GENERAL INFORMATION

A student's association with the University is voluntary, and any student may withdraw from the University at any time. University students are required to comply ~~Within the University; with~~ various requirements and standards of behavior ~~exist which must be observed by students in order that University goals be accomplished. The failure of a student to observe duly established rules, codes or comply with University regulations, policies, and/or procedures requires may result in~~ corrective action by ~~authorized persons~~ a University Officer. Such action may take the form of a determination that a student should be exempt from a particular requirement because of extenuating circumstances; it may result in cancellation or denial of a benefit, privilege, or right; or it may result in ~~or it may necessarily have to take the form of a disciplinary action. The association of the student with the University is voluntary, and any student (with the exception of a student with a pending UW judicial action) may withdraw from the University at any time it is felt that the responsibility of membership is disproportionate to the benefits derived. However, during the application for admission process and while enrolled, the student must observe applicable standards and be subject to delegated University authority which may involve the exercise of judgment and discretion by authorized persons.~~

~~University Officers are responsible for the performance of various functions pursuant to University standards and must participate in enforcement of them. Such persons are authorized to take the actions described hereafter, which should be considered along with informal corrective measures such as counseling, guidance or admonition.~~

III. UNIVERSITY OFFICERS

Officers of the University ~~designated in reference (a)~~ (are defined as: the President; Administrative Officers, to include the principal administrative officers of the University and the heads of their administrative subunits; and Academic Officers, to include Deans, Directors, Associate and Assistant Deans and Department and Division Heads. See UW Regulation 1-1 for a full definition.) ~~are charged with responsibility for the effective administration of functions~~

~~assigned to them and must strive to assure compliance with published procedures, regulations, and duties related to the Officer's functions and responsibilities. It is incumbent upon University Officers to take action whenever they receive reports, observe or otherwise become cognizant of student conduct prohibited by governing regulations, or that University benefits, privileges, or rights have been obtained by students as a result of false information, forged documents, willful concealment of required information, failure to fulfill specific representations, administrative error, and other similar occurrences. Except as may be otherwise provided by University Regulations, the following actions by University Officers are authorized.~~

~~A~~IV. AUTHORIZED ACTIONS

- a. Exceptions or modifications. ~~If a student has petitioned for an exception or modification to an existing regulation, policy, and/or procedure due to extraordinary circumstances, a~~ An University Officer(s), of the University acting within the his or her area of designated responsibility, may grant such and after consultation with any other concerned Officers, may make exceptions or modifications to existing procedures, rules or regulations in individual cases involving extraordinary circumstances when the individual student has petitioned for such action and it appears in the discretion of the Officer that the request or a variation thereof, should be granted. The University Officer shall ~~Consideration should be given to all relevant the following factors such as:~~
- (1) Maintenance of general academic standards;~~:-~~
 - (2) General principles of equal treatment of all students;~~:-~~
 - (3) Contribution to the student's problem by University faculty or staff members through misinformation or failure to properly perform duties or undertakings; and~~-~~
 - (4) Effect of denial of the petition.
- b. Cancellation or denial of a benefit, privilege, or right. ~~In cases of negligent or willful failure of students to comply with requirements, University regulations, policies, and/or procedures or specific directives, or the commission of acts of dishonesty, the responsible cognizant Officer may (1) cancel or deny any of the student's benefits, privileges and rights, or (2) refer the misconduct to the Dean of Student to impose disciplinary sanctions in accordance with UW Regulation 8-30, attained as a result thereof, and/or deny further benefits, privileges and rights within the designated area of responsibility. When appropriate to the conduct involved, such cancellation may extend to registration as a student, financial aid, use of facilities, etc. An Officer~~

~~may impose any other form of University authorized disciplinary sanction if deemed appropriate for the conduct involved (see *Student Code of Conduct*). The Officer may impose informal corrective action in the form of counseling, guidance, and admonition, and should carefully consider use of such measures in any case.~~

- c. Disciplinary sanctions. The Dean of Students and/or the Executive Director of Residence Life, Dining Services, and Wyoming Union. ~~In addition to the authority to be exercised by a University Officer, the Executive Director of Residence Life, Dining Services, and Wyoming Union is specifically~~ are authorized to impose University disciplinary sanctions upon any student or registered student organization determined to be guilty of misconduct within University provided housing, cafeterias and areas related to such housing. Such disciplinary sanctions shall be in accordance with UW Regulation 8-30 and the rules and procedures outlined in the *Student Code of Conduct*.
- d. Medical suspensions. The Director of Student Health Service, ~~In addition to the authority to be exercised by an Officer, the Director of Student Health Services (in consultation with other the affected University Officer(s) or acting upon the Director's medical judgment,)~~ is authorized to immediately impose a medical suspension from the University for any student whose ~~state of health,~~ mental or physical state of health, poses a threat to the health or safety of ~~the individual or other persons~~ individuals, or which directly contributes to the disruption of normal University activities. Such medical suspension shall be in accordance with UW Regulation 8-30 and the rules and procedures ~~and review process~~ outlined in the *Student Code of Conduct*.

BV. PROCEDURES

When imposing disciplinary sanctions, the Dean of Students and/or the Executive Director of Residence Life, Dining Services, and Wyoming Union shall follow UW Regulation 8-30 and the rules and procedures outlined in the *Student Code of Conduct*. (other than medical suspension or residence life and dining services violations) the Officer concerned shall:

When cancelling or denying a student's benefit, privilege, or right, the University Officer shall

(1) Give written notice to the student of the specific conduct for which action adverse to the interests of the student is contemplated involved; the sanction that may be imposed; and the requirement, rule, regulation, policy, and/or procedure or directive which is alleged to have been violated; the action taken; the reason for the action taken; the effective date; and the right to appeal the decision as outlined below.

When denying a petition for an exception or modification to existing regulations, policies, and/or procedures, the University Officer shall give written notice to the student of the denial, the reason for the denial, and the right to appeal the decision as outlined below.

~~(2) Provide a hearing within thirty (30) calendar days of the written notice by the Officer or his appointed designee at which the student will hear the evidence against him and present evidence in defense.~~

~~(3) In situations requiring immediate sanctions, for example student misconduct in class or in the gyms, the written notice in (1) above shall be electronically conveyed and mailed or personally delivered to the student within five (5) business days of the event requiring immediate sanction.~~

~~D~~VI. REVIEW

~~The imposition of sanctions by A student may appeal the University Officer's action taken pursuant to this Regulation, or the denial of a petition for an exception or modification to existing procedures, rules, or regulations, as herein authorized, may be appealed. An appeal of a disciplinary sanction shall be conducted in accordance with UW Regulation 8-30 and the Student Code of Conduct. An appeal of all other actions shall follow the process outlined below. Grounds for the appeal are limited to the following: (a) failure to follow proper procedures; or (b) newly discovered relevant facts. The student must submit a written Such appeals shall be in the form of a written request addressed to the University Officer's Vice President, or if the Officer is a Vice President, then to the President immediate superior (the "Reviewing Officer") for a review of the action taken. The request shall appeal must include a statement of facts and circumstances sufficient evidence asserted to justify reversal or modification of the action, and it shall include a copy of the action being appealed, and/or as well as a copy of the original petition seeking an exception. The superior Reviewing Officer may (1) reject the appeal on the basis of insufficient grounds or evidence; (2) cause request further hearing discussion on the matter; (3) set aside the action; (4) mitigate the action taken; or (5) approve the action. The decision of the R reviewing O officer shall be final. The Reviewing Officer shall notify the appealing student shall be notified in writing of the reviewing Officer's his or her decision and shall forward a copy shall be filed with to the Dean of Students.~~

~~E~~VII. RECORD

~~A written statement shall be prepared by the Officer concerned in every case where an action is taken which affects the student's continuance at the University or which is in the nature of a disciplinary action. Such statement shall contain a description of the conduct involved, the standard violated, and the action taken. The University Officer shall provide aA copy of such any record created pursuant to this Regulation shall be transmitted within five (5) business days to Dean of~~

Students, for retention in the student's judicial record ~~of the student~~. The University Officer shall provide a ~~An additional copy shall be provided to~~ the Registrar if the action affects a student's continued enrollment in the University.

~~E. Effective Date:~~

~~Actions taken by an Officer shall be effective from the time and date specified in written notification from the Officer to the student, which shall be no earlier in time than the time of the decision, except in situations requiring immediate sanctions where the Officer's decision shall be effective immediately subject to final decision in the hearing. The Officer may defer the effective date pending completion of review by a superior Officer if the student so requests; provided, however, the action will be effectuated if the Officer fails to receive a copy of the student's written request for review within five (5) business days. No action immediately terminating a student's enrollment (except a medical suspension) shall ever be effected until approved by the Dean of Students or appointed designee. A copy shall be filed with the Dean of Students.~~

~~F~~**VIII. DISPENSATION OF NOTICE REQUIREMENTS ~~and Hearing~~**

The foregoing requirements for notice ~~and hearing need not be observed~~ do not apply in cases in which a student admits a violation to the Officer. ~~No hearing need be held if the student fails to respond within a reasonable time to notices sent to his/her local address. If the student fails to appear at a hearing, the Officer may take action but a review will be afforded the student in any case in which the student desires to contest the action.~~

IX. TIME LIMITATIONS ON APPEALS

~~All a~~Appeals of decisions of University Officers will be reviewed by the superior University Officer when must be received submitted within thirty (30) calendar days from the date of the University Officer's decision. Any appeal received after such time may be dismissed and no further review or appeal shall be provided. ~~Within the discretion of the superior~~ The Reviewing Officer, ~~the time for appeal may be waived~~ the time for appeal for whenever deemed warranted because of extenuating facts and circumstances ~~presented by the appealing student~~; provided, however, no review may be conducted after the expiration of one (1) year.

X. ADMINISTRATION

The University's Vice President for Student Affairs shall administer this Regulation.

Source:

University Regulation 229, Revision 2; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 8-231

University Hearing Officers for Student Disciplinary Proceedings

I. PURPOSE

To provide for the ~~duties, functions and designation~~, duties, and functions of ~~University~~ Hearing Officers ~~in the implementation of~~ for student disciplinary proceedings.

II. DESIGNATION OF A HEARING OFFICER

~~Under the direction of the President and through the Vice President for Student Affairs, the Dean of Students Office has primary authority and responsibility for the administration of student discipline and the appointment of University Hearing Officers. The responsibilities of a University For the purposes of this Regulation, a Hearing Officer shall be performed by such a member or members of the University staff or faculty as may be appointed by the Dean of Students, or designee, may appoint Hearing Officers on a continuing basis or for the hearing of specifically designated cases, a specific case only.~~

III. DUTIES AND FUNCTIONS

~~University Hearing Officers shall receive complaints through the Dean of Students or designee from If any member of the University community alleging/alleges misconduct by students a student, as outlined by in the Student Code of Conduct. If the complaint alleges violations of regulations or matters within the responsibility of a University Officer, the Dean of Students, or designee, shall refer/review the complaint to such officer for action in accordance with reference (b). Otherwise, the Dean or designee will make preliminary inquiry to ascertain/determine whether the allegations are supported by available/sufficient evidence and do allege a violation of University standards. If not, the Dean, or designee shall dismiss, determines there is sufficient evidence of a violation of the complaint, otherwise a University Hearing Officer appointed by Code, the Dean, or designee, shall proceed/appoint a Hearing Officer to conduct a hearing according to the Student Code of Conduct and to impose appropriate disciplinary sanctions in cases in which he determines the alleged misconduct did occur according to the Student Code of Conduct.~~

~~As a result of such preliminary inquiry the University Hearing Officer may take any of the following actions:~~

~~A. Dismiss the complaint when it is not supported by evidence or does not constitute a violation of the University Student Code of Conduct or policies.~~

- ~~B. Determine that under the circumstances and the nature of the conduct involved that formal disciplinary proceedings are not warranted and in lieu thereof undertake informal action in the form of counseling, guidance or admonition.~~
- ~~C. Proceed to conduct a hearing and to impose appropriate disciplinary sanctions authorized in reference (c) in cases in which the University Hearing Officer determines the alleged misconduct did occur.~~

~~1. PROCEEDINGS FOR HEARING.~~

~~A. A written statement shall be delivered electronically and by mail to the student charging the violation of the University of Wyoming *Student Code of Conduct* and specify the conduct involved. In addition the statement shall describe disciplinary sanctions which may be imposed upon findings of guilt and set a time for appearance before the University Hearing Officer at which the student will be advised of: 1) the nature of the evidence against him; 2) the names of witnesses; 3) his rights incident to the hearing; 4) the time and date set for hearing of the case before the University Hearing Officer; and 5) his right to elect to have an open hearing. At such appearance before the University Hearing Officer, the student may elect to enter an admission of guilt to charges and specifications or to any lesser misconduct involved and to waive any further hearing.~~

~~B. At a hearing the student has a right to have all evidence presented which is considered in determining guilt or innocence, as well as records of any prior misconduct considered in determining sanctions. The student has the right to be represented by counsel to aid in the presentation of his case; to present a reasonable number of witnesses and evidence in his behalf, and to remain silent.~~

~~C. Hearings shall be closed unless the student requests an open hearing. In the latter event the University Hearing Officer shall not permit any and have the right to limit the number of spectators.~~

~~D. Upon a finding of misconduct and the imposition of sanctions, the student has the right to be informed of the appeals process.~~

~~5. RECORD OF HEARING.~~

~~The University Hearing Officer shall cause to be prepared a "Notice of Decision," record which includes a summary of the evidence presented against and for the student; findings of guilt or innocence of the charges and specifications; the sanctions imposed. A copy of the findings and sanctions shall be filed in the student's judicial records which are maintained in the Dean of Students Office for seven (7) years.~~

~~6. SUSPENSIONS OR DISMISSAL.~~

Commented [TRE1]: Outlined in the Student Code of Conduct

~~In any case in which suspension or dismissal is imposed as a sanction, such action shall not be effected until so recommended by the University Hearing Officer to the Dean of Students. The University Hearing Officer will promptly forward a copy of the record to the Dean of Students. The student may then file a written appeal of suspension or dismissal to the Vice President for Student Affairs within five (5) business days of receipt of the decision from the Dean of Students.~~

~~7. COMPLAINTS OF MISCONDUCT.~~

~~Any member of the University community who has knowledge of student misconduct may make a complaint to the Dean of Students or designee, which may be then referred to a University Hearing Officer.~~

IV. ADMINISTRATION

The Vice President for Student Affairs shall administer this Regulation.

Source:
University Regulation 231; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 8-234 Recognized Student Organizations

I. PURPOSE

To establish regulations and procedures ~~relating to~~for the recognition of student organizations, registration of their activities, and their use of ~~university~~University facilities.

~~GENERAL INFORMATION.~~II. POLICY

Students are free to organize and join associations to promote their common interests. However, ~~the use of University facilities, services, and privileges must be managed so as to best serve the interests of all persons concerned. To be eligible for the use of University facilities and privileges,~~ a student group must be officially recognized ~~in the manner set forth hereafter by the University to use the University's facilities and services.~~ Official recognition of a student organization does not ~~by itself~~ constitute any type of endorsement by the University of the organization's purpose, and it does not constitute any assumption of responsibility, liability, or sponsorship (fiscal or otherwise) by the University ~~for the organization's activities.~~

Students and their organizations shall ~~be free to examine and to discuss all questions of interest to them and to express opinions publicly and privately. They shall always be free to support causes by legal and orderly means which do not disrupt or interfere with the operation of the University. It should be made clear~~clarify to the ~~academic and the larger~~ community that in their public expressions or demonstrations, ~~students or student organizations~~the members of the organization speak only for themselves, and that sponsorship of guest speakers does not imply approval or endorsement by the University ~~or the sponsoring group~~ of the views expressed by the speaker, the student, or the registered organization.

~~Pursuant to established procedures, recognized student organizations may invite and hear speakers of their choice on subjects of their choice, and University control of facilities or approval by University officers shall not be used for the purpose of censorship.~~

~~III. ADMINISTRATION.~~

~~The Director of the Wyoming Union shall administer this regulation in consultation with the Dean of Students and may delegate any responsibility assigned to the Director in this regulation to a professional staff member of the Wyoming Union.~~

QUALIFICATIONS FOR RECOGNITION

~~In order to receive and maintain University recognition all groups must show compliance with the following requirements:~~

~~A. Student organizations, student organization~~ seeking designation as a recognized student organization (RSO) ~~shall submit a~~ must meet the following requirements:

- a. Submit the following to the Director of the Wyoming Union:
 - (1.) A statement of purpose, criteria for membership, rules of procedure, and a current list of officers to the Director of the Wyoming Union.
 - (2.) ~~B. The purpose, constitution and bylaws local and/or national of any group applying for recognition must be compatible with the objectives and purposes of the University and the Associated Students of the University of Wyoming (ASUW) and be filed with the Director of the Wyoming Union prior to consideration. Where~~ Constitution and bylaws of the organization (where the national policies of an organization prohibit filing of the local constitution, a copy of the national constitution and a statement from a recognized national officer may be accepted in lieu of the above requirement. All recognized student organizations);
 - (3.) Criteria for membership;
 - (4.) Dues and initiation fees;
 - (5.) Rules of procedure;
 - (6.) A current list of officers; and
 - (7.) Name of adviseer.
- b. All RSOs must be non-commercial in purpose, but may affiliate with an off-campus or non-university organization.
~~C. Each group must submit information regarding its membership policy, dues, initiation fees, and selection procedures. Membership in University recognized student organizations~~
- c. Membership in a University RSO shall be open to any student of the University community who is willing to subscribe to the stated aims of the organization and meets its stated obligations. ~~Such membership~~ Membership in recognized student organizations University RSOs shall not be denied to any student ~~due to~~ based on race, ~~color~~ gender, religion, ~~sex~~ color, national origin, disability, age, protected veteran status,

~~sexual orientation or gender identity, genetic information, creed, ancestry, political belief, or any other applicable protected category,~~ except for religious qualifications which may be required by organizations whose aims are primarily sectarian. Membership eligibility based on ~~sex/gender~~ is valid only if ~~sex/gender~~ is a bona fide membership qualification.

~~D. There~~

d. ~~A University RSO must behave of~~ a minimum of seven (7) student members ~~to petition for, receive and maintain recognition. Exceptions to this minimum can only be granted by the~~ The Director of the Wyoming Union, ~~or designee, may grant exceptions to this requirement~~ based upon the interests of the University. ~~A majority of the members must be full-time UW students.~~ Active membership in ~~a recognized student organization an RSO~~ shall be limited to enrolled ~~UW-University students.~~ ~~A majority of the members shall be full-time University students.~~ Other persons may be admitted to associate membership in ~~a recognized student organization an RSO~~ if its constitution or bylaws so provide. ~~The following functions and activities of the organization must be reserved to active members:~~

~~(1) Holding any office in the organization; (Under the sanctions provisions of the Student Code of Conduct, an otherwise qualified individual may be prohibited from holding office in a recognized student organization(s). When such a prohibition is imposed, notice shall be given to the Director of the Wyoming Union.)~~

~~(2) Presiding, officiating, voting or making or seconding motions at any meeting of the organization; or acting as its public spokesman except that associate members may attend and speak at the meetings of the organization;~~

~~(3) staffing tables and distributing materials on the campus on behalf of the organization, except that associate members may assist an active member in such activities provided that an active member is present at all times and responsible for the conduct of the activity;~~

~~(4) Soliciting funds on behalf of the organization.~~

e. Each ~~recognized student organization must have~~ RSO shall appoint a full-time faculty, staff, or administrative adviser currently employed by the University ~~to aid the organization with its activities. The adviser, chosen by the organization, must be registered with the Director of the Wyoming Union as a part of the organization's recognition procedures.~~ Advisers to a Greek social fraternity or sorority must ~~be approved by~~ receive approval from the Dean of Students, ~~as well. Service as an adviser includes the~~

~~responsibility to. The adviser shall~~ provide advice and guidance to the RSO in accordance with University regulations, policies and to provide to the organization advice that will further the general welfare of its members, and procedures. The adviser has no authority to obligate the University financially or legally.

~~F~~

f. To secure recognition as an organization affiliated with a department, division or college of the University, the proposed organization must obtain written approval from the head of the department, division or college ~~with which it will be affiliated.~~ This approval ~~should~~shall include the following:

- (1) Approval of the organization's constitution;
- (2) ~~(2) An expression of the type of~~The control that the college or department will exercise over the organization; ~~and/or~~
- (3) Any funds resulting from the affiliation and/or facilities that will be offered.
~~(3) Any special consideration that will be allowed the organization in matters of responsibility for and use of facilities which are controlled by the college or department.~~

~~5~~

IV. RECOGNITION

The Director of the Wyoming Union, in consultation with the Dean of Students, ~~will~~shall review and grant recognition to any student organization that meets the qualifications for recognition ~~specified in section 4 of this regulation. Barring any major changes in the organization's purposes and/or constitution, an organization's University recognition may be kept continuous by filing re-recognition. The RSO must file renewal~~ information with the Director of the Wyoming Union; on an annual basis. Information required for renewal shall be determined by the Director of the Wyoming Union or designee.

~~For a currently recognized student organization to maintain recognition:~~

~~A-~~ Any proposed changes in the approved constitution, organizational structure, basis for membership, or affiliations with other organizations must be ~~presented~~submitted to the Director of the Wyoming Union for review and approval, and such changes shall not be effective until approval is granted.

~~B-~~ Where University funds ~~may be involved~~ or ~~where support is provided, other than through voluntary contributions from~~ are involved, the members themselves. Director of the University Wyoming Union, at his/her discretion, may

require ~~a reliable~~the RSO to submit an accounting procedure and a list of persons responsible for the financial status of the organization.

~~6~~V. MAINTENANCE OF ORGANIZATION FILES

The Director of the Wyoming Union ~~will~~shall maintain a file on each ~~recognized student organization~~RSO. Each ~~organization's~~RSO's constitution and bylaws, ~~and the names of its officers,~~ and contact information ~~for the~~of its officers ~~will~~shall be available for inspection. ~~A list of~~The Director may require that the RSO submit a membership ~~may be required by list for the Director of the Wyoming Union when it is necessary to respond to requests for purposes of facilities use~~or, financial assistance, ~~or to~~determine responsibility for actions, ~~or act in similar cases.~~

~~7~~VI. USE OF UNIVERSITY NAME

~~The use of the University of Wyoming name is specifically restricted.~~

~~A-~~ Only ASUW or an organization that is sponsored by a ~~unit of the university or is itself a unit of the University (e.g., ASUW)~~department may use the name of the University or abbreviation thereof as part of its own name. ~~A recognized student organization may not use the name of the University or any abbreviation thereof as part of its own name; however,~~

~~Any RSO may use~~ terms such as "campus" and "Wyoming" or "at the University of Wyoming" ~~may be used by an organization as part of its identification to the public.~~

~~B-~~ Events or activities sponsored by ~~recognized student organizations~~an RSO shall not be advertised or promoted in such a way as to suggest that they are sponsored by the University or that the organization is acting ~~in on~~behalf of the University.

~~8~~VII. PRIVILEGES OF RECOGNIZED ORGANIZATIONS

~~Recognized student organizations~~RSOs may use the ~~various~~facilities and services of the University ~~on an availability basis. Some of the specific~~and are afforded the following privileges ~~include:~~

a.- Establishment and maintenance of an organizational account with the University of Wyoming Foundation.

~~B-~~
b. Preferential use of University facilities after academic or other priority uses of the University have been met.

~~C-~~
c. Participation in the University's calendar of activities.

~~D. Authorized and appropriate use~~

~~d. Use of campus bulletin boards and electronic message boards for publicity purposes in accordance with University policies and procedures.~~

~~E.~~

~~e. Advice and assistance from University personnel when planning and publicizing activities.~~

~~F.~~

~~f. The right to petition for funds from the student government- (ASUW).~~

~~G.~~

~~g. Access to an organizational web page and other forms of electronic communication.~~

~~9.~~

~~VIII. SPONSORSHIP/REGISTRATION OF ACTIVITIES AN EVENT~~

~~All events sponsored by a recognized student organization an RSO which are not limited to the group's members must be registered with the Director of the Wyoming Union. These events shall be sponsored under the following conditions: (or the Dean of Students if a Greek social fraternity or sorority) three (3) business days before the date of the event. If the event is for the entire University community or a large portion of it or the event utilizes University facilities and services, the RSO must seek approval for the time, date, and facility to be used at least ten (10) business days before the date of the event.~~

~~A. All events sponsored by a recognized student organization for the entire University community or a large portion of it and events that utilize University facilities and services must be registered with the The Director of the Wyoming Union (except events sponsored by Greek social fraternities and sororities must be registered with or the Dean of Students). The time, date, and facility to be used must receive approval at least ten (10) business days before the date of the event. All other events sponsored by a recognized student organization must be registered three (3) business days before the date of the event.~~

~~B. When a recognized student organization sponsors the event, it assumes the responsibility for the planning and execution of the event.~~

~~C. Only recognized student organizations if a Greek social fraternity or sorority may conduct student-sponsored events in University facilities for the benefit of the entire University community or a large portion of it; however, unrecognized groups may solicit the sponsorship of a recognized student organization for a student event.~~

~~D. Exchange ~~exempt exchange~~ dinners, open houses and other activities of a similar nature may be exempted from registration requirements.~~

~~E. Failure to register any type of event as indicated above or failure to fulfill organizational responsibilities for the conduct of an event may result in a~~

forfeiture of privileges granted by University recognition of the student organization.

~~10~~IX. STUDENT USE OF FACILITIES

~~An RSO may schedule the use of a University facility for meetings and certain other activities. The University may charge for the use of facilities may be scheduled by students and student organizations for activities and meetings if such events are not incongruous with the university's educational purposes, and the facility to recover any costs. Use of University facilities is available for such use as determined by subject to the university officer or authority exercising primary control over availability of the facility, and . Such scheduled use shall be made in accordance with the following provisions:~~

- a. ~~A. Recognized student organizations may reserve facilities for sponsoring all University activities. A recognized student organization Use of the facility must be approved by the individual with authority over the facility.~~
- b. ~~Use of the facility for a particular event must be in accordance with the University's mission and any specific regulations, policies, or procedures that apply to that particular facility, including UW Regulation 2-178.~~
- c. ~~An RSO may reserve campus facilities only through one of its officers or a designated active member authorized to apply for such reservations.~~
- d. ~~All student-sponsored events must first be registered with the Director of the Wyoming Union (or Dean of Students, for Greek social fraternities and sororities) before reservations for University facilities are made.~~

~~C. A recognized student organization, its officers and any individual applying to reserve University facilities are responsible for maintaining good care of the facilities used and the use to which the facilities are put during the time reserved. The organization and such persons also assume responsibility for violations of University regulations that occur in connection with their use of the facilities and may not turn over a reserved facility for the use of others.~~

~~D. The use of any University facility shall be in accordance with the regulations established for that facility by the University officer or authority exercising primary control over the facility.~~

~~E. The University may charge for the use of facilities to recover identifiable costs to the University for special arrangements needed by the user of the facility.~~

~~F. Facilities may be reserved by groups of ten (10) or more individual students for events related to their interests as students. In such cases a supervisor may be required. Such groups may not use this privilege to sponsor activities open to all students. Such groups may not invite non-University persons to speak or perform at these events; however, unrecognized groups may solicit the sponsorship of a recognized student organization for an event outlined above.~~

- e. ~~Recognized student organizations (RSOs) may use University facilities to sell material clearly related to the purposes of the organization.~~
- f. ~~RSOs and may collect dues, initiation fees, donations, and admission charges. RSOs and may solicit funds in announcements, posters, and handbills. The organization conducting such activities must be made publicly clear, and these activities may be subject to restriction relating to the appropriateness of time and place. In accordance with section 5 of this regulation, accurate accounting of such monies may be required. Organizations may not use University facilities when acting as agents for any private commercial enterprise.~~
 - A. _____

~~H. Sound amplification is permitted on open campus areas between 11:45 a.m. and 1:00 p.m. and between 5:00 p.m. and 6:00 p.m. In individual buildings, such amplification shall be in accordance with the provisions for the particular building. The Director of the Wyoming Union may approve the use of sound amplification at other times or places on the campus if unusual circumstances require it. Reservations for the use of University sound amplification equipment shall be made through the Associated Students Technical Services (ASTECS).~~

IX. LOSS OF RECOGNITION

- a. ~~Any recognized student organization An RSO may withdraw its recognition at any time. Such withdrawal may be effected by submitting a written statement of this desire which is signed by both the officers and the adviser and which indicates to the Director of the Wyoming Union. The statement shall indicate the disposition of the organization's funds and certifies shall certify that there are no outstanding debts or official University actions pending.~~
- b. Recognition of an organization may be revoked for the following reasons:
 - (1.) ~~A. University recognition may be revoked if an organization. The RSO has not filed re-recognition material the required renewal information with the Director of the Wyoming Union for a period of one year. To re-establish recognition after this period, the organization must re-petition following the procedures outlined in sections 4 and 5 above.~~

- (2.) ~~B. University recognition may be revoked or the use of University facilities and privileges limited if an organization's~~ The RSO's purpose or activities are ~~or become~~ illegal, deviate significantly from its stated purpose, or violate University regulations, ~~the Student Code of Conduct, Trustee Regulations, or Trustee actions concerning recognized student organizations, policies, or procedures.~~
- (3.) ~~C. The activities of an organization may be suspended if under existing circumstances a clear and present danger exists~~ The RSO engages in an activity that ~~such activities may disrupt~~disrupts the education process of the University, ~~endanger~~endangers or ~~destroy~~destroys property, or ~~create~~creates a condition that is dangerous to the safety of individuals.
- (4.) ~~D. It is in the best interest of the~~ University ~~recognition may be revoked when revocation is, as~~ deemed by the President of the University ~~to be in the best interest of the University.~~

~~12~~

XI. ACTIONS AGAINST STUDENT ORGANIZATIONS

The Dean of Students and the Executive Director of Residence Life, Dining Services, and Wyoming Union are authorized to impose disciplinary sanctions upon any RSO in accordance with UW Regulation 8-30 and UW Regulation 8-229.

XII. ADMINISTRATION

~~In situations where action must be taken against a recognized student organization or its members based on a violation of the Student Code of Conduct, review and decision on the matter will be a responsibility of the Dean of Students. In situations where action must be taken against a recognized student organization or its members based on disputes over university recognition, membership procedures, or violations of this University regulation, review and decision on the matter will be a responsibility of the Director of the Wyoming Union. Such decisions may be appealed in writing to the Vice President for Student Affairs within five (5) business days of receipt of the Dean's or Director's written decision.~~

~~The Vice President shall consider the appeal and any record in the matter. The recognized student organization shall be informed in writing of the final outcome of the appeal within forty five (45) calendar days of its being presented. The Vice President may uphold the decision, reverse the decision, or provide an alternate sanction.~~

The Director of the Wyoming Union, in consultation with the Dean of Students, and through the Vice President for Student Affairs, shall administer this Regulation ~~in consultation with the Dean of Students~~ and may delegate any responsibility assigned to the Director ~~in this regulation~~ to a professional staff member of the Wyoming Union.

Source:
University Regulation 234, Revision 1; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 8-238 Procedures for Change of Registration

I. PURPOSE

To establish the procedures for change of registration.

~~II. GENERAL INFORMATION~~

~~After completing an initial registration, the student's academic record will reflect the assignment of a grade by the instructor of classes in which enrolled in accordance with applicable grading standards. If the student decides to not pursue the classes (including specific class sections) for which initially registered, in whole or in part, the student should effect a change in registration in accordance with this Regulation. Failure to do so will result in the recording of a failing grade at the end of the academic term for those classes in which the student remains officially enrolled but did not attend or complete course requirements. Such a failing grade will remain as a part of the student's academic record. Students may effect a change of registration in the manner and within the time periods hereafter provided. After expiration of the withdrawal period, students are deemed to have assumed an obligation to complete course requirements and they are subject to a letter grade other than "W" for their course work.~~

III. INITIAL REGISTRATION

~~All students are expected shallto register for each regular academic term prior to the beginning of classes and within during those dates ~~ys~~ and deadlines established by the academic calendar for the completion of registration procedures ~~prior to the beginning of classes~~. The Registrar shall announce registration periods for ~~s~~Special courses taught during other duly approved periods of time ~~shall have announced registration periods as determined by the Registrar~~. Initial registrations after the beginning of classes ~~will~~ shall be accepted only in accordance with published and established periods of time, ~~and~~ but such registrations may be subject to ~~such~~ special conditions or assessment of late fees ~~as may be directed~~.~~

After completing an initial registration, a student's academic record shall include the assignment of a grade by the instructor of any classes for which the student is enrolled, in accordance with applicable grading standards. If a student decides to not pursue particular classes, including specific class sections, for which he or she initially registered, in whole or in part, the student should effect a change in registration in the manner and within the time periods set forth below.

Failure to follow the procedure set forth in this Regulation shall result in the recording of a failing grade at the end of the academic term for those classes in which the student remains officially enrolled if the student did not attend or complete the course requirements. Such a failing grade will remain as a part of the student's academic record.

Students may effect a change of registration in the manner and within the time periods hereafter provided.

III.V. CHANGE OF REGISTRATION

~~A change of registration may not be initiated until after expiration of the initial registration period. Thereafter changes may be made by a~~ After expiration of the initial registration period, a student may either add or drop classes by submitting a change of registration to those for which the student initially registered and by dropping classes from the initial registration, or a combination of both. A change of section, or "S-U" grading option, in the same course ~~also requires that submitting~~ also requires a change of registration ~~be processed. Classes that are "dropped" in accordance with this Regulation will be removed from the student's initial registration and no record of any kind will be retained.~~

A. Adding a Class

A student may add classes during the first six (6) days of scheduled University classes of the fall and spring semesters. ~~However, block courses currently in session may be added only during the first five (5) days of classes for the University in the semester.~~

After the "Add a Class" period, a student may add a class only if the student has obtained written approval from her/his advisor and written approval from the instructor of the course.

B. Dropping a Class

A student may drop classes ~~only~~ during the first fifteen (15) days of scheduled University classes of the fall and spring semesters. ~~However, block courses currently in session may be dropped only during the first four (4) days of classes for the University in the semester. Classes that are dropped shall be removed from the student's initial registration and no record of any kind shall be retained.~~

C. Changes in Summer or Other Special Terms

The Registrar, with approval from the Vice President for Academic Affairs, shall establish the period of time for adding or dropping classes during the summer term, block classes beginning in mid-semester, or classes whose duration does not coincide with a regular or summer term. ~~shall be established by the Registrar, subject to approval by the Provost.~~

IV. WITHDRAWAL FROM A CLASS

A. During Withdrawal Period

A student enrolled in a full semester course may withdraw with a grade of "W" between the end of the drop period and fifteen (15) days of classes ~~for the University~~ after mid-semester. A student enrolled in a block course may withdraw with a grade of "W" between the end of the drop period and five (5) days of classes ~~for the University~~ after the middle of the block course.

B. After Withdrawal Period

~~After expiration of the withdrawal period, students are deemed to have assumed an obligation obligated to complete course requirements and they are subject to a letter grade other than "W" for their course work, unless one of the following exceptions applies.~~

~~After the withdrawal period, a~~ student may withdraw from individual classes ~~after the withdrawal period~~ only if the student has suffered a severe medical, emotional, or personal problem which ~~does~~ directly impacts the student's ability to fulfill course requirements ~~and has~~. ~~If the student initially~~ obtains written approval from her/his advisor and ~~if the student then obtains written approval from the instructor of the course, the student may withdraw with a grade of "W".~~ The Dean of Students or designee ~~ated staff personnel in that office~~ may petition for a special class withdrawal ~~on behalf of in the name of the a~~ student who has been incapacitated or where ~~n the Dean of Students or designee determines the withdrawal such~~ is appropriate to the overall academic retention of a student. ~~No~~ withdrawal shall be permitted during the last twenty-one (21) calendar days of the semester.

VI. WITHDRAWAL FROM THE UNIVERSITY OF WYOMING

A student who has initially registered ~~to attend the University~~ may terminate enrollment in the University if formal procedures are completed prior to the last fifteen (15) calendar days of a regular semester. ~~The Registrar will indicate on the student's transcript record the fact~~ that the student has withdrawn from all of his/her classes and will include the date for withdrawal from the University.

VII. LIMITS ON COURSE ENROLLMENT

A student is limited to a maximum of three (3) attempts in any course at the University ~~of Wyoming~~. An "attempt" ~~is defined as~~ includes any instance in which the student earns a grade for the course or withdraws from the course. The three-attempt limit does not apply to courses identified in the General or Graduate Bulletin as being appropriate for students to take multiple times. A student ~~can~~ may petition for exceptions to this limitation ~~through the Registrar's Office, through established University procedures.~~

VIII. ADMINISTRATIVE PROCEDURES

- A. To initiate a change to an initial registration after the drop/add period, the student must ~~obtain~~ timely submit the appropriate forms ~~to from~~ the Registrar ~~and complete the change of registration in accordance with directions provided by the Registrar. The student is responsible for assuring completion of forms and procedures, including the return of the change of registration to the Registrar prior to expiration of the period for changes.~~ The Registrar ~~will~~ shall automatically assign the letter "W" for each class ~~for~~ from which the student has completed a timely withdrawal.
- ~~B. No forms will be issued by the Registrar after expiration of the established period for the type of registration change sought by the student.~~
- BC. Students who wish to seek a withdrawal from a class after the withdrawal period because of reasons ~~heretofore~~ described in this Regulation must obtain the appropriate form from the Registrar's office for ~~presentation~~ submittal to the student's advisor and instructor. Students who wish to terminate enrollment in the University must report their intentions to the Dean of Students or designee, who ~~may~~ shall take further action upon ~~their~~ student's request in accordance with this Regulation or other University directives applicable to withdrawals from the University.
- CD. No special fees for a change of registration ~~will~~ shall be assessed students who have completed initial registration.

Source:
University Regulation 238, Revision 4; adopted 7/17/08 Board of Trustees meeting
Revisions adopted 9/12/14 Board of Trustees meeting

UW REGULATION 8-242

~~Policy on determination of academic progress and verification of enrollment for s~~Students receiving U.S. Department of Veterans Affairs Educational Benefits

I. PURPOSE

To establish the academic standards-of-progress and verification requirements for students receiving U.S. Department of Veterans Affairs (VA) educational benefits in compliance with the regulations promulgated by the VA.

~~I. GENERAL INFORMATION.~~

~~This policy is established to comply with U.S. Department of Veterans Affairs Regulations cited above.~~

II. ACADEMIC STANDARDS OF PROGRESS

For purposes of continued eligibility for VA benefits, sStudents enrolled in the University of Wyoming and receiving VA~~Veterans~~ educational benefits are considered to be making satisfactory progress toward their academic objectives ~~for purposes of continued eligibility for VA benefits~~ as long as ~~they are determined by~~ the University Registrar determines they to be are in good academic standing as defined by~~in~~ University regulations.

Student-veterans placed on academic probation by the University Registrar ~~will~~shall be placed on probationary status for VA benefits ~~by the University.~~ Student-veterans who are academically suspended from the University ~~of Wyoming will~~shall not be certified for VA benefits unless they provide proof of reinstatement to the University.

III. VERIFICATION OF CONTINUED ENROLLMENT

The University's Veterans Services Center shall notify in writing aAll student-veterans who are eligible for VA benefits ~~are notified in writing by the Office of Student Financial Aid's Veterans Affairs unit~~ that they are required to immediately report the following to the ~~Veterans Affairs Services Center unit;~~ (1) any courses which they have added, dropped, or withdrawn from since their most recent VA certification; (2) any unscheduled interruption of their course work; and/or (3) their complete withdrawal from the University. The Services Center shall also notify in writing In order for the University to be able to provide the VA with a definitive date of last class attendance, all student-veterans ~~are notified in writing~~ of their obligation to provide to the ~~Veterans Affairs unit~~Service Center a signed monthly verification of their continued attendance. Failure to comply with this requirement

| ~~will shall~~ result in postponement or termination of the ~~Veteran's student-veterans'~~ benefits by the U.S. Department of Veterans Affairs.

Source:
University Regulation 242, Revision 1; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 8-243
Official Student Records and ~~Governing Laws Pertaining~~
~~Thereto~~FERPA

~~Enclosure: "UW Policies Relating to the Family Educational Rights and Privacy Act~~
~~'Buckley Amendment' (PL93-380)"~~

I. PURPOSE

To establish policies and procedures for implementing ~~the~~ various provisions of Federal law, including the Family Educational Rights and Privacy Act (FERPA), ~~Federal law and regulations stated in reference~~ and to provide a definition of official student records which are subject to such policies and procedures. The policy, "UW Policies Relating to the Family Educational Rights and Privacy Act," is attached as Appendix A.

II. GENERAL INFORMATION

~~The University may require i~~Individuals applying for admission to the University and students enrolled in the University to provide certain ~~have an obligation to provide to designated persons such~~ information as is required for University purposes. ~~The University has established this regulation and the policy to govern the use and disclosure of such information.~~

~~FERPA ederal law and regulations~~ establishes requirements and limitations with regard to a student's right of access to his University records ~~pertaining to him~~ and the dissemination of information contained in such records. The University's ~~Failure to comply with FERPA- therewith~~ may result in the loss of certain federal funds which the University would otherwise be entitled to receive. ~~The Enclosure has been prepared and distributed so as to comply with the law. This enclosure supersedes all previous statements, policies or practices concerning this subject which may be in conflict therewith, and~~ The University has established this Regulation and the attached policy to govern the use and disclosure of such information, and all University personnel shall comply with the provisions contained therein.

~~The Enclosure is premised upon the proposition that the University can be responsible only for information that is gathered for "official" purposes. It is necessary that a more precise definition be given as to what constitutes such records so that they may be readily identified and properly administered.~~

III. OFFICIAL STUDENT EDUCATIONAL RECORDS

- a. ~~It is recognized that~~ In the course of conducting University business ~~academic evaluations or other functions and procedures of the unit within the total context of University purposes and needs,~~ various

academic and administrative units of the University must obtain information from students ~~or, as well as~~ applicants for admission, ~~which is necessary to academic evaluations or other functions and procedures of the unit within the total context of University purposes and needs.~~ Whenever a University officer, or ~~the needs of a~~ University unit of the University, requires that a student ~~must~~ provide information ~~which and it~~ is recorded in any form ~~of medium~~, the ~~product recorded information~~ shall be considered ~~part of the student's educational~~ an official record ~~for which the supervisory University officer shall be responsible, and shall be subject to the provisions of the policy~~ Enclosure to this regulation. All Official Educational records do not need to be kept indefinitely indefinitely. are not to be considered as permanent records. Rather, the recorded information should be destroyed by the ~~responsible~~ recognizant officer when it no longer serves the need and purpose for which it was established or for which it is maintained.

- b. ~~The Registrar is the University officer~~ charged with responsibility for the establishment, maintenance and custody of the academic record permanent ~~academic record~~ of students earning credit from the University. ~~Incident to a student's application for admission or enrollment, the Registrar is also responsible for obtaining such data pertaining to the student as is necessary for general University purposes. Information in the custody of the Registrar may be disclosed pursuant to the procedures set forth in this Regulation to is available to other~~ University personnel who have a legitimate educational interest in the record or to such other persons designated by the student, this Regulation or the attached policy. ~~on a "need to know" basis, and should not be obtained or maintained by other units of the University in separate records unless determined by appropriate University officers as necessary to serve essential needs.~~
- c. ~~Transcripts of academic records shall contain only information about academic status, but may include notations as to any suspension or dismissal from the University. Transcripts and grades shall be available only to the persons employees within the University personnel who have a legitimate educational interest in the record who demonstrate a need to know such information or and~~ to such other persons designated by the student, ~~or this Rregulation, and or the attached policy~~ Enclosure.
- d. ~~The Dean of Students Office shall maintain student disciplinary records pertaining to discipline and other matters pertaining to judicial affairs. Those records that relate to disciplinary actions may be released by officials of the University only (1) upon the consent of the student concerned, or (2) pursuant to one of the enumerated exceptions to the general rule requiring required student consent as set forth in the attached policy~~ Enclosure. Extreme care should be exercised that judicial affairs records reflect accurate information and that they are restricted to student

~~activities as a member of the University community. No record of political activities or beliefs shall be maintained except on matters in the public record, such as holding office in campus organizations. Such records shall be open to inspection by the student.~~

~~Personnel in need of student information shall determine from the Registrar whether needs can be met from existing data as provided by the Registrar. Such data is normally available in the form of a list or electronic file. All requests for or such data an educational record that contains a student's personally identifiable information on students shall will be submitted in writing to the Registrar. Whenever possible, existing standardized computer programs (identified by number and title) provided after registration and grading periods should be requested and utilized. The requests, and shall may contain the following:~~

- ~~(1.) Type of information desired and date needed.~~
- ~~(2.) The legitimate interest the person has for requesting or obtaining the information and the purpose for which it will be used is needed.~~
- ~~(3.) The name of the person who has requested and will be responsible for the receipt, custody and use of the data.~~
- ~~(4.) Period of use of the printout or other personally identifiable listing and the contemplated date and method for destruction of the material.~~
- ~~(5.) Approval of the request by the appropriate Supervisor, Dean, Director, or Vice President.~~

~~e. Any University officer whose unit determines that units under his administrative responsibility have a needs for to maintaining official student educational records shall prepare a description of the information maintained, the purposes for which it is used, and the period of time for which it is kept.~~

~~4. If the student record contains information which is within the exceptions set forth in Part VII of the attached policy, Enclosure this determination will be stated in the description. Such statement shall be available to students making inquiry concerning the existence of records pertaining to themselves. A copy of the statements such statement shall also be filed with the Vice President for Student Affairs or designee.~~

~~D. All University officers shall maintain an ongoing continuing review of all gathering and recording of student information from students to determine the~~

~~continued necessity of such practices and to consider the elimination of any practices or records which are no longer necessary or useful.~~

IV. COMPLIANCE

~~It is to be emphasized that~~ The responsibility for compliance with this Regulation and attachede Enclosure policy rests with eachthe University officer who is (1) required by University regulations or policy to gather the personally identifiable information, or (2) who determines that the needs of his unit require the gathering of or maintenance of personally identifiable student information. Each such University officer is deemed to be the custodian of such information and is responsible for its use and disclosure in a manner consistent with this Regulation and the attachede policy-Enclosure. The determination as to whether University personnel have a legitimate educational interest in the record "need to know" by other units for information maintained by the Registrar is made determined by the applicable Supervisor Dean, Director, or Vice President who approves a request submitted to the Registrar, and that officerthe supervisor is thereafter responsible for the information delivered in response to the request. Each such University officer shall establish appropriate procedures and instructions to personnel who handle student educational records official data or information concerning students to assure compliance with the provisions of this Rregulation. Any employee's willful unauthorized release of personally identifiable student information on students in violation of this Rregulation or policy will be considered neglect of duty shall result in discipline, up to and including termination.

V. NOTIFICATION

~~The annual notice to students required by FERPA shall be included in the current Class Schedule and policies or other information regarding FERPA shall be posted online at <http://www.uwyo.edu/registrar/ferpa/index.html>. Enclosure policy will be posted online or published in the University General Bulletin as annual notice to students.~~

Source:
University Regulation 243, Revision 1; adopted 7/17/08 Board of Trustees meeting

APPENDIX A ENCLOSURE TO UW REGULATION 8-243
UW Policy Relating to the POLICY RELATING TO THE
Family FAMILY Educational EDUCATIONAL RIGHTSights ANDand
PRIVACYrivacy ACTct
"BuckleyUCKLEY AMENDMENTmentment" (PL93-380)†

I. GENERAL STATEMENT AND PURPOSE

The University of Wyoming has the responsibility for effectively supervising any access to and/or release of official data/information about its students. Certain items of information about individual students are fundamental to the educational process and must be recorded. This recorded information concerning students must be used only for clearly-defined purposes, must be safe-guarded and controlled to avoid violations of personal privacy, and must be appropriately disposed of when the justification for its collection and retention no longer exists.

In this regard, the University is committed to protecting to the maximum extent possible the right of privacy of all individuals about whom it holds information, records and files. Access to and release of such records is restricted to the student concerned, to parents of dependent students, to others with the student's written consent, to officials within the University, to a court of competent jurisdiction and otherwise pursuant to law.

II. ACCESS

All official information collected and maintained in the University identifiable with an individual student will be made available for inspection and review at the written request of that student subject to certain exceptions.

For purposes of access to records at the University of Wyoming, a student enrolled (or formerly enrolled) for academic credit or audit at the University shall have access to official records concerning him.

A request for general access to all official records, files and data maintained by the University, must be made in writing to the Registrar or to other person(s) as designated by the University officer in charge of the unit maintaining records. A request for access to official data maintained in a particular office may be made to the administrative head of the office.

When a student (or former student) appears at a given office and requests access to the University records about himself:

- a. The student must provide proper identification verifying that he is the person whose record is being accessed.
- b. The designated staff person(s) must supervise the review of the contents of the record with the student.
- c. Inspection and review shall be permitted within a period not to exceed 45 calendar days from the date of the student's request.
- d. The student will be free to make notes concerning the contents, but no material will be removed from the record at the time.

Under normal circumstances, the student is entitled to receive a free copy only of his academic transcript. A fee of \$.25 per page may be charged for providing copies of other records.

Record keeping personnel and members of the faculty and staff with administrative assignment may have access to records and files for internal educational purposes as well as for routinely necessary clerical, administrative and statistical purposes as required by the duties of their jobs. The name and position of the official responsible for the maintenance of each type of educational record may be obtained from the Registrar or the University officer in charge of the unit maintaining records.

Any other access allowed by law must be recorded showing the legitimate educational or other purpose and the signature of the person gaining access. The student concerned shall be entitled to review this information.

III. RELEASE OF INFORMATION

No personally identifiable information shall be disclosed to any individual (including parents, spouse, or other students) or organization except as follows:

- a. Disclosure is authorized in writing by the student.
- b. Disclosure is to University officers or employees who need to know so as to accomplish legitimate University purposes related to their functions.
- c. Disclosure is to a governmental agency, educational organization, parent of a dependent student, or other entity or otherwise required by state or federal law. Custodians of records should obtain interpretations and information from the Vice President for Student Affairs whenever third parties request personally identifiable information.
- d. When disclosure of any personally identifiable data/information from University records about a student is demanded pursuant to court order or

lawfully issued subpoena, the staff member receiving such order shall, if possible, immediately notify the student concerned in writing prior to compliance with such order or subpoena.

- e. Data/information from University records about students will be released for approved research purposes only if the identity of the student involved is fully protected, or if the research is related to official University business and not publicly disseminated.
- f. Information from University records may be released to appropriate persons in connection with an emergency if the knowledge of such information is necessary to protect the health or safety of a student or other persons.

The University officer responsible for the records from which information is released shall maintain with the student's record a listing of disclosures of personally identifiable information, except disclosures in accordance with (1) and (2) above for which no record need be kept. The listing shall identify the parties who requested or obtained information and the legitimate interests these parties had in making the request.

IV. PUBLIC INFORMATION

The following items are considered public data/information and may be disclosed by the University in response to inquiries concerning individual students, whether the inquiries are in person, in writing or by electronic communication.

- a. Name
- b. Affirmation of whether currently enrolled including enrollment status of full-time, half-time or less than half-time
- c. Campus location

Unless the student has officially filed a written request with the University Registrar within seven (7) working days after the first day of registration that disclosure not be made without his written permission, the following items in addition to those above are considered public/directory information and may be included in appropriate University/campus directories and publications and may be disclosed by designated staff members in response to inquiries concerning individual students, whether the inquiries are in person, in writing, or by electronic communication.

- a. School, college, department, major or division
- b. Dates of enrollment

- c. Degrees received
- d. Honors received
- e. Local address and phone number
- f. Home address (permanent)
- g. Email address
- h. Participation in officially recognized activities and sports
- i. Weight and height of members of athletic teams

V. LETTERS OF APPRAISAL/RECOMMENDATION

Candid appraisals and evaluations of performance and potential are an essential part of the educational process. Clearly, the provision of such information to prospective employers, to other educational institutions, or to other legitimately concerned outside individuals and agencies is necessary and in the interest of the particular student.

Data/information which was part of University records prior to January 1, 1975 and which was collected and maintained as confidential information will not be disclosed to students. Should a student desire access to a confidential letter of appraisal received prior to January 1, 1975, the student shall be advised to have the writer of that appraisal notify, in writing, the concerned records custodian of the decision as to whether or not the writer is willing to have the appraisal made available for the student's review. Unless a written response is received approving a change of status in the letter, the treatment of the letter as a confidential document shall continue.

Documents of appraisal relating to students collected by the University or any department or office of the University on or after January 1, 1975, will be maintained confidentially only if a waiver of the right of access has been executed by the student. In the absence of such a waiver, all such documents will be available for student inspection and review.

If a student files a written waiver with the department or office concerned, letters of appraisal received pursuant to that waiver will be maintained confidentially. Forms will be available for this purpose.

VI. CHALLENGES TO THE RECORD

Every student shall have the opportunity to challenge any item in his file which he considers to be inaccurate, misleading or otherwise inappropriate data. A student

shall initiate a challenge by submitting a request in writing for the deletion or correction of the particular item. The request shall be made to the custodian of the particular record in question.

If the custodian and the student involved are unable to resolve the matter to the satisfaction of both parties, the written request for deletion or correction shall be submitted by the student to such person as designated by the President of the University, who shall serve as the hearing officer. The student shall be given the opportunity for a hearing, at which the student may present oral or written justification for the request for deletion or correction. The hearing officer may obtain such other information as he deems appropriate for use in the hearing and shall give the student a written decision on the matter within twenty (20) days from the conclusion of the hearing. If the decision of the hearing officer is to deny the deletion or correction of an item in the student's file, the student shall be entitled to submit a written statement to the hearing officer presenting his position with regard to the item. Both the written decision of the hearing officer and the statement submitted by the student shall be inserted in the student's file. The decision of the hearing officer shall be final.

Grades may be challenged under this procedure only on the basis of the accuracy of their transcription.

VII. EXCEPTION TO THE POLICY

It is the position of the University that certain data/information maintained in various offices of the University is not subject to the provisions of this policy with regard to inspection, review, challenge, correction or deletion.

- a. Statements submitted by parent/guardian or spouse in support of financial aid or residency determinations are considered to be confidential between those persons and the University, and are not subject to the provisions of this policy except with the written consent of the persons involved. Such documents are not regarded as part of the student's official record.
- b. University employment records of students are not included in this policy, except as provided under Wyoming Statutes 16-4-203(d) (iii)
- c. With regard to general health data, only that data/information which is used by the University in making a decision regarding the student's status is subject to review by the student under this policy. Written psychiatric or psychological case notes which form the basis for diagnoses, recommendations, or treatment plans remain privileged information not accessible to the student. Such case notes are not considered to be part of official University records. To ensure the availability of correct and helpful interpretations of any psychological test scores, notes or other evaluative or medical materials, the contents of these files for an

individual student may be reviewed by that student only in consultation with a professional staff member of the specific department involved.

- d. Records relating to a continuing or active criminal investigation by the University of Wyoming Police Department, or records of said office not relating to the student's status with the University are not subject to this policy.
- e. No student is entitled to see information or records that pertain to another student, to parents, or to other third parties. A student is entitled to review only that portion of an official record or file that pertains to him or her.
- f. The personal files of members of the faculty and staff which concern students, including private correspondence, and notes which refer to students, are not regarded as official records of the University. This includes notes intended for the personal use of the faculty and never intended to be official records of the University.

VIII. RIGHTS OF STUDENTS

Students are hereby notified that controlling provisions of federal law are contained in Sec. 438, Pub.L. 90-247, Title IV, as amended, 88 Stat. 571-574 (U.S.C. 1232g) and regulations set forth in the Federal Register of June 17, 1976 at 24662 - 24675. Complaints of institutional non-compliance may be made to the U.S. Department of Education as provided in the regulations.

UW REGULATION 8-244 Registration Fees for Academic Credit

I. REGISTRATION FEES

All publications containing statements of ~~registration, tuition and~~ fees shall conform to the schedules set forth in the ~~Fees, Charges, Deposits and Refunds, University of Wyoming Fee Book ("Fee Book"), s. and Expenses publication.~~ All ~~registration, tuition and~~ fees for academic semesters and summer ~~session school~~ set forth in the ~~Fees, Charges, Deposits and Refunds Tuition Fee Book s. and Expenses publication~~ shall be assessed by the ~~Registrar Financial Services Business Office, -or designee,~~ and collected by the University Cashier's ~~Office.~~ ~~-All tuition and fees for correspondence course +Outreach credit programs tuition and fees and professional development course extension class~~ fees shall be assessed and collected by the Outreach School. ~~-No student shall be permitted to attend class until his or her registration has been completed. Courses with insufficient registration may be cancelled by the University and the full fees will be refunded to students enrolled in such courses.~~

II. LATE REGISTRATION FEE ~~FOR ACADEMIC YEAR SEMESTERS AND SUMMER SESSION~~

Students are permitted to register as late registrants during the first ten (10) days of University scheduled classes for a regular semester ~~or -and within the such other-~~ late period ~~as may be~~ designated and announced for the summer term. Students who register late commencing their registration during such late period shall be assessed a late registration fee as set forth within the Fee Book, of \$18.50 during the regular semester or \$10.00 during the summer session. ~~The Such~~ fee shall be assessed by the Registrar, or designee; however, except that the Registrar, or designee, may waive the late registration fee if it is determined s that whenever it appears the late registration was due to the result of factors under the control of of, -or for the convenience of, the University, ~~-or for the convenience of the University.~~

III. LATE PAYMENT FEE ~~FOR ACADEMIC YEAR SEMESTERS AND SUMMER SESSION~~

Students who initiate their registration during the regular registration period are expected to ~~make payment of pay~~ assessed tuition and fees according to the schedule and deadlines established by the -Financial Services Business Office and approved by the University of Wyoming Trustees.- prior to the end of the registration period. Students ~~in a regular semester~~ who fail to pay registration tuition and fees during such period ~~after having timely initiated registration,~~ shall be subject to assessment of a late payment fee as set forth in the Fee Book, of \$10.00 during the following two working days, and of \$18.50 thereafter until

~~the end of the late registration period.~~ The late payment fee shall be assessed by the Financial Services Business Office ~~the Cashier's Office~~, except that the Financial Services Business Office ~~the Cashier's Office~~ may waive the late payment fee if it determines whenever it appears that the late payment was due to the result of factors under the control of, or for the convenience of, the University ~~or for the convenience of the University.~~

IV. FULL-TIME STUDENTS

Students enrolled for twelve (12) or more credited hours (9 or more for graduate students) during academic semesters are classified as full-time students; ~~and Students~~ those enrolled for fewer than 12 ~~hours~~ (9 for graduate students) are classified as part-time students. Certain University services and privileges are afforded to full-time students ~~to assist them in devoting a full-time effort toward achieving their academic goal and to participate in activities intended for student participation.~~ Such services, privileges and activities are ~~financially supported from allocations of funds from registration fees based upon the number of full-time students and dollar amounts designated for special purposes.~~ Full-time student ~~privileges include;~~ free or reduced cost admission to cultural affairs, University theatre productions and intercollegiate athletic contests; ~~services of access to~~ the Student Health Center Service; participation in the University Student Loan program; and membership in the Associated Students of the University of Wyoming ~~and participation in its activities.~~ Part-time students enrolled in six (6) or more hours and certain graduate students may elect the services and privileges afforded full-time students as outlined in the ~~Fees, Charges, Deposits and Refunds Tuition, Fees, and Expenses publication~~ Optional Student Fee Package section in the Fee Book. The distinction between full and part-time students is not made during the summer session, except for the purpose of satisfying veterans' administration or student financial aid regulations. ~~These registration fees are not assessed for students registered solely in Outreach School courses; however, they shall be assessed Outreach School course delivery fees. Should these students wish to participate in the services supported by full-time registration fees, they must purchase the Optional Student Fee Package.~~

V. CHANGE FROM FULL-TIME TO PART-TIME STATUS

Any student who registers as a full-time student and subsequently drops from full-time to part-time, and who receives a partial refund according to the refund schedule, forfeits access to full-time student services.

Any student who registers as a full-time student and pays full-time student fees and subsequently drops below full-time student status, but does not receive a refund by virtue of reducing the academic load subsequent to the refund period, will continue to be eligible for full-time student services.

VI. ~~Outreach class~~ OUTREACH SCHOOL DELIVERY FEES

~~Outreach class-School course delivery fees as set forth in the Fees, Charges, Deposits and Refunds Fee Book publication are payable at the time of registration according to the schedule and deadlines established by the Financial Services Business Office and approved by the University of Wyoming Trustees. The general registration fees for student services are not assessed for students registered solely in Outreach School courses; however, they shall be assessed Outreach School course delivery fees. Should these students wish to participate in the services supported by full-time registration fees, they must purchase the Optional Student Fee Package.~~

~~No student shall be permitted to attend class until his, or her, registration has been completed. Courses with insufficient registration will be cancelled and, in which case the full fees will be refunded to students enrolled in such courses. The portion of the general registration fees allocated for student services and privileges are not assessed for students registered solely in Outreach School courses; should these students wish to participate in the services supported by full-time registration fees, they must purchase the Optional Student Fee Package.~~

VII. CORRESPONDENCE COURSE TUITION AND FEES

Correspondence course tuition and fees must be paid when the application for enrollment is submitted. The refund policy is published in the ~~Fees, Charges, Deposits and~~ Fee Book.

Source:
University Regulation 244, Revision 6; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 8-246 Registrar

I. PURPOSE

To establish the responsibilities and functions of the Registrar.

II. DESIGNATION

~~The Division of Registration and Records shall be headed by a Registrar who shall be appointed in accordance with UW regulations. The Division of Registration and Records Office of the Registrar shall consist of a Registrar and his appointed such staff as may be appointed from time to time to assist him. Under the administrative supervision of the Vice President for Student Affairs, the Registrar shall be responsible for the planning, organizing, staffing, directing, and controlling of the Office division's activities in the exercise of the following assigned responsibilities and functions. The Registrar shall comply with all applicable regulations and policies of the University and shall perform his duties with due regard for the functions of other University officers and units of the University.~~

III. RESPONSIBILITIES AND FUNCTIONS

The Registrar is the University officer ~~immediately~~ responsible for effectuating student registration and record keeping processes ~~for necessary to the student related~~ the educational degree programs of the University. ~~His~~ and related duties ~~which~~ include:

- a. Serve as custodian of all permanent official University records: ~~including pertaining to records of~~ enrollment and academic achievement of students, ~~as well as and~~ all other data required of individual students for University purposes at the time of admission and during continuing enrollments. As custodian, the Registrar shall maintain and safeguard the records in a manner consistent with intended uses of information and applicable laws and regulations.
- b. Establish and maintain a system of records, which shall contain all entries necessary or appropriate to verify the enrollment of students, academic achievement, eligibility for continuing enrollment, and such similar matters as may be required for University purposes. The Registrar shall assure that all entries are made in accordance with established regulations and policies of the University, and due regard will be given to the customs and practices of colleges and universities with regard to the form of such records.

- c. Plan, organize, and administer the gathering and distribution of student data, reports, course enrollments, and such other information ~~matters as is~~ needed by units of the University as determined by principal academic University officers.
- d. Plan, organize, and conduct student registration procedures in a manner consistent with established academic terms and programs, and coordinate and direct the procedural student activities of commencement exercises.
- e. Assess such fees as may be established by the Trustees of the University for payment by students at the time of registration for courses offered by the University, unless ~~the assessment of specific fees for other than regular types of instructional courses is~~ assigned to other University officials. All matters pertaining to such fee assessments shall be coordinated with the University Controller ~~to assure orderly and proper collection of fees in such manner as may be directed by~~ through the Vice President for Administration.
- f. Initiate, organize, and administer the activities required to compile and publish or post online the general University Bulletin, ~~the University Statistical Enrollment Summaries,~~ final examination schedules, and class schedules.
- g. Evaluate the credentials of students seeking the entry of credits towards satisfaction of University degree requirements which are based upon transcripts educational achievement evidenced by transcripts from other educational institutions, examinations, or other comparable recognized standards. Such evaluations shall be made in accordance with customary practices of colleges and universities or such standards as may be established by the University.
- h. Initiate, administer, and effectuate procedures necessary to verify the completion of degree requirements, the delivery of diplomas and transcripts to graduates, and maintain records of all recipients of degrees from the University.

IV. ACADEMIC PROGRAMS AND REQUIREMENTS

The Registrar shall perform his responsibilities and functions in a manner that is responsive to and supportive of the academic units of the University as directed by the Vice President for Academic Affairs or designee. ~~who~~ The Vice President for Academic Affairs, or designee, shall ~~be responsible for assuring that~~ inform the Registrar ~~is informed~~ of all approved degree programs, courses, academic needs, and similar matters which affect the responsibilities and functions of the Registrar.

The Registrar shall submit a report to the responsible Academic Dean when he has ascertained the following: (1) Whenever the Registrar ascertains that procedures or standards established by the University faculty or other academic authority have not been

followed; ~~(2)~~ that a proposed award of credit to a student is not authorized because of established requirements or limitations; or ~~(3)~~ that a candidate for a degree has not met the requirements, ~~a report of such fact shall be made to the cognate academic dean~~. If the Registrar and the Dean cannot reach a disposition, ~~of the matter is not reached by the Registrar and the concerned Dean~~, the Registrar shall refer the matter to the Vice President for Academic Affairs or designee for direction as to its disposition. The Vice President for Academic Affairs may grant ~~In such situations, concerned University officers may give consideration to the propriety of an exception as authorized in regulations~~ if extraordinary circumstances exist (see UW Regulation 8-229). If a student, staff, or faculty member disputes the Registrar's ~~When the application or interpretation of an existing academic standard to a particular fact situation is in doubt or dispute~~, the Registrar shall refer such matter to the Vice President for Academic Affairs or designee for final determination.

Source:

University Regulation 246; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 8-247
Requirements for Student Participation in the ACT or SAT
Assessment Programs and University Use of Results

I. PURPOSE

To establish requirements for student participation in acceptable nationally standardized tests to be used for admission, primarily for advising, and scholarship purposes, ~~and providing that either the ACT Assessment Test or the SAT Assessment Test will be acceptable to satisfy these requirements.~~

~~1. GENERAL INFORMATION.~~

~~On October 15 and December 10, 1965, the Trustees authorized the establishment of requirements that new students participate in the ACT Assessment testing program and provide the results to the University, but provided that test scores may not be used for purposes of restricting or denying admission of persons classified as residents of the State of Wyoming. Wyoming statutes require that any graduate of an accredited high school in the State of Wyoming shall be admitted, without examination, to the undergraduate program of the University.~~

~~University requirements for the ACT Assessment prior to admission were suspended in 1971 by administrative action because of Wyoming law, but prospective students have been encouraged to participate in the ACT Assessment.~~

~~The declining number of students reporting the results of the ACT Assessment and lack of information pertaining to a student's scholastic level of achievement and personal interests have seriously hampered the ability of advisers and counselors to assist students with regard to selection of academic classes, majors, and career goals. As a means of improving the basis for student decisions and academic advising, all new students enrolling for, and after, the 1985 Fall semester will be subject to the following requirements.~~

~~2. RESIDENT STUDENTS.~~

~~All college-bound Wyoming High School students should take the ACT Assessment Test or the SAT Assessment Test during their junior or senior year in high school. Official ACT or SAT results should be sent directly to the Division of Admissions before enrollment, so the assessment information can be used during the student advising process.~~

~~All graduates of accredited Wyoming high schools and resident students under twenty-one (21) years of age admitted to the University, including transfer students with fewer than fifteen (15) transferable semester credit hours, will be required to supply either the ACT Assessment or SAT Assessment test results. ACT testing for students who have not taken one of these tests will take~~

~~place as soon after initial registration as may be scheduled by the Division of Counseling and Testing.~~

~~All new freshmen, and transfer students with fewer than fifteen (15) transferable semester credit hours, must also have their final high school transcript sent to the Admissions office in addition to the appropriate college transcript(s).~~

~~Failure to complete these requirements will result in an enrollment hold until the requirements are satisfied.~~

II. NONRESIDENT STUDENTS REQUIREMENT FOR ADMISSION

~~All resident and nonresident applicants for admission under twenty-one (21) years of age who are classified as non-residents for tuition purposes, including or transfer students who have fewer than fifteen-thirty (30-45) transferable semester credit hours, must have an official copy of either the applicant's ACT Assessment or SAT Assessment test results sent to the Division of Admissions Office. Information provided by the ACT Assessment or SAT Assessment may be utilized in determining the admissibility of non-resident students.~~

~~A final high school transcript and appropriate college transcript(s) must also be on file before unconditional admission to the University of Wyoming will be granted.~~

III. USE OF THE ASSESSMENT

~~The Admissions Office and Student Financial Aid may use information provided by the ACT Assessment or the SAT Assessment in determining the student's eligibility for admission to the University and determining the student's eligibility for awarding of certain scholarships. Additionally, once admitted, the results of the ACT Assessment or SAT Assessment shall be made available to the student's academic adviser assigned to the student, and shall be used for purposes of guidance advising and placement. The Director of the Division of Counseling and Testing shall provide assistance to faculty advisors and other University personnel whose duties require interpretation and utilization of the results.~~

IV. DIRECTIVE ADMINISTRATION

~~The Division of Admissions Office, through the Vice President for Student Affairs, shall be responsible for notifying students regarding of these requirements and for publishing them in appropriate documents. The Division of Counseling and Testing shall be responsible for arranging the testing required by this Regulation.~~

Source:
University Regulation 247, Revision 1; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 8-248 Admission of International Students

I. PURPOSE

To establish ~~a policies and procedures governing~~ for the admission of international students to the University of Wyoming ~~and to specific programs offered by academic units~~. The Admission Policy for International Students shall be supplementary to existing general admission policies and procedures of the University.

II. AUTHORITY

The ~~Provost &~~ Vice President for Academic Affairs and the Vice President for Student Affairs, ~~or their designees, together~~ shall be responsible for administering this Regulation. ~~Responsibilities, including the granting of exceptions to the policy, may be delegated to a designee.~~

III. GENERAL POLICY

The University ~~of Wyoming~~ seeks to admit qualified undergraduate and graduate level international students ~~to add to the ethnic and cultural diversity of its student body and to afford opportunities for domestic students to learn from and interact with individuals from other parts of the world. Through its admission policies, the University sets standards and requirements designed to give admitted students reasonable opportunities and resources to achieve academic success.~~ The Policy provides for general admission standards for all international student applicants, including procedures for review and consultation with the various academic colleges and departments.

IV. REVISION, APPROVAL, AND EFFECTIVE DATE

The Admission Policy for International Students shall be revised as determined by the ~~Provost &~~ Vice President for Academic Affairs and ~~or~~ the Vice President for Student Affairs. Such revisions are subject to the approval of both Vice Presidents and shall become effective from the date of their approval.

V. DISTRIBUTION/NOTIFICATION

The Admission Policy for International Students will be published and distributed by the Office of Admissions and will be available through the University's Admission Office's electronic information system website.

Source:

University Regulation 248, Revision 3; adopted 7/17/08 Board of Trustees meeting
Revisions adopted 11/18/10 Board of Trustees meeting
Revisions adopted 11/18/11 Board of Trustees meeting
Revisions adopted 9/7/12 Board of Trustees meeting

**UW REGULATION 8-249
ASUW Student Government**

I. PURPOSE

The Trustees of the University of Wyoming hereby authorize and recognize the organization known as the Associated Students of the University of Wyoming (ASUW). This organization is created to promote the general welfare of all students at the University, to represent and serve as a voice for the concerns of the student body, and to provide and regulate such other matters relating to students as are appropriate to a student government.

II. CONSTITUTION

~~Section 1-~~The ASUW shall create and abide by a constitution that will guide its programs, services and operations.

~~Section 2- The Constitution of the ASUW in effect on the effective date of this regulation is hereby approved and ratified. Revisions of, or amendments to, such Constitution shall be subject to the provisions for amendment outlined in the Constitution and shall become effective upon approval by a vote of the student body and ultimately approval by the UW Board of Trustees.~~

Commented [TRE1]: Already in the constitution

~~Section 3-~~Under its Constitution, the ASUW student government may establish such other bylaws, policies, and procedures, as it deems appropriate for the regulation of its programs, services, and operations.

III. PROGRAMS, SERVICES, AND OPERATIONS

~~Section 1-~~The ASUW may establish, modify, and discontinue programs, services, and operations that benefit and promote the general welfare of the students of the University of Wyoming.

~~Section 2-~~The ASUW must conduct all its programs, services, and operations in accordance with University of Wyoming regulations, policies, and procedures.

IV. FINANCIAL MATTERS

~~Section 1-~~The ASUW is authorized to establish under its Constitution financial policies for the conduct of ASUW business affairs.

~~Section 2-~~The ASUW shall prepare and present for approval to the UW Board of Trustees, through the University President, an annual fiscal year budget for conducting its programs, services, and operations.

~~Section 3~~–The ASUW is authorized to recommend to the Trustees the needed amount of ASUW fees to be assessed of all fee-paying students for the support of ASUW-sponsored programs, services, and operations.

~~Section 4~~–The ASUW is authorized to create and implement a process for the annual review and recommendation of all mandatory student fees.

~~Section 5~~–The ASUW is authorized to allocate student fee receipts under its control to ASUW programs, services, and operations, and to UW recognized student organizations.

~~Section 6~~–The ASUW is authorized to create such reserve funds as it deems appropriate.

~~Section 7~~–The ASUW is authorized to establish permanent endowment funds at the UniversityW Foundation, with the approval of the UW-Board of Trustees, which are in accordance with Foundation rules and regulations in force at the time an endowment is created.

~~Section 8~~–The ASUW is authorized to create and implement policies for the acquisition, use and disposal of ASUW-acquired equipment.

~~Section 9~~–The ASUW is authorized to create and implement policies for the allocation and use of ASUW funds for travel by persons representing the ASUW or representing an organization or program to which the ASUW has allocated funds.

~~Section 10~~–The ASUW is authorized to create and implement policies for the awarding and enforcement of contracts related to its programs, services, and operations, in accordance University regulations, policies, and procedures.

V. PERSONNEL

~~Section 1~~–The ASUW is authorized to create full-time, part-time, and student employee positions to assist in the support and direction of its programs, services, and operations.

~~Section 2~~–The Dean of Students, or designee, in consultation with appropriate ASUW officers, committees, and/or advisory boards, shall hire, supervise, provide guidance to, and annually evaluate all staff of the ASUW and all staff in the Dean of Students Office assigned to assist the ASUW.

~~Section 3~~–The ASUW must assure that all its human resource policies and actions conform to University ~~of Wyoming~~ regulations, policies, and procedures.

VI. CODE OF ETHICS

The ASUW shall adopt and subscribe to a Code of Ethics for its programs, services, and operations, which shall guide the behavior and actions of elected, appointed, and volunteer representatives of the ASUW.

VII. ADMINISTRATIVE RESPONSIBILITY

Notwithstanding the role of the ASUW President as an *ex officio* member of the ~~UW~~ Board of Trustees, the ASUW as an organization shall be responsible administratively through the Dean of Students Office to the Vice President for Student Affairs.

Source:
University Regulation 8-249; adopted 3/5/09 Board of Trustees meeting

UW REGULATION 8-250

~~Regulations of the University Division of Center for Advising and Placement Service Career Services~~

I. PURPOSE

To establish the administrative functions and career services offered by the University's Center for Advising and Career Services ("Center"). ~~principles and objectives to serve as guidelines for all members of the University community for the conduct of matters pertaining to employment referral, recruiting, and interviewing activities on campus and through University facilities for employment of students and alumni in career, summer, and part-time off-campus positions.~~

1. GENERAL INFORMATION.

~~The policy of the University is one of equal opportunity for all persons in all facets of University operations. All prospective employers seeking referrals, recruiting, or interviewing on campus and through University facilities must offer equal opportunity for employment to all applicants on the basis of demonstrated ability and competence and without regard to such matters as race, color, national origin, sex, genetic information, religion, political belief, or handicap. All interviewing, job listings, and referral activities related to placement are the responsibility of the Division of Placement Service.~~

~~Internship experiences which are academic or scholarly in nature (these usually involve credit and are considered to be a part of the student's academic program) are generally the responsibility of the academic unit or the academic unit's designee. Internship experiences sponsored by an organization which are designed to evaluate UW students as future full-time employees are the responsibility of the Division of Placement Service.~~

2. GENERAL PRINCIPLES.

- ~~a. Students should have sufficient career and employment information available to help them understand the implications of their educational program decisions.~~
- ~~b. Students should receive assistance in seeking off-campus part-time temporary employment.~~
- ~~c. Graduating students and alumni should be assisted in obtaining employment commensurate with their academic preparation, talents, interests, capabilities, and career and life goals.~~

- ~~d. The social and economic well being of public and private institutions and employing organizations will be prompted by a continuous supply of contributive talent graduating from the University.~~

II. ADMINISTRATIVE FUNCTIONS OF THE DIVISION OF PLACEMENT SERVICE

~~The Division shall function as an integral part of the University's instructional, student affairs, and general services to help students and graduates of all disciplines in vocational development and placement. Division~~ The Center ~~personnel~~ shall:

- a. ~~P~~ Provide general information concerning the functions of the ~~Division-Center~~ to students, faculty, staff, and administration;
- b. ~~E~~ Establish a close liaison relationship with each division, school, and department;
- c. ~~E~~ Establish a relationship with and with appropriate registered student organizations ~~within the University~~;
- ~~e~~ d. ~~A~~ Assist in general orientation and instructional programs related to vocational and professional preparation and training;
- ~~e~~ e. ~~W~~ Work in unison with ~~all~~ student services on campus to accommodate the needs of students;
- ~~e~~ f. ~~Advise~~ furnish requested advice and provide resources to faculty members on matters which affect both educational and vocational outcomes;
- ~~f~~ g. ~~C~~ Cooperate in academic and institutional research which has a bearing on career development and ~~placement~~ employment; and
- ~~g~~ h. ~~Publish~~ provide the Institution with reports and data on various aspects of the ~~program~~ Center's services and on the employment of students and graduates.

III. CAREER EMPLOYMENT SERVICES

~~Division personnel shall furnish requested assistance~~ The Center shall advise to seniors, undergraduate students, graduate students, and alumni in search of career employment in business, industry, government, and higher education. To this end, Division personnel The Center shall:

- a. ~~A~~ Apprise them ~~students and alumni~~ of various ~~placement~~ career services resources;

- b. ~~I~~nform ~~them-students and alumni~~ of employers generally receptive to candidates with similar training and education;
- c. ~~A~~ssist ~~them-students and alumni~~ in applying for jobs;
- ~~d. support their candidacies with placement credentials;~~
- ~~e~~d. ~~M~~aintain ~~an online~~ Career Resource Center with information regarding employers, career fields, qualifications, salary information, job market and employment outlook information and other appropriate resources;
- ~~f~~e. ~~R~~efer ~~them-students and alumni~~ to vacancies which match their needs and qualifications, or come closest to meeting their basic need for gainful employment; and
- ~~g~~f. ~~S~~chedule ~~them-students and alumni~~ for on-campus employment interviews.

~~3. TEMPORARY EMPLOYMENT SERVICES.~~

~~Division personnel shall assist students in their search for off campus part time, temporary, or vacation employment by:~~

- ~~a. providing them with general job information;~~
- ~~b. informing them of normal application procedures;~~
- ~~c. advising them of scheduled on-campus employment interviews; and~~
- ~~d. referring them to vacancies off campus which offer them the best combination of financial support and general or pre-professional work experience.~~

IV. CAREER DEVELOPMENT FUNCTIONS

~~Division personnel~~The Center shall ~~furnish requested counsel, guidance, and information to guide~~ University students and ~~graduates alumni by to providing~~each an opportunity to:

- a. ~~U~~nderstand individual needs, characteristics, values, interests, and capacities;
- ~~b. appraise~~b. Appraise personal training and acquired skills;
- c. ~~E~~valuate personal work experiences;

- d. ~~R~~elate individual ideas, expectations, and potentials to a wide range of employment opportunities;
- e. ~~A~~acquire knowledge of select vocations and techniques useful in seeking a job;
- f. ~~F~~urther their formal education, as required;
- g. ~~P~~ursue part-time, summer, or internship experiences; and
- h. ~~S~~eek entrance or advancement in a position or field most compatible with their personal and societal goals.

V. COORDINATION FUNCTIONS

~~Division personnel~~The Center shall actively develop and maintain working relationships with employers whose job requirements, conditions of employment, and location are likely to be of interest to students or ~~graduates~~alumni of the University. ~~Division personnel~~The Center shall:

- a. ~~P~~rovide potential employers with general information on the services offered by the ~~Division~~Center;
- b. ~~A~~pprise such employers of the University's academic programs and of availability of ~~persons~~individuals educated and trained in each discipline;
- c. ~~R~~equest the employer to inform the ~~staff~~Center of current and anticipated vacancies and of special internships, and to supply full supporting information;
- d. ~~R~~efer suitable candidates to suitable employers;
- e. ~~A~~rrange for employers to conduct employment interviews and recruit on campus through University facilities;
- ~~f. provide the employer, upon request, credentials of each student and alumnus to be considered or interviewed for a job;~~
- ~~g.~~ ~~A~~rrange for employers to meet with appropriate faculty members to discuss experiences, problems, and matters of mutual concern relating to University applicants and graduates;

- ~~h.g.~~ ~~+~~ Visit employers to observe operations, to review personnel needs, and to keep abreast of changes affecting the training, employment, and work of college-trained personnel;
- ~~i.~~ ~~invite the participation of likely employers in group guidance activities held in conjunction with the vocational counseling and guidance work of the University staff and faculty;~~
- ~~j.h.~~ ~~P~~articipate in programs of professional associations composed of college placement and employer representatives; and
- ~~k.i.~~ ~~F~~orm or participate in such placement-career services advisory groups or committees with employer representation.

VI. PROFESSIONAL FUNCTIONS

~~In addition to the other functions of the Division, its personnel~~The Center shall:

- a. ~~C~~ooperate with community services for job-seekers and employers;
- b. ~~P~~articipate in on- and off-campus activities which enhance the value of the ~~program~~Center to all constituencies;
- c. ~~A~~adhere to the codes of ethical conduct subscribed to by members of the professional associations; and
- d. ~~E~~valuate each service periodically and redirect the program as required.

VII. ~~RESPONSIBILITIES OF THE DIRECTOR~~ADMINISTRATION

- ~~a.~~ The Director of the ~~Division of Placement Service~~Center for Career Services, through the Vice President for Student Affairs, is the Administrative Officer responsible for implementation of the policies and programs of the ~~Division~~Center pursuant to this regulation.
- ~~b.~~ The Director, or the Director's designee, is responsible for the arranging and coordinating of all position referrals, on-campus recruiting, and interviewing.

Source:

University Regulation 250; adopted 7/17/08 Board of Trustees meeting
Revisions adopted 11/16/12 Board of Trustees meeting

UW REGULATION 8-253
Superior Student in Education Scholarship Program

I. PURPOSE

To establish a policy for administration of the Superior Student in Education Scholarship program authorized by Wyoming Statutes and the Board of Trustees, and to encourage students to pursue teaching careers in Wyoming.

II. GENERAL INFORMATION

The Superior Student in Education Scholarship Program was created by Wyoming Statutes 21-17-114, which authorizes~~s~~ the Board of Trustees of the University of Wyoming to establish and promulgate the rules for a scholarship fund to encourage Wyoming students demonstrating superior academic achievement to pursue careers in teaching.

III. GENERAL AUTHORIZATION

- a. Each year the Board of Trustees (or designee) may award Scholarships to sixteen (16) Wyoming high school graduates of five hundred dollars (\$500.00) each semester at the University or any Wyoming community college, who major in a teacher preparation program.
- b. No student shall be awarded a Scholarship under this program to attend more than ten (10) semesters of which no more than five (5) semesters shall be at a community college.
- c. The Scholarship shall be in addition to any Hathaway merit scholarship awarded to the student.

IV. DEFINITIONS

- a. "College" means the University of Wyoming's College of Education.
- b. "Program" means the Superior Student in Education Scholarship Program.
- c. "Scholarship" means the Superior Student in Education Scholarship authorized by Wyoming Statutes 21-17-114 ~~as amended~~.
- d. "Student" means an individual recipient of a Scholarship under this Program.
- e. "Teacher preparation program" means a University of Wyoming College of Education Teacher Education Program, a teacher preparation program in another

University of Wyoming college approved by the College, or a Wyoming community college curriculum or set of courses which the College will accept for transfer into its teacher preparation program.

V. REQUIRED QUALIFICATIONS

- a. ~~The applicant must meet the following~~Selection criteria ~~are:~~
- (1) ~~The applicant or his/her~~Applicant or applicant's ~~parent, mother, father~~ or lawful guardian ~~must be~~is a resident of Wyoming and ~~has~~ve been a resident ~~of Wyoming~~ for at least five ~~(5)~~ years;
 - (2) ~~The a~~Applicant ~~must document~~has a high school GPA of 3.5 or higher on a 4.0 scale or a minimum university/community college GPA of 3.25 on a 4.0 scale;
 - (3) ~~The a~~Applicant ~~must achieve~~has a minimum composite score of 25 on the ACT or a minimum score of 1120 on the SAT (verbal + math); ~~and~~
 - (4) ~~The a~~Applicant ~~must be~~is a Wyoming high school graduate.
- b. ~~The selection committee may consider o~~Other factors, ~~considered by the selection committee~~including ~~courses completed, participation in extracurricular activities, and the student's applicant's~~ responses to prepared questions. In an effort to encourage diversity in the field of education, special consideration will be given to applicants representing diverse backgrounds.

VI. APPLICATION PROCESS

Applications for the ~~Superior Student in Education~~Scholarship are accepted annually and must be received by the ~~last first~~Friday in ~~January~~September. Application forms and instructions are distributed by the ~~College of Educations'~~ Office of Teacher Education ~~in the College of Education.~~

~~Each year, the College of Education shall notify University and community college students of the availability of the Scholarship and the deadlines for application. Each year, all Wyoming high schools and community colleges will be notified by the College of the availability and deadlines for application.~~

VII. SELECTION PROCESS

- a. Scholarship recipients are selected by a committee of the College faculty named by the Dean of the College.
- b. Scholarships ~~will~~shall be made pursuant to criteria set forth in Section V, regardless of an applicant's intended teaching specialty.

VIII. ENTRY TO THE PROGRAM AFTER STARTING COLLEGE

- a. A student transferring to the University from a community college ~~will be~~ eligible to apply for a Scholarship if he/she enters into a teacher preparation program.
- b. A student currently enrolled at the university ~~will be~~ eligible to apply for a Scholarship if he/she enrolls in a teacher preparation program.

IX. ~~STUDENT OBLIGATIONS OF STUDENT WHILE IN COLLEGE~~

- ~~e. The student must advise the College within fifteen (15) days of:~~
 - ~~i. Any action or circumstance that causes the student to discontinue pursuing a teaching career; or~~
 - ~~ii. Receiving a grade point average that is below the minimum stated in Paragraph d. of this section and any circumstances related thereto.~~
- a. The student must enroll and remain enrolled as a full-time student in a teacher preparation program at the University or a Wyoming community college.
- b. The student must complete all required University forms and documents associated with this Program.
- c. The student must maintain a cumulative grade point average (GPA) of 2.75 ~~overall~~. Failure to maintain the required cumulative GPA is grounds for denial of a Scholarship for a succeeding term. The student may be eligible for the Scholarship in a subsequent term if the student re-establishes a cumulative GPA of 2.75 but not permanently so long as and the student remains a full-time student enrolled in a teacher preparation program. Any temporary withdrawal of the Scholarship is counted as a semester of use. The student, if enrolled, is responsible for paying all charges assessed by the institution during the temporary Scholarship withdrawal period. A student who does not fulfill all requirements may be granted a probationary semester upon successful appeal to the College.
- ~~d.~~ The Student must be enrolled in a teacher preparation program ~~leading to a bachelor's degree~~.
- e. The student shall advise the College within fifteen (15) days of the following:
 - (1.) Any action or circumstance that causes the student to discontinue pursuing a teaching career; or
 - (2.) The student receives a grade point average that is below the minimum.

~~d.f.~~

X. ~~UNIVERISTY~~ UNIVERSITY OBLIGATIONS

- a. The University shall disburse Scholarship funds to the student for each semester ~~of the year for in~~ which the selected student is eligible under these rules.
- b. Each semester, the College ~~will shall submit written~~ notification ~~to~~ the Office of Student Financial Aid ~~in writing~~ of the name and Social Security number of each student who has been awarded a Scholarship ~~for that semester~~. The Office of Student Financial Aid ~~will shall take all necessary actions to cause~~ credit the Scholarship funds ~~to be credited~~ to the student's account at UW or ~~to shall~~ reimburse the Wyoming community college for Scholarship funds advanced to the student by the community college.

XI. ~~TREATMENT OF~~ EXTENUATING CIRCUMSTANCES

- a. A student may defer using the Scholarship for a semester or more while remaining enrolled, with written notification to the College. ~~This permits the student to select which ten (10) semesters to use the Scholarship. When If~~ a student ~~chooses not to use his/her defers the~~ Scholarship for a given semester, ~~but does choose to continues to~~ enroll in ~~the Ce~~ college, ~~he/she the student~~ must ~~continue to~~ maintain the minimum GPA to remain eligible to use ~~his/her the~~ Scholarship for future terms.
- b. ~~If a s~~ Students ~~who interrupt voluntarily suspends their~~ his/her enrollment in the teacher preparation program, the student must receive written approval in advance from the College ~~if they wish~~ to continue in the Scholarship Program upon ~~their the student's~~ return to the teacher preparation program.

XII. APPEAL OF DECISIONS

A student may appeal a dDecisions ~~of made by~~ the College or the Office of Student Financial Aid ~~may be appealed using through~~ the appropriate appeals policies or procedures, as established the unit of the appropriate entity.

Source:
University Regulation 253, Revision 3; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 8-254 Degree Revocation

I. PURPOSE

To establish policies and procedures governing the University of Wyoming's revocation of a degree.

II. GENERAL INFORMATION

The University ~~of Wyoming~~ is a State higher education institution whose Trustees are legislatively empowered to confer degrees on students who have earned them, upon the recommendation of the faculty. The Board of Trustees recognizes that there may be instances where a degree is awarded to an individual who, upon review, has not properly completed all requirements for the degree. In such instances, the Board of Trustees may revoke the degree. This ~~R~~egulation establishes the process for such revocation.

III. PRINCIPLES

The University may ~~Grounds for~~ revoke a degree if it has clear and convincing evidence that the degree recipient:

- A.- ~~must include clear and convincing evidence that the degree recipient~~
~~Failed~~ to complete the requirements for the degree that were in effect at the time of the degree conferral; and/or
- B. ~~Engaged~~ in academic misconduct serious enough to negate bona fide completion of one or more explicit degree requirements.

IV. DEFINITIONS

A. Academic Misconduct

An action attempted or performed that misrepresents one's involvement in an academic endeavor in any way, or assists another student in misrepresenting his or her involvement in an academic endeavor. ~~A full definition is in UW Regulation 6-802.~~ Examples of academic dishonesty include but are not limited to:

1. Plagiarism

Presenting the work (i.e., ideas, data, creations) of another, wholly or in part, as one's own work without customary and proper acknowledgement of sources and extent of use, unless authorized by the instructor.

2. Fraud

Altering or inventing data, research, or citations for an academic endeavor; fabricating, forging or otherwise misrepresenting to an instructor or an institution one's past or current academic or professional activities; impersonating someone or allowing oneself to be impersonated for an examination or other academic endeavor; using a ghost writer, commercial or otherwise, for any type of assignment. ~~A full definition is in~~ See UW Regulation 6-802 for additional examples of academic dishonesty.

B. Allegation

Assertion(s) that may justify degree revocation, involving (1) failure of a degree recipient to complete degree requirements and/or (2) academic misconduct on the part of a degree recipient; which are (3) made to the dean or designee of the college from which the degree was awarded.

C. Charge

Formal action taken when (1) the dean of a college has factual grounds sufficient to believe that a degree recipient has failed to complete degree requirements, or has engaged in academic misconduct serious enough to negate bona fide completion of one or more explicit degree requirements; and (2) the degree recipient does not consent to revocation of the degree.

D. Charging Party

The dean(s) of the college (or colleges, in the case of a degree awarded by an interdisciplinary program sponsored by more than one college) or designee(s), who concludes from an investigation that the degree recipient's degree was improperly awarded, and brings the case against the degree recipient.

E. College

The college (or colleges, in the case of a degree awarded by an interdisciplinary program sponsored by more than one college) that awarded the degree.

~~**F. COMMUNICATE IN WRITING.** Notification of the charge and all subsequent communications shall be in writing.~~

~~**G.**~~ **F. Hearing Committee**

A committee of five (5) faculty members ~~to~~ that will consider the charge and render a finding of fact on whether grounds exist for revoking the degree recipient's degree.

HG. List of Candidates

A list of faculty members nominated to serve on the hearing committee. The list shall name ten (10) candidates from not fewer than five (5) colleges within the University. All listed faculty members shall hold tenure, shall not be currently serving as officers of the University, shall have no prior relationship with the degree recipient, and shall have no prior involvement in the matter before the hearing committee.

HI. ~~PROVOST~~Vice President for Academic Affairs ~~VICE PRESIDENT FOR ACADEMIC AFFAIRS.~~ The Chief Academic Officer of the University.

IJ. Working Day

A day in which the University is open for business.

V. ADMINISTRATIVE PROCESS

A. Allegations(s) of circumstances that may justify degree revocation shall be made to the dean of the college that awarded the degree. The dean or a designee shall conduct a preliminary investigation to determine whether there is a factual basis to conclude that the degree recipient failed to complete one or more explicit degree requirements or committed academic misconduct which would warrant revocation of the degree. The investigation shall be made in a timely manner, and shall be compliant in all respects with relevant federal and state laws and University ~~of Wyoming~~ regulations.

B. If the dean's or designee's preliminary investigation reveals factual grounds sufficient to justify degree revocation, the dean or designee shall notify the degree recipient in writing, ~~and shall include the following: the notification shall:~~

- ~~Include a~~A summary of the factual grounds;
- ~~Inform t~~The degree recipient's ~~of the~~ right to a hearing ~~in the matter~~ before a committee (the "~~H~~hearing ~~C~~committee") comprising ~~ing of~~ faculty members ~~competent to render a finding of fact in the matter~~ as defined above;
- ~~Include a~~A copy of this ~~UW~~ Regulation ~~8-254~~; and
- ~~A r~~Request ~~for~~ a response from the degree recipient within thirty (30) working days.

C. Upon ~~transmitting the~~ notification to the degree recipient, the dean or designee becomes the "Ceharging Party" as defined ~~in Paragraph I(D)~~ above.

1. If the degree recipient admits to the facts described in the summary and agrees to degree revocation, ~~the degree recipient shall so indicate by~~ executing a statement to that effect provided by the Ceharging Party. The ~~degree recipient shall statement shall be return the statemented~~ to the Ceharging Party within ten (10) working days of receipt of the statement ~~by the degree recipient~~. The Ceharging Party shall forward the statement to the Provost Vice President for Academic Affairs and to the President of the University with a recommendation for its acceptance.
 - a. Within five (5) working days of receipt of the statement or as soon thereafter as practicable, the President shall make a decision accepting or rejecting the statement. The President shall then communicate this decision in writing to the Board of Trustees, the Provost Vice President for Academic Affairs, the degree recipient, and the Ceharging Party.
 - b. The Board of Trustees shall consider the matter and make the final decision to revoke the degree or dismiss the charge at a special or regular meeting. ~~After the Board of Trustees shall communicate makes its decision, the decision shall be communicated~~ in writing to the degree recipient, the President, the Provost Vice President for Academic Affairs, and the Ceharging Party.
 - c. The full record of the case ~~will shall~~ be maintained in accordance with standing University procedures. The record ~~shall include~~ the factual grounds justifying revocation of the degree, the statement executed by the degree recipient, the decision of the President, and the decision of the Board of Trustees.
2. If the degree recipient contests the facts described in the summary, does not return the statement agreeing to revocation of the degree within the specified time, or otherwise requests a hearing, the Ceharging Party shall communicate in writing a formal charge ("the Ceharge") to the degree recipient. The Ceharge ~~shall specify~~ the degree requirements(s) allegedly not satisfied or the academic misconduct alleged to have occurred, the evidence, and the basis for concluding that degree revocation is warranted. In addition, the notification shall:

- a. Identify the dean or designee as the Ceharging Party, and
 - b. Inform the degree recipient that a Hearing Committee ~~will~~ shall consider the Ceharge and render a finding of fact in the matter.
3. In the event a Hearing Committee is required, the following steps shall be taken:
- a. Within ten (10) working days of communicating the Ceharge to the degree recipient, the Ceharging Party ~~will~~ shall inform-notify the ~~Provost~~ Vice President for Academic Affairs of the Ceharge and the need to form a Hearing Committee;
 - b. Within twenty (20) working days of ~~being so informed~~ the notification, the ~~Provost~~ Vice President for Academic Affairs ~~shall~~ will create-draft a list of candidates for the Hearing Committee, and present it to the Executive Committee of the Faculty Senate;
 - c. ~~Not~~ later than the next regularly scheduled meeting of the Executive Committee, the Executive Committee ~~will~~ shall select the Hearing Committee members from the list of candidates;
 - d. Within fifteen (15) days of being designated, the Hearing Committee shall convene in order to:
 - (1.) Elect one of its ~~number~~ members as chair;
 - (2.) Review the Ceharge;
 - (3.) Establish a schedule under which it will:
 - Receive and consider the factual evidence supporting the Ceharge;
 - Receive and consider any information that the degree recipient may wish to submit in rebuttal to the charge;
 - Hold one or more hearings with the degree recipient; and
 - Render a written finding of fact regarding the Ceharge to the ~~Provost~~ Vice President for Academic Affairs.

- e. The Hearing Committee ~~will~~ shall make every effort to complete its work review and render a finding of fact to the Provost Vice President for Academic Affairs in a timely manner. ~~The Hearing Committee~~ shall, however, allow sufficient time to consider fully all evidence and arguments brought before it.

VI. HEARING PROCESS

- A. As soon as possible after the Hearing Committee has elected its Chair, the Chair ~~will~~ shall institute a discovery process to prepare for the hearing. Discovery shall be limited to an exchange of information between the Charging Party and the degree recipient of (1) relevant documents, which may include a written rebuttal from the degree recipient and (2) lists of witnesses (if any), including a summary of the factual testimony expected from each witness. Exchange of information ~~will~~ shall be completed, and also provided to the Hearing Committee, not later than ten (10) working days prior to the hearing. The Hearing Committee Chair shall have final authority over the suitability of documents and witnesses.
- B. The Chair, the Charging Party, and the degree recipient ~~will~~ shall use their best efforts to convene a hearing on the earliest possible mutually convenient date following the election of the Chair. The Hearing Committee shall allow the degree recipient reasonably sufficient time to prepare a defense, ~~but shall not permit the degree recipient to postpone or delay the hearing date unreasonably.~~
- C. The hearing ~~shall be held on the date scheduled, but~~ may be delayed by the ~~chair of the H~~earing Committee Chair for good cause shown upon request of the degree recipient, the Charging Party, or a member of the Hearing Committee.
- D. The Hearing Committee meetings and process shall conform in all respects to the provisions of the Family Educational Right to Privacy Act (FERPA). All charges and information gathered regarding the charge(s) shall be confidential. The hearing ~~will~~ shall not be open to the public unless the degree recipient so requests and the Hearing Committee concurs.
- E. The parties involved in the process are the Charging Party and the degree recipient. The ~~chair of the H~~earing Committee Chair ~~will~~ shall preside over the meeting and any adjournments thereof.
- F. The burden of proof shall be on the Charging Party to prove the charge by clear and convincing evidence.

- G. The hearing shall be recorded by a certified court reporter at the University's expense.
- H. The degree recipient may be advised or represented at the hearing, or any adjournments thereof, by legal counsel at his/her expense.
- I. If the Ceharging Pparty requests, ~~the University counsel shall provide counsel to represent the Ceharging Pparty in presenting the evidence.~~
- J. The University shall provide outside counsel to advise the Hearing Committee and assist in the conduct of all proceedings. ~~The hearing committee chair shall have the authority to define the function of its counsel.~~
- K. At the hearing, the Ceharging Pparty and the degree recipient may present an opening and closing statements ~~to the hearing committee,~~ and present witnesses for questioning by the Hearing Committee. No depositions may be taken unless a witness is unavailable to testify in person or by some other means on the day of the hearing and the Hearing Committee Cehair determines that ~~a deposition~~ the testimony of that witness is necessary to the committee's deliberations. Hearing Committee members and their counsel may ask questions of the Ceharging Pparty, the degree recipient, their respective counsel, and all witnesses.
- L. ~~No f~~ormal rules of evidence ~~shall be used by the committee~~ do not apply. The Cehair shall control the conduct of the hearing and shall rule on the admissibility of any evidence and may exclude any witnesses, documents, interrogatories, or cross-examinations which ~~would appear to be~~ are untrustworthy, irrelevant, or redundant.

VI. FINDINGS AND DECISION

- A. The Hearing Committee shall present written findings of fact to the ~~Provost~~ Vice President for Academic Affairs. These findings shall state whether the charge was substantiated by clear and convincing evidence and shall also set forth the specific pertinent factual findings ~~established by the evidence.~~ These findings shall be by majority vote and shall be reported to the ~~Provost~~ Vice President for Academic Affairs as soon after the conclusion of the hearing as is practicable. The findings shall be communicated in writing to the Ceharging Pparty and the degree recipient.
- B. Within five (5) working days of receipt of the Hearing Committee findings or as soon thereafter as practicable, the ~~Provost~~ Vice President for Academic Affairs shall ~~make forward~~ a written recommendation to the President of the University regarding whether the degree should be revoked or the charges dismissed. The recommendation shall be communicated in writing to the Ceharging Pparty, the Hearing Committee, and the degree recipient.

- C. Within five (5) working days of receipt of the Provost's Vice President for Academic Affairs' recommendation or as soon thereafter as practicable, the President shall make a decision on the case. The President shall communicate the decision in writing to the Charging Party and the degree recipient.
1. If the Provost Vice President for Academic Affairs recommends dismissal of the charge, and the President concurs with that recommendation, the charge ~~is shall be~~ dismissed.
 2. If the Provost Vice President for Academic Affairs recommends revocation of a degree, and the President does not concur with that recommendation, the charge ~~shall be~~ dismissed. ~~In that event, however, t~~The President shall provide an explanation in writing of the reasons for dismissing the charge to the Charging Party, degree recipient, and Hearing Committee. The explanation shall become part of the full record of the case and proceedings.
 3. If the Provost Vice President for Academic Affairs recommends revocation of a degree, and the President concurs, the President shall forward to the Board of Trustees a recommendation to revoke the degree and the reasons for it, along with the full record of the case and proceedings.
 4. If the Provost Vice President for Academic Affairs recommends dismissal of the charge, and the President does not concur with that recommendation, the President shall forward to the Board of Trustees a recommendation to revoke the degree and the reasons for it, the recommendation of the Provost Vice President for Academic Affairs, and the full record of the case and proceedings.
- D. If the case is forwarded to the Board of Trustees, the Board shall consider the matter at a special or regular meeting.
1. The degree recipient may submit a written argument to the Board, indicating why the Board should dismiss the recommendation for revocation of the degree. The written argument must be submitted no later than twenty (20) working days after the degree recipient is sent notice of the President's recommendation. The degree recipient shall provide a copy of the written argument to the Charging Party.
 2. The Charging Party shall submit a written response to the Board of Trustees have within ten (10) working days from receipt of the degree recipient's written argument. The Charging Party shall forward a copy of the written response to submit a written response to the Board of Trustees and to the degree recipient.

3. The Board may ~~determine that it desires~~request additional information and schedule a time for oral argument from the parties, or request additional written argument from the parties.
 4. The Board shall revoke the degree or dismiss the charge.
 5. The Board shall communicate its decision, in writing, to the Charging Party, to the degree recipient, and to the President within five (5) working days of the decision.
- E. The decision of the Board of Trustees ~~is the final decision of the University.~~
- F. The full record of the case ~~will~~shall be maintained in accordance with standard University procedures. The record shall ~~includes~~ the charge, all evidence presented, a transcript of the hearing, the findings of the Hearing Committee, the recommendation of the Provost Vice President for Academic Affairs, the decision of the President, and the decision of the Board of Trustees.

Source:

University Regulation 254; adopted 7/17/08 Board of Trustees meeting
Revisions adopted 3/4/11 Board of Trustees meeting

4. Committee of the Whole- CONSENT AGENDA
Fiscal Year 2015 Operating Budget Increase, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

University of Wyoming (Agency 067) Section I Operating Budget Authority Increase

Part I: Released Time, Computer Fees, Course Fees, Differential Tuition and Summer School Activities – \$7,868,912

An increase in the Fiscal Year (FY) 2015 operating budget authority is requested to accommodate the carryover of earmarked UW Income Fund and other revenue that is generated by released time, computer fees, course fees, differential tuition and summer school enrollment.

- In response to a 2012 Internal Audit report and recommendation, the university implemented changes to released time accounts. Released time account balances are allowed to be carried forward. For FY 2015, a non-recurring increase in budget authority of \$391,672 is requested for released time accounts.
- As a result of the reconciliation of revenue and expenditures at the close of each biennium for earmarked revenue accounts, computer and course fee spending authority carries over to FY 2015. Increases of \$434,383 and \$583,783, respectively, are requested. With the exception of \$39,172 in course fees, these are non-recurring budget increases.
- Differential tuition programs need to be able to retain funds from one biennium to the next, given their unique nature. For example, these programs may need time to build capacity or to retain funds to address slight fluctuations in student enrollments. Carrying forward unobligated funds may reduce the need for future differential tuition rate increases. For the three differential tuition programs (Law, Pharmacy and MBA), a total non-recurring increase of \$823,501 is requested.
- Summer session tuition: unexpended funds from the prior biennium (2013-2014) are added to the annual summer session tuition distribution. This results in a non-recurring budget authority increase of \$5,635,573 in FY 2015.

The following table is a summary of the Agency 067 Section I Part I operating budget authority increase for FY 2015 that is based on revenue collected and expenditures from the 2013-2014 biennium:

<u>Revenue Source</u>	<u>Budget Increase</u>
Released Time	\$ 391,672
Computer Fees	434,383
Course Fees	583,783
Differential Tuition	823,501
Summer School	5,635,573
<hr/> Total	<hr/> \$ 7,868,912

Part II: Employer Contribution to Retirement Plans – \$956,998

The 2014 Wyoming Legislature appropriated funds to accommodate an increase in the employer contribution to employee retirement plans. Employer and employee contributions to both the Wyoming Retirement System and TIAA/CREF increased effective July 1, 2014. The employer contribution is 13.815% and the employee contributes 2.055% of their salary.

The following table is a summary of the Agency 067 Section I Part II recurring operating budget authority increase for FY 2015:

<u>Revenue Source</u>	<u>Budget Increase</u>
General Fund Appropriation – University of Wyoming	\$ 947,710
General Fund Appropriation – School of Energy Resources	9,288
<hr/> Total	<hr/> \$ 956,998

University of Wyoming (Agency 067) Section II Operating Budget Authority Increase – \$500,000

The 2014 Wyoming Legislature appropriated \$2.5 million in matching funds to the State Treasurer's Office for distribution to the University of Wyoming for the first lady's literacy center and related literacy programs. Thanks to a generous donation to the University of Wyoming Foundation, \$2 million of the gift will be endowed in perpetuity and \$500,000 is available for expenditure as specified by the donor for literacy initiatives. Section II (Restricted Funds) budget authority is requested for the expendable *matching* portion – \$500,000 – received from the State Treasurer's Office. Budget authority for the expendable *gift* portion – \$500,000 – was approved by the Board of Trustees in May 2014 when the original FY 2015 operating budget was adopted.

UW – Medical Education (Agency 167) Section I Operating Budget Authority Increase – \$182,002

The 2014 Wyoming Legislature appropriated funds to UW's Medical Education agency budget to accommodate the increase in the employer contribution to employee retirement plans discussed above. A Section I recurring budget authority increase of \$35,002 is requested to provide increased employer retirement contributions to the Casper and Cheyenne Family Medicine Residency programs and the WWAMI medical education program.

At the Board of Trustees September 2014 meeting, a work session describing curriculum changes in the WWAMI program was presented by the dean of the College of Health Sciences, the WWAMI director and WWAMI faculty. A 2015-2016 Supplemental Budget Request has been submitted that will address the FY 2016 additional costs. However, there are costs to be covered in FY 2015 as implementation begins. A non-recurring budget authority increase of \$147,000 is requested to fund clinical classroom instruction, preceptor costs and related support services. The revenue source for this increase is general fund appropriated for the 2015-2016 biennium. Roughly half of the biennium appropriation was approved for expenditure last May. This increase draws upon the appropriation remaining for expenditure in the second year of the biennium.

The following table summarizes the Agency 167 Section I operating budget authority increase for FY 2015:

<u>Revenue Source</u>	<u>Budget Increase</u>
General Fund Appropriation – Retirement Contributions	\$ 35,002
General Fund Appropriation – WWAMI Curriculum Changes	147,000
<u>Total</u>	<u>\$ 182,002</u>

Summary of Fiscal Year 2015 Total Operating Budget

Revenue Budget Approved May 2014	\$ 528,737,779
067 Section I Revenue Increase (Part I and Part II)	8,825,910
067 Section II Revenue Increase	500,000
167 Section I Revenue Increase	182,002
<u>Revenue Budget Revised</u>	<u>\$ 538,245,691</u>
Expenditure Budget Approved May 2014	\$ 522,901,737
067 Section I Expenditure Increase (Part I and Part II)	8,825,910
067 Section II Expenditure Increase	500,000
167 Section I Expenditure Increase	182,002
<u>Expenditure Budget Revised</u>	<u>\$ 532,409,649</u>

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board approved the FY 2015 operating budget at its May 2014 meeting.

WHY THIS ITEM IS BEFORE THE BOARD:

The Board initially approves the operating budget for the university as well as any increases during the fiscal year. The Board increases the budget authority on a biennial basis for unexpended, unobligated, funds in released time and differential tuition accounts and to recognize carry over course and computer fee revenue that is generated in excess of standard budget projections. The summer school tuition revenue is recognized and carried forward on an annual basis.

Additional general fund appropriations, such as increased employer retirement contributions, and other revenue and expenditure increases, such as the literacy program matching funds, are presented to the Board for approval as needed.

ARGUMENTS IN SUPPORT:

The course fees, computer fees and summer tuition increases are typical updates to the operating budget made in the first year of the biennium. This is a routinely accepted budget practice that allows units to spend revenue generated by these programs. The carry forward of differential tuition and released time accounts was implemented in 2012 (for FY 2013) to provide increased financial flexibility for these unique programs.

The retirement appropriation is legislatively driven and the literacy matching funds for programmatic/operating budget is a new concept. Historically, matching funds have been appropriated for endowments and construction of facilities. Neither of these uses are operating budget items.

ARGUMENTS AGAINST:

None.

ACTION REQUIRED AT THIS BOARD MEETING:

Approval of the Fiscal Year 2015 operating budget authority increase for the University of Wyoming (067) and the UW – Medical Education (167) operating budgets as presented above.

PRESIDENT'S RECOMMENDATION:

It is recommended that the Trustees of the University of Wyoming approve a total operating budget increase for Fiscal Year 2015 of \$9,507,912.

5. Committee of the Whole- CONSENT AGENDA
Approval of Annual Audited Financial Reports, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)

6. Committee of the Whole- CONSENT AGENDA

Approval of Gas Easement to Source Gas at 10th and Lewis, Mai/Collins

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

On October 7th, the City of Laramie approved the vacation and deed for a portion of Lewis Street to the University of Wyoming. The vacated area of Lewis Street is between the east line of the alley at 9 1/2 Lewis and the west line of 11th Street. Approval of the vacation by the City of Laramie was conditioned upon the university coordinating easements with affected franchise utilities within the vacated Lewis Street right of way. Source Gas Distribution LLC (Source Gas) is the only franchise utility provider with existing utility lines within the vacated right of way. The approval of the vacation from Source Gas was also contingent upon Source Gas obtaining an easement for the gas services lines or mains that service the university within the vacated right of way.

As a result of the vacation and conditions described above, the university needs to grant an easement to Source Gas for its existing underground gas lines on university land within the former Lewis Street right of way. The gas line easement will be located along the existing gas lines (see attached map). The existing gas lines within the proposed easement provide gas service for the area of west campus including the Berry Center, Energy Innovation Center, and multiple other facilities.

The easement will be 10 feet wide and approximately 580 feet in length. The proposed easement will begin and terminate on university property. Source Gas will verify line locations prior to finalizing the easement. The easement provides access for Source Gas to maintain and repair the lines and its associated appurtenances so long as the gas lines remain in use. Consideration for granting the easement to Source Gas is the need and benefit the gas service provides to university facilities.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

September 2014 – Lewis Street Infrastructure Agreement Update

WHY THIS ITEM IS BEFORE THE BOARD:

It is the policy of the University of Wyoming that when a facility is no longer occupied, or upon request of the university administration, an evaluation of the subject facility or land shall be made to guide decisions regarding the retention or disposal of the facility and the land. The Vice President for Administration shall establish procedures, as appropriate, to determine necessary analyses to be used in the evaluation. Any evaluation regarding retention or disposal of real property shall be presented to the Trustees of the University of Wyoming for consideration.

UW Regulation 1-102, Attachment A: Policy for Retention or Disposal of Real Property.
Approved by the Board of Trustees of the University of Wyoming July 25, 1998

Board approval is necessary for the university to grant the right of way easement for the gas line across university land to Source Gas.

ARGUMENTS IN SUPPORT:

- The gas line location is adjacent to existing municipal utilities within the former Lewis Street right of way.
- The gas line location is consistent with the University's Utility Master Plan and Long Range Development Plan.
- The existing gas lines provide gas service to current and future facilities on west campus.
- University of Wyoming representatives approve of the proposed easement.
- Issuing the easement is required as a condition of the partial Lewis Street vacation.

ARGUMENTS AGAINST:

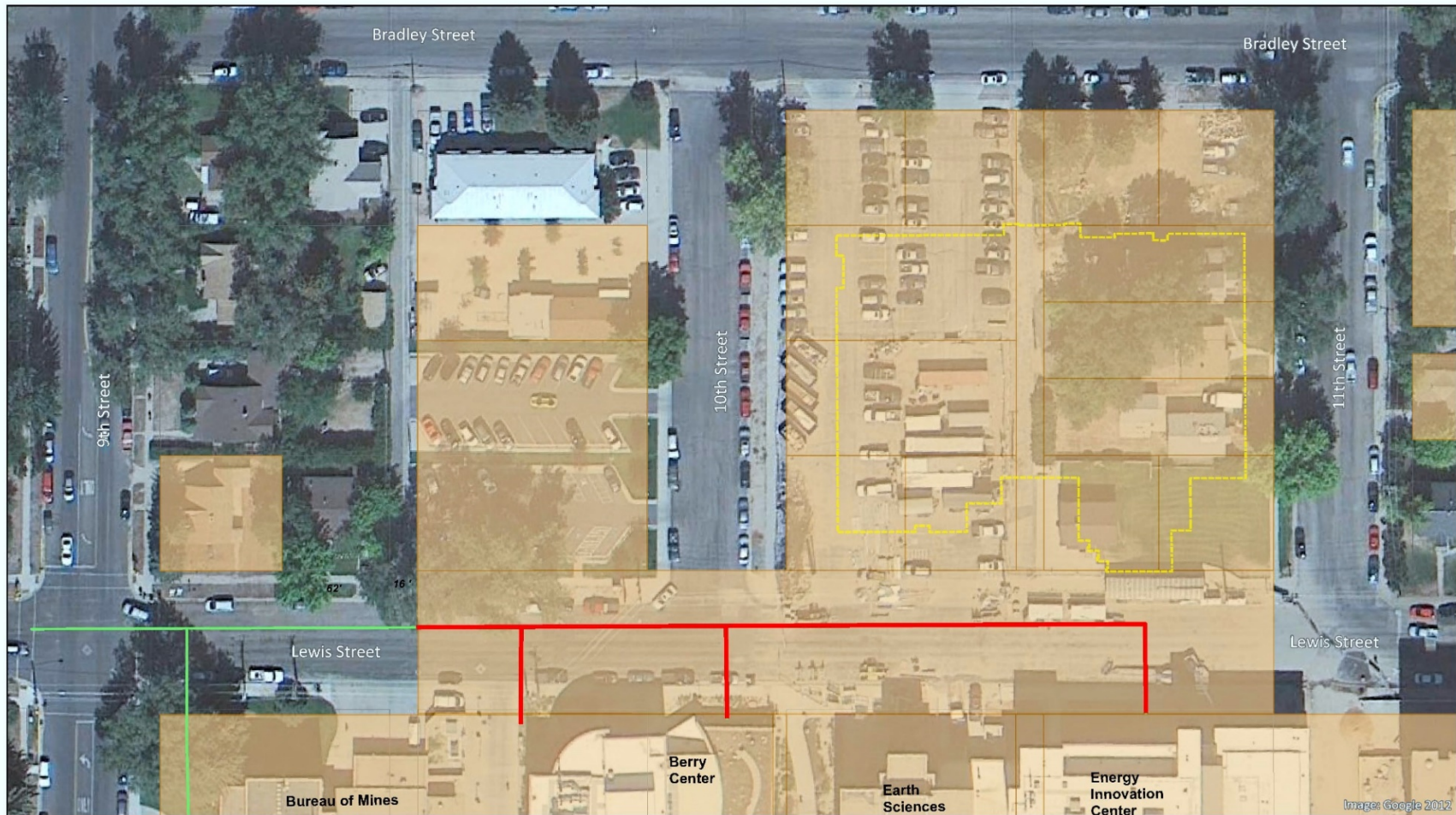
None.

ACTION REQUIRED AT THIS BOARD MEETING:

The Board's approval to grant a right of way easement for gas lines to Source Gas Distribution LLC on university property to provide gas service for west campus.

PRESIDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees of the University of Wyoming approve the right of way easement to Source Gas Distribution



PREPARED BY
 REAL ESTATE OPERATIONS
 DEPT. 1354, 126 BUREAU OF MINES
 1000 S. UNIVERSITY AVENUE, 10
 LARAMIE, WY 82021
 307.756.2977

Revised to 10/23/2014 by: [Name]
 Project: SOURCE GAS - 10TH AND LEWIS
 10/23/2014



PROPOSED GAS EASEMENT
 SOURCE GAS - 10TH AND LEWIS
 10/23/2014

This map is provided as a visual aid only and its accuracy is not guaranteed. Dimensions and areas shown on this drawing were generated using digital drafting software and do not reflect or include field survey data. Any duplication of this document is not permitted without prior written consent.



Legend

- Proposed Gas Easement
- UW Gas Distribution Line
- Building under Construction
- UW Property

7. Committee of the Whole- CONSENT AGENDA

Approval of Architect for Level III- Classroom/Facility Adaptation, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The primary goal of this project is to improve teaching and learning spaces by renovating the spaces to address the range of issues found in outmoded classrooms. Environments will be renewed to meet the changing pedagogy in the classrooms.

Total project cost is \$4,000,000 and is funded through state appropriations. The project scope focuses on updating classroom technology, lighting, electrical and mechanical systems. Infrastructure will be provided to allow technology changes in the future, and functionality will be increased through installation of flexible classroom furniture. Designs will include considerations for energy and maintenance efficiency. The project is anticipated to be complete by the end of 2015.

Approximately 39 classrooms will be renovated in this project. The renovation and technology improvements for these highly utilized classrooms have been prioritized by the college Deans, Academic Affairs, Central Scheduling, Facilities Planning and the Physical Plant.

The professional architect/engineering services were publicly advertised in September and October 2014. Statements-of-qualification were received from firms on October 8, 2014. Recommended ranking of the firms by the classrooms planning team and the Physical Plant is as follows:

1. CRM Architecture, Newcastle, Wyoming
2. Malone Belton Abel Architects, Sheridan, Wyoming
3. Plan One Architects, Rock Springs, Wyoming

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

None.

WHY THIS ITEM IS BEFORE THE BOARD:

This item is for acceptance of the architect/engineer by the Board of Trustees to initiate the design phase of the Classroom/Facility Adaptation project.

ARGUMENTS IN SUPPORT:

The Legislature has appropriated \$4,000,000 for design and construction of the Classroom/Facility Adaptation project.

ARGUMENTS AGAINST:

None.

ACTION REQUIRED AT THIS BOARD MEETING:

Authorization to contract with the first-ranked firm, CRM Architecture. If favorable negotiations cannot be completed with the first-ranked firm, negotiations will be opened with the second-ranked firm and third-ranked firm until a contractual agreement can be successfully completed.

PRESIDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees of the University of Wyoming authorize contracting with the recommended first-ranked architect/engineering firm, CRM Architecture.

8. Committee of the Whole- CONSENT AGENDA

Master List of Degrees, Hagy

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

In March 1983, the Board adopted the process of annually approving a composite list of all degrees and majors offered by the University of Wyoming. The Registrar maintains this list and the Office of Academic Affairs presents it to the Board for confirmation. Each degree and major program has been approved in a previous decision by the Board.

The current Masters List contains several changes compared to the list confirmed by the Board in May 2014. The Bachelor of Arts in Women's Studies has changed its name to a Bachelor of Arts in Gender and Women's Studies. The Master of Business Administration has three programs (Business Administration, Business Administration Executive, and Energy Management) that have been previously approved but were not on this list. The master list also updates the current certificates that are offered. As a reminder, in contrast to degrees, which normally require several years of study and some breadth in coursework, a certificate acknowledges that a student has undertaken special coursework and activities — often as part of a degree program — that develop specialized knowledge, skills, or expertise. The Health and Medical Social Work and Rural Clinical Mental Health Social Work certificates have been eliminated.

ACTION REQUIRED AT THIS BOARD MEETING:

The Board is asked to approve the updated Master List of Degrees and Majors – 2014.

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

UNIVERSITY OF WYOMING
MASTER LIST OF DEGREES AND MAJORS

as authorized by the Trustees

November 2014

Prepared by the Office of Academic Affairs

By way of explanation, the degree title is listed in ***bold italics*** (for example, ***Bachelor of Arts, Bachelor of Science in Chemical Engineering***). The list of majors for a specific degree in a specific college is listed below the degree title. Information in *italics* and parentheses () following a major is explanatory data, and not part of the official major name. Majors with brackets { } require the insertion of a secondary program of study.

COLLEGE OF AGRICULTURE & NATURAL RESOURCES

Bachelor of Applied Science #

Organizational Leadership

Bachelor of Science #

Agricultural Business

Agricultural Communications

Agroecology

Animal and Veterinary Science

Molecular Biology

Rangeland Ecology and Watershed Management

Bachelor of Science in Family and Consumer Sciences

Master of Arts #

Molecular Biology

Master of Science #

Agricultural and Applied Economics

Agronomy

Animal and Veterinary Science

Entomology

Family and Consumer Sciences

Food Science and Human Nutrition (*interdisciplinary*)

Molecular Biology *

Rangeland Ecology and Watershed Management

Soil Science

Doctor of Philosophy #

Agronomy

Animal and Veterinary Science

Entomology

Molecular Biology

Rangeland Ecology and Watershed Management

Soil Science

* = This major counted under previously listed degree in this college (College of Agriculture & Natural Resources)

= This listing not counted as a separate major

COLLEGE OF ARTS & SCIENCES

Bachelor of Arts #

American Indian Studies
American Studies
Anthropology
Art
Chemistry
Communication
Criminal Justice
English
French
Geography
Geology and Earth Sciences
Gender and Women's Studies
German
History
Humanities/Fine Arts
International Studies
Journalism
Mathematics
Mathematics/Science
Music
Philosophy
Physics
Political Science
Psychology
Religious Studies
Russian
Self-Designed Major
Social Science
Sociology
Spanish
Statistics
Theatre and Dance

Bachelor of Fine Arts #

Art *
Theatre and Dance *

Bachelor of Music #

Music Education
Music Performance

* = This major counted under previously listed degree in this college (College of Arts and Sciences)
= This listing not counted as a separate major

COLLEGE OF ARTS & SCIENCES (cont.)

Bachelor of Science #

Astronomy/Astrophysics
Biology *
Botany *
Chemistry *
Chemistry (ACS approved) #
Communication *
Environmental Geology/Geohydrology
Geography *
Geology
Journalism *
Mathematics *
Mathematics/Science *
Physics*
Physics Plus {affiliated concentration} #
Physiology
Political Science *
Self-Designed Major *
Social Science *
Sociology *
Statistics *
Wildlife and Fisheries Biology and Management (*professional*)
Zoology

Master of Arts #

American Studies (*interdisciplinary*)
Anthropology
Communication
English
French
Geography
German
History
International Studies (*interdisciplinary*)
Mathematics
Philosophy
Political Science
Psychology
Sociology
Spanish

* = This major counted under previously listed degree in this college (College of Arts and Sciences)

= This listing not counted as a separate major

COLLEGE OF ARTS & SCIENCES (cont.)

Master of Arts in Teaching #

History *

Mathematics *

Master of Fine Arts in Creative Writing

Master of Music

Master of Music Education

Master of Planning (Community and Regional)

Master of Public Administration

Master of Science #

Botany

Chemistry

Geology

Geophysics

Mathematics *

Natural Science (*interdisciplinary*)

Physics

Psychology *

Statistics

Zoology and Physiology

Master of Science in Teaching #

Chemistry *

Geography *

Mathematics *

Natural Science (*interdisciplinary*) *

Physics *

Doctor of Philosophy #

Anthropology

Botany

Chemistry

Geology

Geophysics

Mathematics

Physics

Psychology

Statistics

Zoology and Physiology

* = This major counted under previously listed degree in this college (College of Arts and Sciences)

= This listing not counted as a separate major

COLLEGE OF BUSINESS

Bachelor of Science #

Accounting
Business Administration
Business Economics
Economics#
Finance
Management
Marketing

Master of Business Administration#

Business Administration
Business Administration- Executive #
Energy Management

Master of Science #

Accounting
Economics
Economics and Finance
Finance

Doctor of Philosophy #

Economics
Management and Marketing

= This listing not counted as a separate major

COLLEGE OF EDUCATION

Bachelor of Arts #

Elementary Education
Elementary and Special Education
Secondary Education
Special Education

Bachelor of Science #

Agricultural Education
Technical Education (*only available through UW/CC Center*)
Trades and Industrial Education

Master of Arts #

Education

Master of Science #

Counseling
Education *
Natural Science (*interdisciplinary*) *

Education Specialist

Doctor of Education

Doctor of Philosophy #

Counselor Education and Supervision
Curriculum and Instruction
Education #

* = This major counted under previously listed degree in this college (College of Education)

= This listing not counted as separate major

COLLEGE OF ENGINEERING AND APPLIED SCIENCE

Bachelor of Science in Architectural Engineering

Bachelor of Science in Chemical Engineering

Bachelor of Science in Chemical Engineering (petroleum engineering option) #

Bachelor of Science in Civil Engineering

Bachelor of Science in Computer Engineering

Bachelor of Science in Computer Science

Bachelor of Science in Computer Science (business option) #

Bachelor of Science in Electrical Engineering

Bachelor of Science in Electrical Engineering (Francis M. Long bioengineering option) #

Bachelor of Science in Electrical Engineering (computer engineering option) #

Bachelor of Science in Energy Systems Engineering

Bachelor of Science in Mechanical Engineering

Bachelor of Science in Petroleum Engineering

Master of Science #

Architectural Engineering

Atmospheric Science

Chemical Engineering

Civil Engineering

Computer Science

Computer Science Professional #

Electrical Engineering

Environmental Engineering

Mechanical Engineering

Petroleum Engineering

Doctor of Philosophy #

Atmospheric Science

Chemical Engineering

Civil Engineering

Computer Science

Electrical Engineering

Mechanical Engineering

Petroleum Engineering

= This listing not counted as a separate major

COLLEGE OF HEALTH SCIENCES

Bachelor of Science #

Clinical Laboratory

Kinesiology and Health Promotion

Physical Education Teaching

Speech, Language and Hearing Sciences

Bachelor of Science in Dental Hygiene

Bachelor of Science in Nursing

Bachelor of Social Work

Master of Science #

Kinesiology and Health

Nursing

COLLEGE OF HEALTH SCIENCES (cont.)

Speech-Language Pathology

Master of Social Work

Doctor of Nursing Practice

Doctor of Pharmacy

= This listing not counted as a separate major

COLLEGE OF LAW

Juris Doctor

SCHOOL OF ENVIRONMENT & NATURAL RESOURCES

Bachelor of Science #

Environment and Natural Resources/{affiliated major}

CROSS-COLLEGE INTERDISCIPLINARY UNDERGRADUATE DEGREES

Bachelor of Science #

Earth Systems Science with a concentration in {affiliated major}

Energy Resource Management and Development

Microbiology

= This listing not counted as a separate major

CROSS-COLLEGE INTERDISCIPLINARY GRADUATE DEGREES

Juris Doctor/Master of Arts in Environment and Natural Resources #

Juris Doctor/Master of Public Administration #

= This listing not counted as a separate major

ACADEMIC AFFAIRS

Master of Arts #

Geography/Water Resources #
Interdisciplinary Studies

Master of Science #

Agricultural and Applied Economics/Water Resources #
Biomedical Sciences
Botany/Water Resources #
Civil Engineering/Water Resources #
Economics/Water Resources #
Geology/Water Resources #
Interdisciplinary Studies *
Neuroscience
Rangeland Ecology and Watershed Management/Water Resources #
Soil Science/Water Resources #
Zoology and Physiology/Water Resources #

Master of {affiliated degree}/Environment and Natural Resources #

Doctor of Philosophy #

Biomedical Sciences
Ecology
Hydrologic Science
Molecular and Cellular Life Sciences
Neuroscience

* = This major counted under previously-listed degree in this unit (Academic Affairs)

= This listing not counted as a separate major

Aggregate list of certificates offered at UW May 2014

Graduate certificates

American Studies
Early Childhood Mental Health
English as a Second Language
K-12 Special Education
Literacy
Music Performance
Nurse Educator
Online Instruction
Online Play Therapy
Program in College Teaching
Reclamation and Restoration Ecology
School District Superintendent
School Principalship
School Social Work
Teachers of American Indian Children
Teaching Elementary School
Teaching Middle School Math
Teaching Middle School Science
Teaching Secondary Content

Undergraduate certificates

Early Childhood Program Director
Geographic Information Science & Technology
Land Surveying

9. Committee of the Whole- CONSENT AGENDA

New Minor, Jones

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The College of Engineering and Applied Sciences has requested a new minor in Land Surveying. This proposed minor will provide formal surveying-specific education necessary to become a Professional Land Surveyor in Wyoming. Currently students completing this required course work receive no recognition on their transcripts or their diploma. This minor will provide formal recognition that students have completed the necessary course work for licensure as a Wyoming Land Surveyor.

Students must be properly admitted as an undergraduate student to be eligible for this minor. Additionally, this minor will require a minimum of 31 semester hours as listed above, 22 of which must be successfully completed at the University of Wyoming. All transfer credit is subject to review by the UW Land Surveying program director. A grade point of 2.0 or better must be earned in each course to be eligible for this minor.

This Minor request has been reviewed and approved by the department head and Dean of the College of Engineering, Academic Affairs with input from the Academic Deans' Council, and the President.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

None.

WHY THIS ITEM IS BEFORE THE BOARD:

The Board of Trustees are required to approve Program name changes.

ARGUMENTS IN SUPPORT:

The participating faculty, the College dean, the Academic Deans' Council, and the Office of Academic Affairs carefully considered the proposal and support the plan.

ARGUMENTS AGAINST:

None.

ACTION REQUIRED AT THIS MEETING:

We seek Board approval of this new minor. It appears on the consent agenda in this month's report

PRESIDENT'S RECOMMENDATION:

President Dick McGinity recommends approval.

1. INFORMATION ONLY ITEM
Progress Report/Change Orders, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

Capital Construction
Progress Report as of October 27, 2014

The following is an accounting of the progress and activity of construction and design since the last Trustees meeting. Also reported are approved change orders.

PROJECTS IN CONSTRUCTION

1. White Hall Renovation

Contractor	Sampson Construction Company, Inc. Cheyenne, WY
Bid Price	\$10,355,500
Contract Substantial Completion Date	Various phases – final phase August 7, 2015

(In Thousands)	Total	Admin	Constr	Design	FF&E	Misc	Cntngcy
Budget	13,935	789	11,185	553	440	311	657
Expended	13,312	491	11,199	553	390	311	368
Obligated	308	0	283	0	0	0	25
Other Funding	297	0	297	0	0	0	0
Un-obligated	612	298	0	0	50	0	264

Remarks White Hall is complete and no longer in warranty. McIntyre Hall apartment remodel and window replacement on floors 8-12 are complete. The remaining window replacement for floors 2-7 will begin May 2015.

2. Half Acre Gymnasium Addition and Renovation

Contractor	Groathouse Construction, Inc. Laramie, WY
Guaranteed Maximum Price	\$19,800,000
Contract Substantial Completion Date	January 15, 2015
Extended	March 31, 2015

(In Thousands)	Total	Admin	Constr	Design	Tech	FF&E	Misc	Cntngcy
Budget	26,919	912	19,800	2,922	974	974	637	700
Expended	18,779	622	16,634	1,431	0	77	15	0
Obligated	7,480	127	3,166	1,491	974	400	622	700
Un-obligated	660	163	0	0	0	497	0	0

Remarks New construction continues on Phase 1 focusing on interior finish and prep work. Exterior building finish work primarily stone and brick masonry continues. The exterior building enclosure has been “dried-in” for several weeks. Subgrade exterior site work is generally complete, allowing hardscape and non-weather dependent landscaping to proceed. FF&E contracts have been awarded or are pending inclusive of the art component of the project. AV design packages are being evaluated for final value engineering. Bidding/installation contracts are pending.

3. Buchanan Center for the Performing Arts

Contractor	Sampson Construction Company, Inc. Cheyenne, WY
Guaranteed Maximum Price	\$25,700,000
Contract Substantial Completion Date	October 31, 2014
Extended	December 29, 2014

(In Thousands)	Total	Admin	Constr	Design	Tech	FF&E	Misc	Cntngcy
Budget	35,000	960	25,778	3,545	1,208	2,450	500	559
Expended	25,662	960	21,516	2,993	0	177	2	14
Obligated	8,917	0	5,568	399	500	1,407	498	545
Other Funding	1,306	0	1,306	0	0	0	0	0
Un-obligated	1,727	0	0	153	708	866	0	0

Remarks New sanitary and storm sewer pipe installation on the south side of the building will be complete in November. The new addition exterior framing, sheathing and vapor barrier installation is complete. Masonry work is ongoing on the south and east sides. Exterior glazing will continue on the south side this week. Roofing is complete. Interior framing/drywall, rough-in plumbing, duct work, and electrical work are ongoing. The northwest addition wall framing is complete, with electrical and plumbing rough-ins ongoing. Work in the existing building is ongoing, with display boards, curtains, acoustic wall panels and carpeting ongoing.

4. Arena Auditorium Renovation, Phase I

Contractor	Haselden Wyoming Constructors Casper, WY
Guaranteed Maximum Price	\$7,056,730
Contract Substantial Completion Date	September 30, 2014

(In Thousands)	Total	Admin	Constr	Design	Tech	FF&E	Misc	Cntngcy
Budget	12,850	415	10,292	1,065	250	427	40	361
Expended	9,307	210	7,637	1,001	0	414	40	5
Obligated	2,913	1	2,655	64	0	13	0	180
Un-obligated	630	204	0	0	250	0	0	176

Remarks Temporary certificate of occupancy has been issued for the Arena Bowl and sub-concourse level allowing basketball practice to begin. Environmental graphics are nearing completion in the sub-concourse level. In the Arena Bowl, the telescopic seating is installed and undergoing minor adjustments which will finish out the installation of the new seating. Substantial completion and final Certificate of Occupancy are anticipated for November 1, 2014.

CHANGE ORDERS

1. White Hall Renovation

No new change orders to report.

Statement of Contract Amount

Original Contract	\$10,355,500
Change Order 1-21	+ 1,389,541
Adjusted Contract	\$11,745,041

2. Half Acre Gymnasium Addition and Renovation

Item 1 Modifications to water makeup on new pool	Add:	559
Item 2 Revisions to lobby 1001 and lounge 1005	Add:	3,198
Item 3 Add electrical for window shades for climbing wall	Add:	3,161
Item 4 Omit contractor provided domestic water	Deduct:	2,575
Item 5 Revise electrical for steam controllers in janitors closets	No Change	
Item 6 Revise site for bus lane and intersection	Add:	7,518
Item 7 Enclose back wall of racquetball courts	Add:	33,816
Item 8 Revise landscaping and planting plans	Add:	5,870
Item 9 Revise roofing transition and roof drains	Add:	21,417
Item 10 Revise interior wall framing and provide window closure	Add:	6,082
Item 11 Revise flooring in Mind/Body Studio	Add:	7,195
Item 12 Revise various sinks and add garbage disposals	Add:	585
Item 13 Various interior furring assemblies on walls	Add:	40,772
Item 14 Add doors to 3021, 3021B, 3041 and 3041B	Add:	570
Item 15 Connect drain piping to new storm sewer	Add:	9,021
Item 16 Revise roofing walk pads to cross grip walkways	Add:	10,683
Total Change Order No 6		Add: 147,872
Item 1 Increase tile bid package from bid allowance	Add:	176,338
Item 2 Gymnasium equipment scooping	Add:	51,800
Item 3 Cold formed framing modifications	Add:	68,147
Total Change Order No 7		Add: 296,285
Item 1 AV/IT Infrastructure	Add:	675,026
Total Change Order No 8		Add: 675,026

Statement of Contract Amount

Original Contract	\$19,800,000
Change Orders 1-8	<u>\$ 3,881,367</u>
Adjusted Contract	\$23,681,367

3. Buchanan Center for the Performing Arts

Item 1 Rm 1140 return air transfer	Add:	4,249
Item 2 Rm 1189 casework modifications	Add:	963
Item 3 Rm 1142 casework modifications	Add:	1,192
Item 4 Revisions to dance studio	Add:	154
Item 5 Ballet barre and mirror Rm 1142	Add:	1,330
Item 6 Sound control door modifications	Deduct:	3,431
Item 7 Ceiling modifications	Add:	2,175
Item 8 Thrust Theatre E brick ledges	Add:	6,038
Item 9 Scene shop steel supports	Add:	2,913
Item 10 Add AV recording equipment	Add:	43,998
Item 11 Design modifications to 1050 & 1070	<u>Add:</u>	<u>25,907</u>
Total Change Order No 12	Add:	85,488

Statement of Contract Amount

Original Contract	\$25,700,000
Change Orders 1-12	<u>4,313,261</u>
Adjusted Contract	\$30,013,261

4. Arena Auditorium Renovation Phase I

Item 1 Men's basketball ceiling height	Add:	11,393
Item 2 Fire dampers	Add:	667
Item 3 Men's basketball light fixtures	Add:	165
Item 4 TV & game clock revisions	Add:	4,223
Item 5 Film room revisions	Add:	11,790
Item 6 Counter top revisions	Add:	2,851
Item 7 Toilet partitions	Add:	4,331
Item 8 Laundry room acoustics	Add:	939
Item 9 Men's basketball laundry drop	Add:	1,643
Item 10 Light fixture modifications in Mech/Elec/Sump	Add:	1,683
Item 11 Men's and women's locker room water tie in	Add:	2,556

Item 12 Painting of catwalk	Add:	2,646
Item 13 Audio rack security doors	<u>Add:</u>	<u>1,755</u>
Total Change Order No 5	Add:	46,642

Statement of Contract Amount

Original Contract	\$7,056,730
Change Orders 1-5	<u>696,861</u>
Adjusted Contract	\$7,753,591